

DOCUMENT RESUME

ED 057 883

PS 005 097

TITLE Day Care Survey-1970. Summary Report and Basic Analysis. Appendices.

INSTITUTION Westat Research, Inc., Rockville, Md.; Westinghouse Learning Corp., Bladensburg, Md.

SPONS AGENCY Office of Economic Opportunity, Washington, D.C. Office of Planning, Research, and Evaluation.

PUB DATE Apr 71

NOTE 354p.

ZDRS PRICE MF-\$0.65 HC-\$13.16

DESCRIPTORS Data Collection; *Day Care Programs; *Day Care Services; *Demography; *National Surveys; Sampling; Sociometric Techniques; Statistical Surveys; *Tables (Data)

ABSTRACT

This report presents the technical details of the sample design used for the day care survey conducted by Westat Research, Inc. under subcontract to Westinghouse Learning Corporation. It follows the recommendations of the preliminary report on sampling design (available as ED 051 880) submitted on August 15, 1970. That report presented the merits and weaknesses of alternatives along with reasons for selection of the recommended design. This final report describes the manner in which the actual design was carried out. These appendixes include: sample design, field procedure, response and validation, training manual, questionnaires, coding and editing instructions, school superintendents' questionnaire, and contingency tables. (Author/AJ)

ED057883

U.S. DEPARTMENT OF HEALTH,
EDUCATION & WELFARE
OFFICE OF EDUCATION
THIS DOCUMENT HAS BEEN REPRO-
DUCED EXACTLY AS RECEIVED FROM
THE PERSON OR ORGANIZATION ORIG-
INATING IT. POINTS OF VIEW OR OPIN-
IONS STATED DO NOT NECESSARILY
REPRESENT OFFICIAL OFFICE OF EDU-
CATION POSITION OR POLICY.

DAY CARE SURVEY-1970

Summary Report and
Basic Analysis

Appendices

April 1971

prepared by
Westinghouse Learning Corporation
and
Westat Research, Incorporated

Prepared for:
Evaluation Division
Office of Economic Opportunity
Washington, D. C. 20506

The study reported herein was preformed pursuant to Contract B00-5160 with the Office of Economic Opportunity. The opinions expressed herein are those of the authors and should not be construed as representing the opinions or policy of any agency of the United States Government.

PROJECT STAFF

Westinghouse Learning Corporation

Project Director: Jody R. Johns
Deputy Director: Robert S. Gould

Westat Research, Incorporated

Edward C. Bryant
Morris H. Hansen
James M. Daley
Richard L. Beatty

Project Consultants:

Jean H. Berman, Day Care and Child Development
Council of America, Inc.

Zahava Blum, Associate Research Scientist, Social
Relations Department, Johns Hopkins University

Kenneth Johnson, Director, Office of Family Services
State of Pennsylvania

Thomas Sparrow, Associate Professor of Political
Economy, Operations Research,
Johns Hopkins University

APPENDICES

TABLE OF CONTENTS

<u>Appendix</u>		<u>Page</u>
A	SAMPLE DESIGN.	A-1
B	FIELD PROCEDURE.	B-1
C	RESPONSE AND VALIDATION.	C-1
D	TRAINING MANUAL	D-1
E	QUESTIONNAIRES	E-1
F	CODING AND EDITING INSTRUCTIONS.	F-1
G	SCHOOL SUPERINTENDENTS QUESTIONNAIRE .	G-1
H	CONTINGENCY TABLES	H-1

PREFACE

The following appendices constitute a description of the procedures and the original materials used during the Survey of Day Care conducted by Westat Research, Inc. for the Office of Economic Opportunity.

APPENDIX A
SAMPLE DESIGN

TABLE OF CONTENTS

	Page
I Introduction	1
II Basic structure of the design	1
III Allocation of the sample within counties	15
A General statement of the procedure	15
B Selection of sample of centers and homes	16
C Selection of the sample of users of identified day care centers	17
D Selection of the general population sample	26
IV Estimates and variances	32
V The special sample of school districts	37
VI Nonresponse and other adjustments	40

I. Introduction

This report presents the technical details of the sample design used for the Day Care Survey conducted by Westat Research, Inc. under subcontract to Westinghouse Learning Corporation.

It follows the recommendations of the preliminary report on sampling design submitted on August 15, 1970. That report presented the merits and weaknesses of alternatives along with reasons for selection of the recommended design. This final report describes the manner in which the actual design was carried out.

II. Basic structure of the design

The basic design is patterned after the one used by the Current Population Survey of the Bureau of the Census. In this design, the roughly 3,100 counties of the conterminous United States are grouped into about 1,900 primary sampling units (PSUs), of which about one-eighth are metro units and seven-eighths nonmetro units. Except for New England, the PSU boundaries coincide with county boundaries. In parts of New England the PSUs are defined as collections of towns, but the towns are the principal units of local government and all of the towns taken together comprise a mutually exclusive and exhaustive coverage of the geographic area.

The fact that PSUs are single counties or groups of counties (except for New England) is important to this study because many day care centers and day care homes are licensed by the county. Thus, the county is a natural geographic unit for obtaining lists of facilities to be sampled or covered comprehensively.

In the case of standard metropolitan statistical areas (SMSAs), PSUs are the entire SMSA. In large population centers, such as New York, the consolidated metropolitan area (CMA) is used. The CMA is actually an aggregation of two or more SMSAs. Large SMSAs and CMAs were subdivided, as discussed below. In nonmetro areas, each PSU consists of a

single county or a collection of contiguous counties compact enough in area so that a sample spread throughout it can be canvassed efficiently without undue travel cost. A conscious attempt was made to make the PSUs as heterogeneous as possible. A typical PSU, for example, contains both urban and rural residents, all economic levels, and diverse occupations and industries.

The Bureau of the Census has regrouped the PSUs into varying numbers of strata, attempting to make the PSUs in each stratum as homogeneous as possible. Westat organized the PSUs into 52 strata, after updating the SMSA boundaries to include the 1967 definitions of the Bureau of the Budget. The basic design, with one PSU per stratum, yields a survey design requiring surveys in 52 communities, where "community" may be a county, a collection of counties, an SMSA (or CMA) or a part of an SMSA (or CMA).

The choice of 52 PSUs requires some justification. Frequently, about 100 PSUs or more are used and, on relatively rare occasions, about 25 are used. The choice of about 50 was governed by the following arguments:

1. The original plans for the field work called for about 400 interviews with users, 1,750 interviews with nonusers, and 100 interviews with community leaders.* For three potential numbers of strata (with one PSU per stratum) the average workloads are as follows:

<u>Interview type</u>	<u>25 PSUs</u>	<u>50 PSUs</u>	<u>100 PSUs</u>
Operator	16	8	4
Users	30	15	8
Nonusers	75	38	19
Community leaders	4	2	1

*Plans were subsequently modified to exclude interviews with community leaders and to increase interviews with other respondents. The actual numbers of interviews will be presented in the final report.

The workload per PSU for the 50-strata design is about the maximum which can be accomplished in the 3 1/2 month interview period by one interviewer. Clearly, the 100-strata design would require training about twice as many interviewers and would entail substantial increases in supervision and sample drawing (see below). On the other hand, the 25-strata sample would require almost as many interviewers, but would have savings in training, supervision and sample drawing. There is a modest increase in costs from 25 to 50 strata which, in our judgment, is more than offset by increases in precision due to the smaller number of units included in the sample per PSU in the sample and also from greater depth of stratification. However, there is a "step-function" increase in costs from 50 to 100 strata which, we feel, the increase in precision will not justify. For this reason, a design with about 50 strata was chosen and the actual number of strata was 52.

2. The 52 PSUs in which interviews were conducted could have been assigned to 26 strata in pairs, but we chose to assign one to each of the 52 strata.* The former procedure would cost essentially the same as the latter, and would make it possible to obtain a more precise estimate of the sampling error. However, substantial real loss in precision might occur due to the coarser stratification of the population. Strata were collapsed into approximately comparable pairs (or triplets) for the estimation of the variance. The procedure provides real gains in precision although it results in overestimates of the sampling error. In our judgment, the real gain in precision due to using 52 strata is more important to the objectives of the study than the loss in precision of estimates of the sampling error.

The method for identifying counties (or New England towns) to be included in the sample is stochastically equivalent to the following procedures:

1. New York, Los Angeles, Chicago, Philadelphia, Detroit,

*Note that certainty PSUs encompass the entire stratum.

Boston and Pittsburgh were selected with certainty. That is, the CMA or SMSA of which they are a part was included in the sample with probability 1.0000. Each of these 7 metropolitan areas was considered an entire stratum.

2. Each of the other 45 strata contained two or more PSUs (counties, groups of counties or SMSAs), of which one PSU was drawn with probability proportional to 1960 population.

3. Strata containing PSUs with small populations were treated as follows:

a. Census PSUs with less than 20,000 population in 1960 were combined with adjacent PSUs where it was feasible to form contiguous areas which, although geographically large compared to usual sample PSUs, could still be covered by a single interviewer to obtain operator interviews.

b. Census PSUs of less than 20,000 population which could not conveniently be clustered with adjacent PSUs in the same stratum were dropped from the universe and their weight reallocated to remaining PSUs in the stratum. An estimated 1.6 percent of the total conterminous U.S. population was treated in this manner.

c. One PSU, of those remaining, was drawn into the sample with probability proportional to size.

This procedure produced a probability sample of all identifiable* day care centers except for those located in the 1.6 percent of the population that was excluded. The procedure, in fact, imputes to the omitted day care centers characteristics like those in the other counties in the same primary stratum. The PSUs were enlarged and the remaining small PSUs were excluded in order to avoid an increase in variance that occurs when very small PSUs are selected which do not contain enough sampling units (centers) to retain the self weighting characteristics of the design. It is then necessary to assign higher weights to the available units and this

*See listing procedure, subsequently.

procedure may add materially to the sampling error. The procedure is described in greater detail later.

4. Multiple-county PSUs in some cases were subsampled to reduce the workload on interviewers and on those drawing the sample of areas for household interviewing. For example, the New York CMA contained 14.8 millions of population in 1960 and covered 17 boroughs and counties. Of these, Kings was selected with certainty and six others were selected with probability proportional to 1960 population to produce the sample identified in Table 2.1.

5. In subsampling SMSAs (or CMAs) maps of poverty areas produced by the Bureau of the Census were used. Those counties containing large urban poverty concentrations (as observable from the maps) were subsampled with higher probability of selection (generally) than those without such concentration. This procedure in no way biases the results, but insures better coverage of the poverty areas in the conterminous United States.

6. The above steps produced the sample of counties for interviews with day care operators and users of those facilities. Some further subsampling was done to obtain the sample of counties in which area probability samples of households were drawn. That sample, with its associated probabilities of selection, is also shown in Table 2.1.

The counties included in the operator sample include about 31 percent of the 1960 population of the conterminous United States.

260500

ERIC
Full Text Provided by ERIC

Table 2.1. Primary sampling units selected for the day care survey.

PSU number	SMSA or CMA	County		Stratum population (thousands)	County population (thousands)	Probability of selection	
		Name	Code			Operator sample	General population sample
1	New York - Northeastern New Jersey	Kings, N.Y.	1	14,759	2,627	1.0000	1.0000
		Queens, N.Y.	2		1,810	0.9427	0.9247
		Bronx, N.Y.	3		1,425	0.6399	0.6399
		Westchester, N.Y.	4		809	0.4214	0.4214
		Nassau, N.Y.	5		1,300	0.6771	0.6771
		Union, N.J.	6		504	0.2625	0.2625
		Passaic, N.J.	7		407	0.1828	0.1828
2	Philadelphia, Pa. New Jersey	Philadelphia, Pa.	1	4,343	2,003	1.0000	1.0000
		Bucks, Pa.	2		309	0.3741	0.3741
		Delaware, Pa.	3		553	0.7310	0.7310
		Camden, N.J.	4		392	0.5182	0.5182
3	Chicago - Northwestern Indiana	Cook, Ill.	1	6,794	5,130	1.0000	1.0000
		Will, Ill.	2		192	0.2718	0.2718
		Kane, Ill.	3		208	0.2171	0.2171
4	Detroit, Michigan	Wayne, Mich.	1	3,762	2,666	1.0000	1.0000
		Oakland, Mich.	2		690	0.6296	0.6296

Table 2.1. Primary sampling units selected for the day care survey (con.)

PSU number	SMSA or CMA	County		Stratum population (thousands)	County population (thousands)	Probability of Selection	
		Name	Code			Operator sample	General population sample
5	Pittsburgh, Pennsylvania	Allegheny, Pa.	1	2,404	1,629	1.0000	1.0000
		Westmoreland, Pa.	2		353	0.4543	0.4543
6	Los Angeles - Long Beach	Los Angeles, Calif.	1	6,743	6,039	1.0000	1.0000
		Orange, Calif.	2		704	1.0000	1.0000
7	Boston, Mass.	Suffolk, Mass.	1	2,595	791	1.0000	1.0000
		Middlesex, Mass. (part)	2		975	0.5406	0.5406
8	Buffalo, New York	Erie, N. Y.	1	3,216	1,065	0.4064	0.4064
		Niagara, N. Y.	2		242	0.4064	0.4064
9	Milwaukee, Wisconsin	Milwaukee, Wis.	1	2,761	1,036	0.4632	0.4632
		Ozaukee, Wis.	2		38	0.1613	0.1613
		Washington, Wis.	3		46	0.1613	0.1613
10	St. Louis, Mo. Illinois	St. Louis City, Mo.	1	3,198	750	0.6582	0.6582
		St. Louis, Mo.	2		704	0.6582	0.6582
		Madison, Ill.	3		225	0.2271	0.2271
11	Dallas, Texas	Dallas, Texas	1	2,136	952	0.5239	0.5239
		Ellis, Texas	2		43	0.2290	0.2290
		Kaufman, Texas	3		30	0.2290	0.2290

Table 2.1. Primary sampling units selected for the day care survey (con.)

PSU number	SMSA or CMA	County		Stratum population (thousands)	County population (thousands)	Probability of Selection	
		Name	Code			Operator sample	General population sample
12	Washington, D. C. - Md. - Va.	District of Columbia	1	3,883	764	0.5352	0.5352
		Prince Georges, Md.	2		357	0.2739	0.2739
		Arlington, Va.	3		163	0.2209	0.2209
		Alexandria City, Va.	4		91	0.2209	0.2209
13	Houston, Texas	Harris, Texas	1	4,272	1,243	0.3323	0.3323
		Brazoria, Texas	2		76	0.1435	0.1435
14	Seattle, Washington	King, Wash.	1	1,917	935	0.5775	0.5775
		Snohomish, Wash.	2		172	0.5775	0.5775
15	Providence - Pawtucket - Warwick, R.I. - Mass.	Providence, R. I.	1	3,184	558	0.2579	0.2579
		Bristol, R. I.	2		37	0.0606	0.0606
		Newport, R. I.	3		2	0.0606	0.0606
		Washington, R. I.	4		22	0.0606	0.0606
16	Pittsfield, Mass.	Berkshire (part)	1	2,987	77	0.0257	0.0257
17	New Bedford, Mass.	Bristol (part)	1	3,555	137	0.0403	0.0403
		Plymouth (part)	2		6	0.0403	0.0403

Table 2.1. Primary sampling units selected for the day care survey (con.)

PSU number	SMSA or CMA	County		Stratum population (thousands)	County population (thousands)	Probability of selection	
		Name	Code			Operator sample	General population sample
18		Pike, Pa.	1	2,562	9	0.0228	0.0228
		Sussex, N. J.	2		49	0.0228	0.0228
19		Bradford, Pa.	1	2,628	55	0.0209	0.0209
20	Omaha, Neb.	Douglas, Neb.	1	3,360	343	0.1362	0.1362
		Sarpy, Neb.	2		31	0.1362	0.1362
		Pottowattamie, Iowa	3		83	0.1362	0.1362
21	Indianapolis, Indiana	Marion, Ind.	1	5,440	698	0.1734	0.1734
		Boone, Ind.	2		28	0.1734	-
		Hamilton, Ind.	3		40	0.1734	-
		Hancock, Ind.	4		27	0.1734	0.0853
		Hendricks, Ind.	5		41	0.1734	0.1050
		Johnson, Ind.	6		44	0.1734	-
		Morgan, Ind.	7		34	0.1734	0.1050
		Shelby, Ind.	8		34	0.1734	0.0853
22	Flint, Michigan	Genessee, Mich.	1	3,486	374	0.1194	0.1194
		Lapeer, Mich.	2		42	0.1194	0.1194

Table 2.1. Primary sampling units selected for the day care survey (con.)

PSU number	SMSA or CMA	County		Stratum population (thousands)	County population (thousands)	Probability of selection	
		Name	Code			Operator sample	General population sample
23	Columbus, Ohio	Franklin, Ohio	1	3,450	683	0.2188	0.2188
		Pickaway, Ohio	2		36	0.2188	0.1090
		Delaware, Ohio	3		36	0.2188	0.2188
24		Kendall, Ill.	1	2,512	18	0.0511	0.0511
		La Salle, Ill.	2		111	0.0511	0.0511
25		Delaware, Iowa	1	4,039	18	0.0097	0.0097
		Jones, Iowa	2		21	0.0097	0.0097
26		Mahaska, Iowa	1	2,138	24	0.0326	0.0326
		Wapello, Iowa	2		46	0.0326	0.0326
27		Morgan, Ohio	1	3,271	13	0.0281	0.0281
		Muskingum, Ohio	2		79	0.0281	0.0281
28		Franklin, Ill.	1	2,731	39	0.0467	0.0298
		Jackson, Ill.	2		42	0.0467	0.0298
		Williamson, Ill.	3		46	0.0467	0.0298
29		Hillsdale, Mich.	1	2,498	35	0.0259	0.0259
		Williams, Ohio	2		30	0.0259	0.0259

Table 2.1. Primary sampling units selected for the day care survey (con.)

PSU number	County			Stratum population (thousands)	County population (thousands)	Probability of selection	
	SMSA or CMA	Name	Code			Operator sample	General population sample
30	Wilmington, Del. - N. J. - Md.	New Castle, Del.	1	3,177	307	0.1305	0.1305
		Salem, N. J.	2			0.1305	-
		Cecil, Md.	3			0.1305	0.0590
31	Tampa - St. Petersburg, Fla.	Hillsborough, Fla.	1	2,974	398	0.2597	0.2597
		Pinellas, Fla.	2			0.2597	0.2597
32	San Angelo, Texas	Tom Green, Tex.	1	3,736	65	0.0173	0.0173
33	Wichita Falls, Texas	Wichita, Tex.	1	2,557	124	0.0507	0.0507
		Archer, Tex.	2			0.0507	0.0507
34	San Antonio, Texas	Bexar, Tex.	1	3,101	687	0.2309	0.2309
		Guadalupe, Tex.	2			0.2309	0.2309
35	Memphis, Tenn. - Ark.	Shelby, Tenn.	1	3,460	627	0.1948	0.1948
		Crittenden, Ark.	2			0.1948	0.1948
36	Little Rock - North Little Rock, Ark.	Pulaski, Ark.	1	3,520	243	0.0774	0.0774
		Saline, Ark.	2			0.0774	0.0774
37		Lee, Fla.	1	2,900	55	0.0188	0.0188

Table 2.1. Primary sampling units selected for the day care survey (con.)

PSU number	SMSA or CMA	County		Stratum population (thousands)	County population (thousands)	Probability of selection	
		Name	Code			Operator sample	General population sample
38		Little River, Ark.	1	2,559	9	0.0165	-
		Sevier, Ark.	2		10	0.0165	-
		Howard, Ark.	3		11	0.0165	0.00893
		Polk, Ark.	4		12	0.0165	0.00893
39		Refugio, Tex.	1	2,730	11	0.0188	0.0188
		Bee, Tex.	2		24	0.0188	0.0188
		Calhoun, Tex.	3		17	0.0188	0.0188
40		George, Miss.	1	2,329	11	0.0286	0.0286
		Jackson, Miss.	2		55	0.0286	0.0286
41		Mississippi, Ark.	1	2,580	70	0.0272	0.0272
42		Allegany, Md.	1	2,377	84	0.0440	0.0440
		Garrett, Md.	2		20	0.0440	0.0440
43		Nowata, Okla.	1	2,700	11	0.0197	0.0197
		Washington, Okla.	2		42	0.0197	0.0197
44		Sunflower, Miss.	1	2,692	46	0.0462	0.0462
		Washington, Miss.	2		79	0.0462	0.0462

Table 2.1. Primary sampling units selected for the day care survey (con.)

PSU number	SMSA or CMA	County		Stratum population (thousands)	County population (thousands)	Probability of selection	
		Name	Code			Operator sample	General population sample
45		Montgomery, Tenn.	1	2,379	56	0.0287	0.0287
		Stewart, Tenn.	2		8	0.0287	0.0287
		Houston, Tenn.	3		5	0.0287	0.0287
46		Washington, Va.	1	3,209	38	0.0317	0.0145
		Dickerson, Va.	2		20	0.0317	-
		Russell, Va.	3		26	0.0317	-
		Bristol City, Va.	4		17	0.0317	0.0145
47	San Diego	San Diego, Calif.	1	4,160	1,033	0.2481	0.2481
48	Stockton, Calif.	San Joaquin, Calif.	1	3,365	250	0.0743	0.0743
49		Santa Cruz, Calif.	1	3,234	84	0.0308	0.0308
		San Benito, Calif.	2		15	0.0308	0.0308
50		Gila, Ariz.	1	2,730	26	0.0094	0.0094
51		Grand, Utah	1	2,484	6	0.0139	0.00762
		Emery, Utah	2		6	0.0139	-
		Uintah, Utah	3		12	0.0139	0.00762
		San Pete, Utah	4		11	0.0139	-

Table 2.1. Primary sampling units selected for the day care survey (con.)

PSU number	SMSA or CMA	County		Stratum population (thousands)	County population (thousands)	Probability of selection	
		Name	Code			Operator sample	General population sample
52		Providence, R. I. (part)	1	2,853	11	0.0416	0.0416
		Kent, R. I. (part)	2			0.0416	0.0416
		Newport, R. I. (part)	3			0.0416	0.0416
		Washington, R. I. (part)	4			0.0416	0.0416

- 14 -

21

III. Allocation of the sample within counties

A. General statement of the procedure.

The various phases of the operator and block samples were allocated to sample units within counties so as to achieve, as nearly as feasible, a self weighting sample within classes of the population. (See Section D below.) It was recognized that within each weight class the final sample of responses would not be perfectly self weighting because of nonresponse and the occasional requirement in the operator sample to sample more units than are available in a given county. Also in certain PSUs the proportion of operators taken into the sample was cut in half or doubled to increase the efficiency of the design. However, the self-weighting principle was chosen as a goal in order to equalize workloads and to achieve efficiency in the design to the extent that it could be adhered to.

For a constant overall sampling fraction, and with oversimplified notation, let

n = overall sample desired (say, 400 day care operators)

N = estimated number in population (say, 20,000)

P_{hi} = probability of selection of the i^{th} selected county in h^{th} stratum

f_{hi} = sampling fraction in the i^{th} selected county in the h^{th} stratum

$$= \frac{n}{NP_{hi}}$$

Then, for self representing counties (in large SMSAs or CMAs)

$P_{hi} = 1$ (selected with certainty)

$f_{hi} = n/N = (1/50, \text{ as above})$

That is, one would select one-fiftieth of the facilities in self-representing counties in large SMSAs. For another county suppose $P_{hi} = 1/40$. That

is, the selected PSU, drawn with probability proportional to size, contains

one-fortieth of the total population in the stratum. Then, for that PSU:

$$f_{hi} = \frac{n}{NP_{hi}} = \frac{400 (40)}{20,000} = 4/5, \text{ and one would take } 4/5 \text{ of the}$$

facilities identified in the PSU.

In the above hypothetical case, about 90 interviews would be accomplished in the combined certainty PSUs and the remaining 310 would be distributed evenly over the remaining 45 PSUs, calling for an average of seven or eight in each. In actual practice, larger samples had to be drawn to account for refusals and other factors. This is, of course, only an illustration of the allocation principle involved. Actual allocation is presented in more detail below.

B. Selection of the sample of centers and homes.

Lists of names and addresses of day care centers and homes were obtained for each of the sample counties from the following sources:

1. Licensing authorities (county, municipal and state).
2. Telephone directories.
3. Principal church organizations.
4. Community action agencies.
5. Departments of Welfare or Social Service.
6. Other known sources of compiled lists.

In some cases it was possible to obtain in advance of field work essentially complete lists of day care centers, somewhat less complete lists of group day care homes and sketchy lists of family day care homes. It is safe to assume that in other cases all components of the listings were sketchy. An essential part of the field work consisted of the construction of workable lists. These were augmented by the block samples as described subsequently.

For list construction purposes it was decided to classify day care as follows:*

1. Family day care: 1 to 6 children, inclusive, who are not members of the operator's family.
2. Group day care: 7 to 12 children.
3. Day care centers: 13 or more children.

In all cases, at least one child must be cared for on a regular basis for seven hours or more per day to qualify as day care. The definitions depart somewhat from those in Federal Interagency Day Care Requirements but are sufficient for list construction purposes. The survey was designed to provide estimates of the number in various classifications.

On the basis of lists to be prepared prior to beginning the field work, the sampling rates were set so as to produce an expected 300 interviews with day care centers and group day care homes. Interviews with family day care homes were obtained from the general population sample as described in Section D. The lists of day care centers and homes were edited to remove, to the extent possible, such homes prior to sample selection.

When a sampling rate was determined for a specified county, it was applied to the edited list for that county. Other facilities identified in the field when the general population survey was conducted were included in the sample as well. Their probability of inclusion is determined by the probability of inclusion of the blocks within which they fell.

C. Selection of the sample of users of identified day care centers.

Users are defined as those persons exercising parental responsibility over children in day care. For simplicity, we refer to them as "parents", or "users". Having identified a sample of day care centers and group homes

*Subsequently, it was decided to drop the "group day care home" as a designation and to interview all but family day care homes with the same questionnaire.

(above), rules were established for selection of parents who use the sampled facilities.

Some problems of gaining the cooperation of operators in providing lists of users were anticipated, so several alternative procedures were designed. In all cases, the procedures called for preparing or identifying a list of names, assigning a serial number to each and selecting k names (k dependent on enrollment) according to a table of random selections provided in the instructional materials. These instructions are documented in the final report. The four procedures, in the order of preference are as follows:

1. Operator has a list or card file of "mothers" and will permit interviewer to use it. Draw a random sample of names by using the table of random selections.
2. Operator has a list or card file of children and will permit interviewer to use it. Same procedure as above.*
3. Operator has list, but refuses to provide it to interviewer.
 - a. Operator was asked to draw the sample herself by the above rules.
 - b. Upon refusal, she was asked to send home prepared letters to parents seeking cooperation and the sample was drawn from those who expressed willingness to be interviewed.

The samples were drawn so as to produce a sample list of about one out of 15 families using the day care centers. The actual numbers drawn are shown in Table 2.2.

*This procedure increases the probability of inclusion of a mother with more than one child in the center. It was decided to adjust for this selection bias in the computation rather than to unduly complicate instructions to interviewers.

Table 2.2. Sample of day care centers from master list

PSU	County	Probability of selection	Number of centers on master list	Number of centers selected for screening	Number users sampled
1	1 Kings, N.Y.	1.0000	115	4	5
	2 Queens, N.Y.	0.9427	74	3	8
	3 Bronx, N.Y.	0.6399	75	5	10
	4 Westchester, N.Y.	0.4214	159	7	8
	5 Nassau, N.Y.	0.6771	186	6	8
	6 Union, N.J.	0.2625	32	2	9
	7 Passaic, N.J.	0.1828	38	4	8
	Totals		679	31	56
2	1 Philadelphia, Pa.	1.0000	169	7	15
	2 Bucks, Pa.	0.3741	19	1	0
	3 Delaware, Pa.	0.7310	15	2	6
	4 Camden, N.J.	0.5182	34	1	2
	Totals		237	11	23
3	1 Cook, Ill.	1.0000	553	11	13
	2 Will, Ill.	0.2718	33	3	7
	3 Kane, Ill.	0.2171	33	3	8
	Totals		619	17	28
4	1 Wayne, Mich.	1.0000	150	6	5
	2 Oakland, Mich.	0.6296	27	2	4
	Totals		177	8	9
5	1 Allegheny, Pa.	1.0000	122	5	4
	2 Westmoreland, Pa.	0.4543	8	0	-
	Totals		130	5	4
6	1 Los Angeles, Calif.	1.0000	987	19	32
	2 Orange, Calif.	1.0000	127	3	9
	Totals		1114	22	41
7	1 Suffolk, Mass	1.0000	120	4	3
	2 Middlesex, Mass. (part)	0.5406	66	5	3
	Totals		186	9	6

Table 2.2 Sample of day care centers from master list (con.)

PSU	County	Probability of selection	Number of centers on master list	Number of centers selected for screening	Number users sampled
8	1 Erie, N. Y.	0.4064	35	2	2
	2 Niagara, N. Y. Totals	0.4064	13 48	0 2	- 2
9	1 Milwaukee, Wis.	0.4632	60	3	2
	2 Ozaukee, Wis.	0.1613	3	0	-
	3 Washington, Wis. Totals	0.1613	1 64	0 3	- 2
	1 St. Louis City, Mo.	0.6582	55	4	14
10	2 St. Louis, Mo.	0.6582	111	6	4
	3 Madison, Ill. Totals	0.2271	14 180	3 13	12 30
11	1 Dallas, Texas	0.5239	429	17	24
	2 Ellis, Texas	0.2290	10	0	-
	3 Kaufman, Texas Totals	0.2290	3 442	1 18	2 26
12	1 District of Columbia	0.5352	192	8	7
	2 Prince Georges, Md.	0.2739	116	8	11
	3 Arlington, Va.	0.2209	19	2	1
	4 Alexandria City, Va. Totals	0.2209	28 355	3 21	4 23
13	1 Harris, Texas	0.3323	397	24	28
	2 Brazoria, Texas Totals	0.1435	25 422	3 27	3 31
14	1 King, Wash.	0.5775	101	6	11
	2 Snohomish, Wash.	0.5775	11	0	-
	Totals		112	6	11

Table 2.2. Sample of day care centers from master list (con.)

PSU	County	Probability of selection	Number of centers on master list	Number of centers selected for screening	Number users sampled
15	1 Providence, R.I.	0.2579	33	2	7
	2 Bristol, R.I.	0.0606	4	2	0
	3 Newport, R.I.	0.0606	0	0	-
	4 Washington, R.I.	0.0606	0	0	-
	Totals		37	4	7
16	1 Berkshire, Mass. (part)	0.0257	14	10	5
	Totals		14	10	5
17	1 Bristol, Mass. (part)	0.0403	17	8	9
	2 Plymouth, Mass. (part)	0.0403	0	-	-
	Totals		17	8	9
18	1 Pike, Pa.	0.0228	3	3	0
	2 Sussex, N.J.	0.0228	3	3	3
	Totals		6	6	6
19	1 Bradford, Pa.	0.0209	6	6	2
	Totals		6	6	2
20	1 Douglas, Neb.	0.1362	70	11	23
	2 Sarpy, Neb.	0.1362	3	0	-
	3 Pottawattamie, Neb.	0.1362	11	2	9
	Totals		84	13	32
21	1 Marion, Ind.	0.1734	51	6	21
	2 Boone, Ind.	0.1734	1	0	-
	3 Hamilton, Ind.	0.1734	1	0	-
	4 Hancock, Ind.	0.1734	1	0	-
	5 Hendricks, Ind.	0.1734	1	0	-
	6 Johnson, Ind.	0.1734	1	0	-
	7 Morgan, Ind.	0.1734	1	0	-
	8 Shelby, Ind.	0.1734	1	1	0
	Totals		58	7	21

Table 2.2. Sample of day care centers from master list (con.)

PSU	County	Probability of selection	Number of centers on master list	Number of centers selected for screening	Number users sampled
22	1 Genessee, Mich. 2 Lapeer, Mich Totals	0.1194 0.1194	13 0 13	2 - 2	5 - 5
23	1 Franklin, Ohio 2 Pickaway, Ohio 3 Delaware, Ohio Totals	0.2188 0.2188 0.2188	144 3 0 147	13 0 - 13	28 - - 28
24	1 Kendall, Ill. 2 La Salle, Ill. Totals	0.0511 0.0511	2 1 3	1 0 1	0 - 0
25	1 Delaware, Iowa 2 Jones, Iowa Totals	0.0097 0.0097	1 1 2	1 1 2	0 0 0
26	1 Mahaska, Iowa 2 Wapello, Iowa Totals	0.0326 0.0326	1 3 4	0 2 2	- 2 2
27	1 Morgan, Ohio 2 Muskingum, Ohio Totals	0.0281 0.0281	2 5 7	1 4 5	1 8 9
28	1 Franklin, Ill. 2 Jackson, Ill. 3 Williamson, Ill. Totals	0.0467 0.0467 0.0467	2 10 6 18	1 4 3 8	4 7 17 28
29	1 Hillsdale, Mich. 2 Williams, Ohio Totals	0.0259 0.0259	2 1 3	1 1 2	0 0 0

Table 2.2 Sample of day care centers from master list (con.)

PSU	County	Probability of selection	Number of centers on master list	Number of centers selected for screening	Number users sampled
30	1 New Castle, Del 2 Salem, N.J. 3 Cecil, Md. Totals	0.1305 0.1305 0.1305	48 5 4	7 1 1	15 0 0
31	1 Hillsborough, Fla 2 Pinellas, Fla. Totals	0.2597 0.2597	174 59	14 7	33 19
32	1 Tom Green, Tex. Totals	0.0173	233 37	21 7	52 9
33	1 Wichita, Tex. 2 Archer, Tex. Totals	0.0507 0.0507	35 0	15 -	21 -
34	1 Bexar, Tex. 2 Guadalupe, Tex. Totals	0.2309 0.2309	35 116 8	15 10 1	21 32 0
35	1 Shelby, Tenn. 2 Crittenden, Ark. Totals	0.1948 0.1948	124 141 8	11 15 1	32 36 2
36	1 Pulaski, Ark. 2 Saline, Ark. Totals	0.0774 0.0774	149 102 7	16 26 2	38 50 4
37	1 Lee, Fla. Totals	0.0188	109 55	28 28	54 38
38	1 Little River, Ark. 2 Sevier, Ark. 3 Howard, Ark. 4 Polk, Ark. Totals	0.0165 0.0165 0.0165 0.0165	55 3 3 2 4 12	28 3 3 2 4 12	38 5 4 3 8 20

Table 2.2. Sample of day care centers from master list (con.)

PSU	County	Probability of selection	Number of centers on master list	Number of centers selected for screening	Number users sampled
39	1 Refugio, Tex.	0.0188	0	-	-
	2 Bee, Tex.	0.0188	6	6	4
	3 Calhoun, Tex.	0.0188	4	4	11
	Totals		10	10	15
40	1 George, Miss.	0.0286	7	5	5
	2 Jackson, Miss.	0.0286	61	21	18
	Totals		68	26	23
	1 Mississippi, Ark.	0.0272	8	6	6
41	Totals		8	6	6
	1 Allegany, Md.	0.0440	10	4	-
	2 Garrett, Md.	0.0440	5	3	-
	Totals		15	7	-
42	1 Nowata, Okla.	0.0197	2	2	-
	2 Washington, Okla.	0.0197	8	8	18
	Totals		10	10	18
	1 Sunflower, Miss.	0.0462	9	4	2
43	2 Washington, Miss.	0.0462	23	10	7
	Totals		32	14	9
	1 Montgomery, Tenn.	0.0287	7	5	11
	2 Stewart, Tenn.	0.0287	2	1	2
44	3 Houston, Tenn.	0.0287	0	-	-
	Totals		9	6	13
	1 Washington, Va.	0.0317	3	2	3
	2 Dickerson, Va.	0.0317	0	-	-
45	3 Russell, Va.	0.0317	0	-	-
	4 Bristol City, Va.	0.0317	5	3	4
	Totals		8	5	7
	1 San Diego, Calif.	0.2481	86	6	15
46	Totals		86	6	15

Table 2.2. Sample of day care centers from master list (con.)

PSU	County	Probability of selection	Number of centers on master list	Number of centers selected for selection	Number users sampled
48	1 San Joaquin, Calif. Totals	0.0743	19	5	12
49	1 Santa Cruz, Calif. 2 San Benito, Calif. Totals	0.0308 0.0308	19 14 9 23	5 10 5 15	12 9 1 10
50	1 Gila, Ariz. Totals	0.0094	4 4	4 4	2 2
51	1 Grand, Utah 2 Emery, Utah 3 Uintah, Utah 4 San Pete, Utah Totals	0.0139 0.0139 0.0139 0.0139	0 0 1 0 1	- - 1 - 1	- - - - -
52	1 Providence, R.I. (part) 2 Kent, R.I. (part) 3 Newport, R.I. (part) 4 Washington, R.I. (part) Totals	0.0416 0.0416 0.0416 0.0416	0 7 6 2 15	- 3 3 1 7	- 2 0 0 2

D. Selection of the general population sample

The general population sample contains both users and nonusers, but the identification of the respondent is affected by his place of residence rather than the enrollment of his children in organized day care. Within the selected counties, small geographic units (such as city blocks) were selected with known probability. The households in such areas were then sampled permitting extrapolation to national estimates.

We have seen, above, how the county was selected with known probability. We now consider how the county was subdivided into identifiable sample segments that were selected with known probabilities.

The basis for such subdivision is the maps prepared by the Bureau of the Census for the 1970 Census. There are three such series of maps.

1. County maps (usually prepared from county highway maps). These maps show Census enumeration districts (EDs) and tract boundaries of counties which have been tracted. (All counties in SMSAs have been tracted and parts of some other counties.) Some county maps show a "county tie-in-line", inside of which geographic detail is shown on the metropolitan map series (see below).

2. Metropolitan map series (essentially covering the urbanized area of SMSAs). Tracts are shown. In addition EDs are shown within tracts throughout those SMSAs where the Census was not taken by mail and in some of the outlying areas covered by metropolitan maps in the other SMSAs. In most areas, block numbers are given, coded in such a manner that they can be aggregated into "block groups", essentially equivalent to EDs. Towns and small cities outside the county tie-in-line (if any) appear on maps of "places".

3. Place maps (usually base maps of various local planning agencies). These maps give street and block details within EDs.

Prior to release by the Bureau of the Census of small geography identification (the MEDLIST), the above series of maps is the only usable source of data for small geography identification. Therefore, the county and metropolitan series maps were obtained for the counties and SMSAs in the sample and the necessary place maps were obtained as they were identified in the sampling process.

Units of area to be covered by an interviewer were drawn in two stages. The first stage selected EDs outside the county tie-in-line and tracts inside. EDs contain, on the average, about 800 persons and tracts contain about 4000. When the sample of tracts or EDs was selected, a sample of blocks was drawn within the selected EDs or tracts. In unblocked EDs, the ED was subdivided by streets, roads, railroads, and rivers to form pieces of geography that could be recognized by the interviewer. These pieces are also called "blocks" for simplicity.

Inside the tie-in-line, we obtained comprehensive lists of tracts as well as lists of those tracts in central cities tentatively identified as poverty areas by the Bureau of the Census. The latter were sampled most heavily, but the nonpoverty tracts were sampled more heavily than areas outside of the tie-in-lines (above). Some notation will be useful in explaining the sample allocation.

Let P_{hij} = probability of drawing the j^{th} county in the i^{th} PSU, h^{th} stratum.

M_{hijk} = number of tracts (or EDs) in sample weight group k within the j^{th} county. ($k = 1$ for poverty tracts inside central cities, $k = 2$ for nonpoverty tracts inside central cities, $k = 3$ for urbanized areas outside of central cities and $k = 4$ for EDs outside tie-in-lines and for counties not in SMSAs.

m_{hijk} = number of tracts (or EDs) selected in the sample weight group k (within hij).

N_{hijk} = number of blocks in weight group k (within hij).

\bar{N}_{hijk} = average number of blocks per tract (or ED) in weight group k

Q_{hijk} = estimated number of households in weight group k within hij).

\bar{Q}_{hijk} = Q_{hijk}/M_{hijk} = average households per tract (ED).

\bar{Q}_{hijk} = Q_{hijk}/N_{hijk} = average households per block

a_k = expected eligibility rate.

Then $12/a_k \bar{Q}_{hijk}$ is a first approximation to the desired subsampling fraction from the selected tracts (EDs) within weight group of county hij.

We then set

$$f_k = P_{hij} \frac{m_{hijk}}{M_{hijk}} \frac{12/a_k}{\bar{Q}_{hijk}}$$

using the values for this selected county, all of which are now known except m_{hijk} . Then

$$m_{hijk} = \frac{f_k M_{hijk} \bar{Q}_{hijk} a_k}{12 P_{hij}}$$

Although it is not necessary, it was convenient (and perhaps a closer approximation to optimum allocation) to use the nearest integral value (greater than zero) for m_{hijk} , so we rounded it to this integral value.

This gave us the m_{hijk} to use in selecting the sample of tracts (EDs) within area hijk, i. e.,

$$\frac{1}{k'_{hijk}} = \frac{m_{hijk}}{M_{hijk}} \text{ as indicated above, using the rounded value of } m_{hijk}.$$

We then substituted this value in the overall sampling fraction to obtain the final value for k''_{hijk} , the block subsampling fraction. Then,

$$f_k = P_{hij} \frac{1}{k'_{hijk}} \frac{1}{k''_{hijk}}$$

or

$$k''_{hijk} = \frac{P_{hij}}{f_k k'_{hijk}}$$

We now applied the block subsampling fraction to the sampled tracts.*

Blocks were selected with equal probability and, once selected, were canvassed completely. It was important therefore to define blocks that are not too large so that very large numbers of responses would not be obtained from any one block. In order to accomplish this objective in blocked areas, i.e., in tracts in which block numbers have been assigned, the following procedures were implemented.

1. The blocks within the tract were identified and the number of block groups determined.
2. One block group was selected with probability proportional to number of blocks as initially defined. (Block groups with less than five

*The following adjustment in sampling was made for certain counties for types of area $k = 3$ and $k = 4$:

1. If the initially computed value of m_{hijk} for a county was less than 10 then one-fifth of such county-type areas were subsampled for retention in the final sample. Consequently P_{hijk} for each of these was divided by five, and the remaining factors recomputed.
2. If the initially computed value of m_{hijk} was equal to or greater than 0.10 and less than 0.30, then one-third of such county type areas were subsampled for retention in the final sample. Consequently, P_{hijk} for each of these was divided by three, and the remaining factors recomputed.
3. County-types dropped from the sample by this procedure were crossed off the worksheets. For those retained in the sample, the original P_{hijk} was crossed out, a new value recorded, and the remaining computations redone, as originally, but with the new value for P_{hijk} .

blocks were merged with others so that the final block groups to be sampled contained five or more blocks.

Let P_{BG} = the probability of selecting the particular block group that was selected.

Then $P_{BG} = \frac{\text{number of initial blocks in this block group}}{\text{number of initial blocks in the entire census tract}}$

3. The selected block group was cruised by the interviewer to determine any blocks which had in excess of 200 estimated housing units.

4. The interviewer identified portions of such large blocks such as apartment buildings, floors of apartment buildings (or wings), each of which contained no more than 100 housing units. These were treated as blocks in the subsampling process.

Let M'_{hijk} be the number of blocks selected in the block group, after any such subdivision of blocks was accomplished. We obtained a subsampling fraction for the selected block group as follows:

We have $\frac{1}{k''_{hijk}}$ as the desired subsampling fraction for the census

tract. We sampled a block group (sometimes enlarged so that the block group contained five or more blocks, or alternatively, the entire tract in case there were not enough block groups to meet this condition) with a probability equal to P_{BG} .

Then

$$\frac{1}{k'''_{hijk}} = \frac{1}{k''_{hijk} P_{BG}}$$

or

$$k'''_{hijk} = k''_{hijk} \div P_{BG}$$

and we included in the sample one in k'''_{hijk} of the M'_{hijk} blocks in the selected block group. We carried k'''_{hijk} to two decimal places. The procedure for selecting the blocks was to choose a three or four digit random number between one and k'''_{hijk} , and successively to add k'''_{hijk} to it, recording each result. Then each such result was rounded to the next higher

number, to determine the selected blocks. The process is illustrated in the following table, which represents a portion of the worksheet used.

Random number and successive sums of k'''_{hijk}	Selection number (i. e., serial number of blocks to be selected)
1.47	2
7.78	8
14.09	15

In unblocked tracts inside the tie-in-line one ED was selected with equal probability. It was subdivided into pseudo blocks which were cruised and treated as above. In this case $P_{BG} = 1/(\text{number of EDs in the tract})$

EDs outside the tie-in-lines were treated as above except, of course, there was no subsampling of block groups or EDs. When the base maps appeared to show sufficient "culture" of a recent enough date the cruising step was omitted.

In noncertainty PSUs, strata were collapsed into groups in pairs or triples with similar characteristics, to provide a means of estimating sampling error.

Following are estimates for the total U. S. used in establishing the standard sampling fractions:

Category of population	(Q_k) Estimated total housing units (millions)	(A_k) Estimated eligibility rate (percent)	$(A_k Q_k)$ Estimated total households eligible (millions)	Desired sample	Standard sampling fractions f_k
Central cities					
Poverty areas	5.0	16	0.80	600	0.00075
Nonpoverty areas	13.0	10	1.30	600	0.00045
SMSA outside central cities	20.0	7	1.40	400	0.00030
Other	23.0	12	2.76	800	0.00030
	61.0	10	6.26	2,400	

An example of the sample allocation for the Washington, D. C., SMSA is shown in Table 3.1.

Column (h) of Table 3.1 shows the number of tracts (or EDs) chosen in each area category within the PSU, and Column (j) shows the fraction of blocks selected. Only whole blocks were selected, after application of the rules to select block groups or EDs within selected tracts and after application of the procedures to avoid extremely large blocks. Thus, if there were 15 "blocks" in the selected ED in Prince George's County outside the area covered by the Metro Map Series the selection was made as follows:

1. The 15 "blocks" were numbered and listed.
2. The sampling rate of 0.0175 was converted to a sampling interval by taking its reciprocal, i.e., $1/0.0175 = 57.14$.
3. A random number between 0 and 5,714 was chosen. If it was equal to or less than 1,500, the first two digits minus one identified the block to be chosen. A greater number caused no block to be chosen and hence no representation of this area category in the Washington SMSA PSU.

When a block was identified, it was canvassed completely, and the interviewer was required to produce an address listing for the block which could be used to check the accuracy of her canvass.

The interviewer screened all households for eligibility (discussed elsewhere) and obtained interviews with those determined to be eligible. Also, during the canvass, she identified all homes which care for children of others for compensation and obtained interviews from them according to rules provided to her.

IV. Estimates and variances

Let $x_{hijk\ell}$ be an observation on the ℓ^{th} sample unit (household, user, or operator) in the k^{th} class of area segment in the j^{th} county of the i^{th} PSU from the k^{th} stratum. For example, $s_{hijk\ell}$ might equal one for

Table 3.1 Sample allocation within the Washington, D.C. SMSA

Area category	k	M _{hijk} Number of tracts	Q _{hijk} Est. hh per tract	f _k	P _{hijk}	Estimated eligibility rate	$\frac{m_{hijk}}{(c)(d)(e)(g)} \frac{1}{12(f)}$	$\frac{1}{k' \frac{hijk}{(h)(i)(c)}}$	$\frac{1}{k' \frac{hijk}{(e)(f)(i)}}$
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
Poverty area, D.C.	1	75	1,800 E	0.00075	0.5352	0.16	3	0.0400	0.0350
Non-poverty area, D.C.	2	76	1,800 E	0.00045	0.5352	0.10	1	0.0132	0.0637
Other metro map areas									
Prince George's Co.	3	142	1,202	0.00030	0.2739	0.07	1	0.0070	0.1562
Alexandria City	3	29	1,184	0.00030	0.2209	0.07	1	0.0299	0.0454
Arlington Co.	3	38	1,518	0.00030	0.2209	0.07			
Outside metro map areas									
Prince George's Co.	4	16*	240 E	0.00030	0.2739	0.12		0.0625	0.0175

* EDs

E Estimated because of lack of 1970 Census data

the attribute "has an educational program" and zero otherwise, or $x_{hijk\ell}$ might be the income of user. Each $x_{hijk\ell}$ receives a weight from the sample design and from the adjustment for nonresponse. Denote the weight by w_{hijk} . An estimate of the overall population characteristic is given by

$$\hat{X} = \sum_{h,i,j,k,\ell} w_{hijk} x_{hijk\ell}$$

An overall ratio estimate may be introduced for the household sample estimates as follows:

Let \hat{Y} = estimate of total households in the United States from the sample results as indicated immediately above,

$$\text{i. e., } \hat{Y} = \sum_{h,i,j,k,\ell} w_{hijk} y_{hijk\ell}$$

and Y = total number of households in the United States from 1970 Census. Then the ratio estimate of an overall population characteristic is

$$X' = \frac{Y}{\hat{Y}} \hat{X}$$

For purposes of estimating variances, the noncertainty PSUs were classified into groups of two or more. This procedure resulted in construction of 28 collapsed strata subdivided into components as shown in Table 4.1. Then, using the same procedure as above estimates will be made separately for each subgroup (59 all together grouped into 28 collapsed strata, see Table 4.1). These estimates are as follows:

$$x'_{h'g} = \sum_{i,j} \text{e.g. } \sum_{kl} w_{hijk} x_{hijk\ell}$$

Then, the covariance between the characteristics x and y is estimated by

$$\text{cov } \hat{X}\hat{Y} = \sum_{h'} \sum_g \frac{N_{h'}}{N_{h'} - 1} \left(x'_{h'g} - \frac{A_{h'g}}{A_{h'}} x'_{h'} \right) \left(y'_{h'g} - \frac{A_{h'g}}{A_{h'}} y'_{h'} \right)$$

where N is the total number of collapsed strata (28), and $N_{h'}$ is the number of strata in the h' th collapsed stratum ($h' = 1, \dots, 28$ $g = 1, \dots, N_{h'}$)

$A_{h'g}$ is the 1960 population in the collapsed stratum and $x'_{h'} = \sum_g x'_{h'g}$.

Table 4.1 Regrouping of strata for estimation of sampling errors

Collapsed stratum h'	Subgroup (stratum number)		
	g = 1	g = 2	g = 3
1	1 odd	1 even	
2	2 odd	2 even	
3	3 odd	3 even	
4	4 odd	4 even	
5	5 odd	5 even	
6	6 odd	6 even	
7	7 odd	7 even	
8	22	23	21
9	10	9	
10	12	30	
11	11	13	
12	31	33	
13	47	14	
14	15	17	
15	8	16	
16	18	19	
17	24	20	
18	25	27	
19	26	28	52
20	29	46	
21	32	34	40
22	35	36	
23	37	38	
24	39	45	
25	41	43	
26	42	44	
27	48	51	
28	50	49	

The estimated coefficient of variation of the ratio of Y to X is

$$CV(\hat{Y}/\hat{X}) = \sqrt{\frac{\text{var } \hat{X}}{\hat{X}^2} + \frac{\text{var } \hat{Y}}{\hat{Y}^2} - 2 \frac{\text{cov } \hat{X} \hat{Y}}{\hat{X} \hat{Y}}}$$

where $\text{var } \hat{X}$ is found from the covariance formula by replacing y by x and the reverse for $\text{var } \hat{Y}$. The estimated coefficient of variation of \hat{X} is

$$CV(\hat{X}) = \sqrt{\text{var } \hat{X} / \hat{X}^2}$$

V. The special sample of school districts

As indicated on page 2 of this report the original plans to interview community leaders were abandoned. Instead, it was decided to do a mail survey of school districts in order to get information on the availability of

- a) Day care for pre-school children
- b) Before and/or after school care for school age children

The sample of school districts was drawn from "Education Directory. Public School Systems 1969-70", published by the National Center for Educational Statistics. All of the school districts with an enrollment of 300 or more pupils were included in the sample if they were located in one of the counties selected for the Day Care Sample. Where the Day Care Sample included only parts of a county (for example, PSU 7 Middlesex County) the school district sample included all of the school districts in the whole county, since it would have been impossible to sort out the school districts in the sampled part of the county only.

A total of 1,400 school districts are included in the sample. The pupil population for these districts is given as 11,669,662. The numbers of districts, schools and pupils are shown for each PSU in Table 5.1.

Table 5.1 Sample of school districts for special mail survey

PSU	Number of districts	Number of schools in district	Enrollment (thousands)
1	136	1,785	1,801
2	77	712	572
3	177	1,382	1,108
4	66	*	813
5	78	734	376
6	112	2,052	1,845
7	56	766	395
8	40	382	271
9	32	329	229
10	37	*	385
11	28	369	297
12	4	462	337
13	28	529	410
14	31	512	317
15	39	383	170
16	11	73	26
17	47	342	154
18	17	32	18
19	7	48	17
20	19	208	117
21	41	355	334
22	26	*	135
23	23	301	188
24	19	58	27
25	7	30	8
26	6	38	15
27	8	59	23
28	15	77	21
29	15	*	17
30	24	177	109
31	2	233	178
32	2	39	15
33	8	53	27
34	19	254	191
35	7	*	171
36	6	96	68
37	1	29	18
38	12	33	9
39	7	35	14
40	5	36	24
41	11	38	17
42	2	57	22
43	4	*	11
44	7	42	31
45	3	*	16

Table 5.1. Sample of school districts for special mail survey (con.)

PSU	Number of districts	Number of schools in districts	Enrollment (thousands)
46	4	64	22
47	35	371	295
48	9	119	68
49	9	51	19
50	7	21	7
51	5	36	11
52**			

* Not available

** Included with PSU 15

VI. Nonresponse and other adjustments

In general, weights were adjusted for nonresponse by dividing by the response rate, that is the ratio of weighted completed interviews to weighted total interviews attempted. For some of the samples, separate response rate adjustments were made for SMSAs and nonSMSA strata. Nonresponse adjustments (i. e., factors to be multiplied by the basic sampling weights) are as follows:

Sample of day care centers

SMSA	1.155
NonSMSA	1.044

Sample of households (including the "captured" sample of day care homes)

SMSA	1.309
NonSMSA	1.196
Special sample of school districts	1.108

Comparison of projected number of housing units with number of housing units reported by the Bureau of the Census* revealed an undercount by the survey. A further adjustment of weights for the household (and day care home) portions of the survey corrected for such undercoverage. The undercoverage adjustments are as follows:

SMSAs	1.027
NonSMSA areas	1.389

The details of the adjustments are shown in the main text in Section 4.2.

*Data from the current Population Survey

APPENDIX B
FIELD PROCEDURES

APPENDIX B

TABLE OF CONTENTS

	<u>Page</u>
B. FIELD PROCEDURES	
B.1 Introduction.	B-1
B.2 Survey of centers.	B-2
B.2.1 Listing of centers	B-2
B.2.2 Classification of centers	B-3
B.2.3 Sampling of centers	B-4
B.2.4 Screening.	B-5
B.2.5 Interviewing	B-5
B.3 Survey of users (parents)	B-6
B.3.1 Definition of users	B-6
B.3.2 Identification of users	B-6
B.3.3 Interviewing of users.	B-7
B.4 Area sample	B-8
B.4.1 Description.	B-8
B.4.2 Selection of areas	B-8
B.4.3 Area cruising.	B-8
B.4.4 Subsampling of block groups and EDs	B-9
B.4.5 Screening.	B-10
B.5 Mail questionnaire to school superintendents	B-14

APPENDIX B

FIELD PROCEDURES

B. 1. Introduction

Westat's central office personnel conducted briefing and training sessions for the field staff in three cities (Chicago, Dallas and Washington, D. C.). After training, the field staff executed most of the field work with the central office conducting the supervision and coordination of procedures. The field work is listed below, and a description of these operations follows.

- Listing of Day Care Centers
- Sampling of centers and first personal contact with those selected*
- Screening of centers (Day Care Center Sample Screening Form)
- Interviewing of operators (Day Care Center Survey Operator Questionnaire, Long Form)
- Identifying users (User of Day Care Centers Calling Form)
- Interviewing of users (Parent Questionnaire)
- Selecting the area sample*
- Area cruising (Area Cruising Description Form)
- Subsampling of block groups and EDs*
- Area sample screening (Door-to-Door Call Record Forms) and (Screening Questionnaire)
- Interviewing for area sample (Day Care Center Survey Operator Questionnaire,) Long Form or Short Form or (Parent Questionnaire)
- Mail survey and following mailing to school officials. (Public School Day Care Programs)*

* Tasks performed by Westat personnel at the central office

B.2. Survey of centers

Westat made telephone calls to obtain information about the availability of lists of day care facilities (centers and homes) and also to obtain cooperation of the agencies. These calls were made to county and/or state Community Action Agencies* (OEO); welfare or social service agencies, and local child day care councils in the selected PSU's or counties. As a follow up, we mailed letters to those agencies and individuals contacted explaining the purpose of the study and soliciting their cooperation.

B.2.1. Listing of centers

Westat's field staff obtained lists of names and addresses of day care facilities (centers and homes) from one or more of the following sources in the selected sample of counties:

- a. Licensing authorities (county, municipal or state)
- b. Telephone directories (yellow pages)
- c. Community Action Agencies
- d. Principal church organizations
- e. Other known sources of compiled lists, e.g., child day care councils, family and child services, child care associations

Field representatives also requested lists of day care facilities whose licenses were pending or those who were applying for licenses. We made no attempt to identify or obtain lists of unlicensed facilities, although some lists obtained by our field staff contained a few facilities identified as unlicensed. Of the 289 centers surveyed, 28 were unlicensed.

The amount of under-reporting of day care facilities is unknown. Many state, municipal and county agencies reported their lists

were incomplete due to a lack of staff, funds or other reasons. In addition, the licensing of day care facilities in some counties and states is voluntary. The main purposes of this study are served without reference to the amounts of under-reporting.

B.2.2. Classification of centers

For list construction purposes the day care facilities were classified as follows:

- B.2.2.1. Day care center - 13 or more children.
- B.2.2.2. Group day care home - 7 to 12 children.
- B.2.2.3. Family day care home - 1 to 6 children, inclusive, at least one of whom is not a member of the operator's family.

It was found that the group day care homes made up a very small proportion of the universe and hence it would be too costly to sample as a separate stratum. The stratum was combined with that of the centers prior to drawing the sample.

The central office compiled, by county, the universes of day care centers to be sampled from listings received from the above sources. In most cases, the lists received from the licensing authority (typically in most counties, the Department of Welfare or Social Services) were established as "master lists". All other listings of day care centers and facilities, including those from the yellow pages, were cross-checked against the master lists. Duplicates, identified either by name of the center and/or address, were eliminated.

The following identifiable day care facilities were defined as ineligible and were eliminated from the final compilations:

- a. Facilities with programs of less than 7 hours per day.
- b. Programs for the mentally retarded or handicapped.
- c. Foster homes
- d. Day care facilities located on military reservations.
- e. Montessori schools.
- f. Facilities located outside of areas (county or city) selected in the sample.

Lists received for a particular county were cross-checked and those duplicated and defined as ineligible were eliminated. The remaining centers were then added to that county's master list and tabulated. We included on the master lists centers for which we lacked information on capacity or hours of operation. A number was given to each center within each county. The numbers were recorded for sampling purposes.

B.2.3 Sampling of centers

The actual sampling of centers was done at our central office. The sampling procedure applied, along with modifications, is described in detail in Appendix A of this report. Each field representative received a list of centers for screening.

Letters from OEO were mailed to directors of the selected centers soliciting their cooperation. Copies of the OEO letter were also furnished to Westat's field representatives to be used in the event an operator or director had not received the mailed letter.

B.2.4. Screening

Many of the lists of day care facilities received from the field were incomplete as to the hours of operation. Therefore, centers or homes selected in the sampling process were screened to determine whether or not at least '7 hours' care per day was provided for any of the enrolled children.

The field staff was instructed to telephone, or personally contact, each center selected, recording the results on the Day Care Center Sample Screening Form. If the facility provided 7 hours or more of day care for at least one of the enrolled children the field representative was to make an appointment to interview the operator. The screening interview was terminated if the operator refused to be interviewed or if the facility did not provide 7 hours per day of day care.

B.2.5. Interviewing

The field staff used the Day Care Center Survey Operator Questionnaire (long form) to interview the operators of eligible day care facilities. They used an abbreviated form of this instrument if there were less than seven full-day enrollees. Copies of both the long and short form of the Operator Questionnaire and the instructions for their use are included in Appendix E of this report.

Field staff interviews were verified by telephoning the operators of centers to make sure they had been interviewed and that answers were correctly recorded. These telephone calls were made by central office personnel as a spot check rather than 100 percent verification.

B.3. Survey of listed users (parents) of day care centers

B.3.1. Definition of listed users

For purposes of this study we have defined users of organized day care as those persons responsible for making the children's day care arrangements. A description of the sampling procedure used to select a sample of users is given in Appendix A of this report.

B.3.2. Identification of listed users

Users of day care facilities were identified in two ways:

- a. From records or lists of children's or parents' names maintained by the operators of eligible day care facilities and
- b. from our area probability sample of non-users.

The tabulation of users given in Section 3 of the summary report is restricted to the sample of parents selected from the lists provided by the center operators. A small number of users of organized day care were identified in the area sample, but no attempt was made to identify the centers involved. The area sample user questionnaires were tabulated with all other area parent questionnaires as set forth in Section 4 of the summary report.

The field staff was instructed to solicit from the operator of each center a list of either the names of enrolled children or the names of mothers of enrolled children. A random sample procedure, based on the enrollment size of the facility or the number of mothers, was used by the interviewer to select or identify a sample of mothers or users to be interviewed. The random procedure was carefully explained and reviewed during the training sessions. It was again outlined in the instructions to the field staff. A copy of the form "Sampling Listed Users of Day Care Centers", used in the field for the task is included with other questionnaire forms in Appendix E of this report.

Procedures for interviewing users from the area probability sample will be discussed later.

B. 3. 3. Interviewing of listed users

The field representatives contacted the users by telephone to set up appointments for completing interviews. The Parent Questionnaire was used for these interviews. A copy of the Parent Questionnaire and the instructions to the interviewer for its use are included in Appendix E of this report. Each representative listed the names of users which he obtained from the operators on the "Users of Day Care Centers Calling Form", which they returned to the central office after appointments with users were completed.

B.4. Area sample

B.4.1. Description

The sample design may be described briefly as a stratified area probability sample of the 48 conterminous states and the District of Columbia. Westat patterned the basic design after the current Population Survey of the Bureau of Census. (See Appendix A for details.)

B.4.2. Selection of areas

The selection of areas - tracts or census enumeration districts (EDs) - was done at our central office. (The procedure used is described in the "Sample Design" in Appendix A of this report.) Census maps identifying the selected tracts (block groups) or EDs were mailed to the field staff in each of the PSUs along with instructions for the cruising of areas.

B.4.3. Area cruising

The field representatives were instructed to cruise around each block and observe the number and type of dwelling units. If a particular block or enumeration district contained more than 200 dwelling units, the representative was to produce a sketch map of the area, identifying the clusters of dwelling units in such a way that the block could be subdivided prior to subsampling. Representatives recorded the addresses, number of units, and the number of floors of all large apartment complexes in a single block. Also blocks containing only office buildings, warehouses, industrial complexes, business establishments, college facilities and areas containing parklands, farmlands or military reservations were identified and recorded. A cruising report form was used to record the characteristics of each block. Following the cruising the report forms were mailed in to Westat for subsampling.

If the interviewer, after cruising, reported that a given block contained more than 200 dwelling units, the particular block was divided into pseudo-blocks containing no more than 200 dwelling units. In cases where a block contained a large apartment complex, pseudo-blocks were created by subdividing the apartment building. For instance, taking the first five floors as pseudo-block A and the sixth to tenth floor as pseudo-block B, the rest of the block would form a third pseudo-block. For the purpose of selecting blocks for canvassing, a pseudo-block was treated the same as any other block.

B.4.4 Subsampling of block groups and EDs

The procedure used for subsampling block groups and EDs was the following: Within each tract a list of all blocks was made. A random number was picked between one and the total number of blocks within the tract. The block group into which this block fell was then selected. (A block group consists of all blocks with the same beginning digit, as shown in the example below.)

<u>Tract No. 5</u>		
Block Group 100	Block Group 200	Block Group 300
101	201	301
102	202	302
103	203	303
104	204	304
105	205	305
	206	306
		307

The method for selecting which block group would be canvassed follows:

Total number of blocks = 18

Random number between 1 and 18 = 6

The sixth block is 201

Thus, in this example the block group selected for cruising is block group 200.

If a block group contained less than five blocks it was combined with the preceding block group in order to form a block group of at least five blocks. If the first block group contained less than five blocks, it was combined with the last block group

B.4.4.1. Rural EDs - Blocks were identified and then drawn on maps. Depending on the number of blocks identified and on the sampling interval in the particular ED, the field staff was instructed either to cruise the identified blocks in the ED or to canvass the entire ED.

B.4.4.2. Urban EDs - Blocks and block groups were identified in the same way as in tracts. The entire ED was considered as a block group and the selection of blocks to be canvassed was made in accordance with the same principles as in the case of tracts. (See Appendix A on sampling.)

B.4.5. Screening and interviewing of area residents

B.4.5.1. Block assignments

Once blocks were identified, our field director mailed a list of the selected blocks to the field staff with instructions for canvassing.

The central office prepared maps of the areas selected into the sample and sent them to the interviewers in each PSU. These maps specified the blocks to be canvassed and contained sufficient

detail to permit the interviewer to clearly identify the boundaries. The interviewers were instructed to prepare a listing of all dwelling units that were located within the specified boundaries. These lists were prepared on the Door-to-Door Call Record Forms provided. (See copy included in Appendix E.)

When the interviewer completed the listing of dwelling units she attempted to contact the residents of each unit. If she was unsuccessful on the first attempt she was to complete two callbacks. Specifications required that the second and third attempts be in the evening or on the weekend to include persons who are normally not home during the daytime.

The interviewer provided the following information on the Door-to-Door Call Record Form:

- a. the date the call was made for the 1st, 2nd and 3rd attempts
- b. the time of day these calls were made
- c. the result of each attempt, e. g., not at home, not eligible, etc.

To check the accuracy and completeness of the Door-to-Door Calling Forms we checked the lists compiled by our interviewers against the Polk Directory of addresses. In large cities which are not covered by the directory we engaged additional local personnel who were not acquainted with the survey and had them list all the addresses in specified blocks.

B.4.5.2. Screening procedures and questionnaire selection

The interviewer asked to speak to the lady of the household at each dwelling unit and attempted to complete the Screening Questionnaire.

The Screening Questionnaire was designed to categorize the respondents so that the interviewer could select the correct questionnaire for further interviewing. The following questionnaires were used if the respondents met each of the indicated specifications:

- Day Care Center Survey Operator Questionnaire (long form)
 - a. A member of the household cared for children on a regularly scheduled basis.
 - b. Child care was provided at least 2 days per week and at least 7 hours per day.
 - c. Parents of the children paid for this care.
 - d. A second person from outside the household helped with the care of the children most of the time they were there.
- Day Care Center Survey Operator Questionnaire (short form: for Family Day Care Homes)
 - a. A member of the household cared for children on a regularly scheduled basis
 - b. Child care was provided at least 2 days per week and at least seven hours per day.
 - c. Parents of the children paid for this care
- Area Parent Questionnaire
 - a. There were children living in the household who were 9 years of age or younger.
 - b. Total family income (before taxes) was less than \$8,000 a year.
 - c. Day care was not provided in the household for children from outside the home.

B.4.5.3 Terminating with screening interview

The interview terminated with the screening interview for those persons who did not have children 9 years of age or younger and did not take care of other children in their home. It also

terminated for respondents who had children 9 years of age or younger, but whose family income last year exceeded \$8,000. Samples of the Screening, Operator and Parent Questionnaires are included in Appendix E of this report.

If a household had an eligible respondent on the basis of their response to income, etc., data was obtained on all children in the household through the age of 13 years.

Selected screening forms where the respondent was reported as ineligible were verified by telephone to check the accuracy of the interviewer.

B.5 Mail questionnaire to school superintendents

A mail survey questionnaire was designed for completion by public school district superintendents. The purpose of this questionnaire was to obtain data on day care activities for both preschool and school age children.

The questionnaire and a letter from OEO explaining the purpose of the survey and requesting cooperation was mailed to 1,400 public school district superintendents. Every school district with more than 300 students, in the counties or PSUs used in the survey of day care facilities, was included.

There were two mailings; a followup request to nonrespondents was sent out 17 days after the original mailing. A letter from OEO requesting cooperation was included with each, and an additional letter from Westat was enclosed with the second.

The response and tabulation of the data received is given in Appendix G and Section 6 of this report.

APPENDIX C
RESPONSE AND VALIDATION

APPENDIX C
TABLE OF CONTENTS

	<u>Page</u>
C. RESPONSE AND VALIDATION	
C.1 Response rates.	C-1
C.1.1 Introduction	C-1
C.1.2 Day care center sample	C-1
C.1.3 Response rates for users identified by day care center operators	C-14
C.1.4 Area probability sample	C-27
C.2 Validation procedures	C-44
C.2.1 Validation of day care centers.	C-44
C.2.2 Validation of area sample blocks	C-47

APPENDIX C

RESPONSE AND VALIDATION

C.1 Response rates

C.1.1 Introduction

Ninety percent of the operators of eligible day care centers and 71 percent of the users selected from them were interviewed. Screening questionnaires were completed in 74 percent of the dwelling units identified in the area sample.

The day care study breaks down into four components for discussion of responses or tabulations of responses. Sample size, response rates, and a detailed breakdown of responses by PSU for each of the following components will be discussed separately.

- a. Day care center sample in which operators of eligible centers were interviewed.
- b. User sample drawn from lists provided by the operators of eligible centers.
- c. Area probability sample identifying both users and nonusers of day care facilities and family day care homes.
- d. Mail survey of school district superintendents.

The sampling weights and necessary adjustments used for each of the above samples are discussed in Appendix A, "Sample Design".

Responses for the school superintendent survey are presented in Appendix G.

C.1.2 Day care center sample

Of the 551 centers selected for screening, 64 percent were found eligible and 36 percent were found ineligible. Centers were eligible

if they provided 7 hours or more of day care for at least one of the enrolled children. Ninety percent of the operators of eligible centers were interviewed, while 10 percent refused to cooperate or be interviewed.

After compiling a master list of centers (method used to compile this list is discussed in Appendix B, "Field Procedures") and screening the centers to determine which were eligible, 350 centers were contacted for interviewing. The directors of the centers received a letter from OEO discussing the purposes of the survey before they were contacted by field staff. Directors who refused to be interviewed were telephoned from the central office to solicit their cooperation and reiterate the importance of the study. If the director refused again, the field staff was instructed to terminate attempts to interview. The responses for all PSUs for the center sample are totaled below:

Number of centers from master list	6,276
Total centers selected for screening	551
Responses to screening	551
Centers found ineligible (36 percent)	201
Number of eligible centers (64 percent)	350
Refusals (10 percent)	34
Interviews completed (90 percent)	316

Individual PSU and county responses are tabulated in Table C.1.

There were 27 interviews completed with operators who had a full day enrollment of less than seven children. These were later transferred to the family day care home questionnaires and tabulated with that group. Thirty-four users who had been selected from these centers and interviewed were deleted from the parent user file before tabulation.

Table C.1 Day care center operator response rate

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers eligible	Number of interviews completed	Number of refusals
1	1 Kings, N. Y.	4	2	2	2	0
	2 Queens, N. Y.	3	2	2	2	0
	3 Bronx, N. Y.	5	2	2	1	1
	4 Westchester, N. Y.	7	3	3	3	0
	5 Nassau, N. Y.	6	2	2	2	0
	6 Union, N. J.	2	2	2	2	0
	7 Passaic, N. J.	4	3	3	3	0
	Totals	31	16	15	15	1
2	1 Philadelphia, Pa.	7	7	0	7	0
	2 Bucks, Pa.	1	1	0	1	0
	3 Delaware, Pa.	2	2	0	2	0
	4 Camden, N. J.	1	1	0	1	0
	Totals	11	11	0	11	0
3	1 Cook, Ill.	11	4	7	4	0
	2 Will, Ill.	3	3	0	2	1
	3 Kane, Ill.	3	2	1	2	0
	Totals	17	9	8	8	1
4	1 Wayne, Mich.	6	3	3	3	0
	2 Oakland, Mich.	2	1	1	1	0
	Totals	8	4	4	4	0

Table C.1 Day care center operator response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers eligible	Number of interviews completed	Number of refusals
5	1 Allegheny, Pa.	5	2	3	2	0
	2 Westmoreland, Pa.	0	-	-	-	-
	Totals	<u>5</u>	<u>2</u>	<u>3</u>	<u>2</u>	<u>0</u>
6	1 Los Angeles, Calif.	19	9	10	8	1
	2 Orange, Calif.	3	2	1	2	0
	Totals	<u>22</u>	<u>11</u>	<u>11</u>	<u>10</u>	<u>1</u>
7	1 Suffolk, Mass.	4	2	2	2	0
	2 Middlesex, Mass. (part)	5	2	3	1	1
	Totals	<u>9</u>	<u>4</u>	<u>5</u>	<u>3</u>	<u>1</u>
8	1 Erie, N. Y.	2	0	2	-	-
	2 Niagara, N. Y.	0	-	-	-	-
	Totals	<u>2</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>
9	1 Milwaukee, Wis.	3	2	1	2	0
	2 Ozaukee, Wis.	0	-	-	-	-
	3 Washington, Wis.	0	-	-	-	-
	Totals	<u>3</u>	<u>2</u>	<u>1</u>	<u>2</u>	<u>0</u>

Table C.1 Day care center operation or response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers eligible*	Number of interviews completed	Number of refusals
10	1 St. Louis City, Mo. 2 St. Louis, Mo. 3 Madison, Ill. Totals	4 6 3 13	3 2 3 8	1 4 0 5	3 2 3 8	- 0 0 0
11	1 Dallas, Texas 2 Ellis, Texas 3 Kaufman, Texas Totals	17 0 1 18	15 - 1 16	2 - 0 2	12 - 1 13	3 - 0 3
12	1 District of Columbia 2 Prince Georges, Md. 3 Arlington, Va. 4 Alexandria City, Va. Totals	8 8 2 3 21	5 7 1 1 14	3 1 1 2 7	2 4 1 1 8	3 3 0 0 6
13	1 Harris, Texas 2 Brazoria, Texas Totals	24 3 27	20 2 22	4 1 5	15 2 17	5 0 5
14	1 King, Wash. 2 Snohomish, Wash. Totals	6 0 6	6 - 6	0 - 0	6 - 6	0 - 0

* Montessori School

Table C. 1 Day care center operator response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers eligible	Number of interviews completed	Number of refusals
15	1 Providence, R. I.	2	2	0	2	0
	2 Bristol, R. I.	2	0	2	-	-
	3 Newport, R. I.	0	-	-	-	-
	4 Washington, R. I.	0	-	-	-	-
	Totals	<u>4</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>0</u>
16	1 Berkshire, Mass. (part)	10	3	7	2	1
	Totals	<u>10</u>	<u>3</u>	<u>7</u>	<u>2</u>	<u>1</u>
17	1 Bristol, Mass. (part)	8	4	* 4	3	1
	2 Plymouth, Mass. (part)	0	-	-	-	-
	Totals	<u>8</u>	<u>4</u>	<u>4</u>	<u>3</u>	<u>1</u>
18	1 Pike, Pa.	3	1	2	1	0
	2 Sussex, N. J.	3	2	1	2	0
	Totals	<u>6</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>0</u>
19	1 Bradford, Pa.	6	2	4	2	0
	Totals	<u>6</u>	<u>2</u>	<u>4</u>	<u>2</u>	<u>0</u>
20	1 Douglas, Neb.	11	7	4	7	0
	2 Sarpy, Neb.	0	-	-	-	-
	3 Pottowattamie, Neb.	2	1	1	1	0
	Totals	<u>13</u>	<u>8</u>	<u>5</u>	<u>8</u>	<u>0</u>

* One center selected - closed.

Table C.1 Day care center operator response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers eligible	Number of interviews completed	Number of refusals
21	1 Marion, Ind.	6	4	2	4	0
	2 Boone, Ind.	0	-	-	-	-
	3 Hamilton, Ind.	0	-	-	-	-
	4 Hancock, Ind.	0	-	-	-	-
	5 Hendricks, Ind.	0	-	-	-	-
	6 Johnson, Ind.	0	-	-	-	-
	7 Morgan, Ind.	0	-	-	-	-
	8 Shelby, Ind.	1	1	0	1	0
	Totals	7	5	2	5	0
22	1 Genessee, Mich.	2	2	0	2	0
	2 Lapeer, Mich.	0	-	-	-	-
	Totals	2	2	0	2	0
23	1 Franklin, Ohio	13	8	5	7	1
	2 Pickaway, Ohio	0	-	-	-	-
	3 Delaware, Ohio	0	-	-	-	-
	Totals	13	8	5	7	1
24	1 Kendall, Ill.	1	0	1	0	0
	2 La Salle, Ill.	0	-	-	-	-
	Totals	1	0	1	0	0

Table C.1 Day care center operator response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers eligible	Number of interviews completed	Number of refusals
25	1 Delaware, Iowa	1	0	1	-	-
	2 Jones, Iowa	1	0	1	-	-
	Totals	2	0	2	0	0
26	1 Mahaska, Iowa	0	-	-	-	-
	2 Wapello, Iowa	2	2	0	2	0
	Totals	2	2	0	2	0
27	1 Morgan, Ohio	1	0	1	-	-
	2 Muskingum, Ohio	4	3	1	3	0
	Totals	5	3	2	3	0
28	1 Franklin, Ill.	1	1	0	1	0
	2 Jackson, Ill.	4	4	0	4	0
	3 Williamson, Ill.	3	3	0	3	0
	Totals	8	8	0	8	0
29	1 Hillsdale, Mich.	1	0	1	-	-
	2 Williams, Ohio	1	0	1	-	-
	Totals	2	0	2	0	0

Table C.1 Day care center operator response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers in-eligible	Number of interviews completed	Number of refusals
30	1 New Castle, Del. 2 Salem, N. J. 3 Cecil, Md. Totals	7 1 1 9	6 1 1 8	1 0 0 1	6 0 1 7	0 1 0 1
31	1 Hillsborough, Fla. 2 Pinellas, Fla. Totals	14 7 21	13 7 20	1 0 1	12 7 19	1 0 1
32	1 Tom Green, Texas Totals	7 7	5 5	2 2	4 4	1 1
33	1 Wichita, Texas 2 Archer, Texas Totals	15 0 15	10 - 10	5 - 5	10 - 10	0 - 0
34	1 Bexar, Texas 2 Guadalupe, Texas Totals	10 1 11	10 0 10	0 1 1	10 0 10	0 0 0
35	1 Shelby, Tenn. 2 Crittenden, Ark. Totals	15 1 16	10 1 11	5 0 5	8 1 9	2 0 2

Table C.1 Day care center operator response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers in-eligible	Number of interviews completed	Number of refusals
36	1 Pulaski, Ark. 2 Saline, Ark. Totals	26 2 <u>28</u>	22 2 <u>24</u>	4 0 <u>4</u>	17 2 <u>19</u>	5 0 <u>5</u>
37	1 Lee, Fla. Totals	28 <u>28</u>	15 <u>15</u>	13 <u>13</u>	13 <u>13</u>	2 <u>2</u>
38	1 Little River, Ark. 2 Sevier, Ark. 3 Howard, Ark. 4 Polk, Ark. Totals	3 3 2 4 <u>12</u>	3 2 1 4 <u>10</u>	0 1 1 0 <u>2</u>	3 2 1 4 <u>10</u>	0 0 0 0 <u>0</u>
39	1 Refugio, Texas 2 Bee, Texas 3 Calhoun, Texas Totals	0 6 4 <u>10</u>	- 6 4 <u>10</u>	0 0 0 <u>0</u>	- 6 4 <u>10</u>	- 0 0 <u>0</u>
40	1 George, Miss. 2 Jackson, Miss. Totals	5 21 <u>26</u>	1 5 <u>6</u>	4 16 <u>20</u>	1 5 <u>6</u>	0 0 <u>0</u>

Table C.1 Day care center operator response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers eligible	Number of interviews completed	Number of refusals
41	1 Mississippi, Ark. Totals	$\frac{6}{6}$	$\frac{3}{3}$	$\frac{3}{3}$	$\frac{3}{3}$	$\frac{0}{0}$
42	1 Allegany, Md. 2 Garrett, Md. Totals	$\frac{4}{3}$ $\frac{7}{7}$	$\frac{0}{0}$ $\frac{0}{0}$	$\frac{4}{3}$ $\frac{7}{7}$	$\frac{-}{-}$ $\frac{0}{0}$	$\frac{-}{-}$ $\frac{0}{0}$
43	1 Nowata, Okla. 2 Washington, Okla. Totals	$\frac{2}{8}$ $\frac{10}{10}$	$\frac{0}{6}$ $\frac{6}{6}$	$\frac{2}{2}$ $\frac{4}{4}$	$\frac{-}{6}$ $\frac{6}{6}$	$\frac{-}{0}$ $\frac{0}{0}$
44	1 Sunflower, Miss. 2 Washington, Miss. Totals	$\frac{4}{10}$ $\frac{14}{14}$	$\frac{1}{2}$ $\frac{3}{3}$	$\frac{3}{8}$ $\frac{11}{11}$	$\frac{1}{2}$ $\frac{3}{3}$	$\frac{0}{0}$ $\frac{0}{0}$
45	1 Montgomery, Tenn. 2 Stewart, Tenn. 3 Houston, Tenn. Totals	$\frac{5}{1}$ $\frac{0}{6}$	$\frac{5}{1}$ $\frac{-}{6}$	$\frac{0}{0}$ $\frac{-}{0}$	$\frac{5}{1}$ $\frac{-}{6}$	$\frac{0}{0}$ $\frac{-}{0}$

Table C.1 Day care center operator response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers in-eligible	Number of inter-views completed	Number of refus-als
46	1 Washington, Va. 2 Dickerson, Va. 3 Russell, Va. 4 Bristol City, Va. Totals	2 0 0 3 5	2 - - 2 4	0 - - 1 1	2 - - 2 4	0 - - 0 0
47	1 San Diego, Calif. Totals	6 6	6 6	0 0	6 6	0 0
48	1 San Joaquin, Calif. Totals	5 5	5 5	0 0	5 5	0 0
49	1 Santa Cruz, Calif. 2 San Benito, Calif. Totals	10 5 15	6 2 8	4 3 7	5 2 7	1 0 1
50	1 Gila, Ariz. Totals	4 4	1 1	3 3	1 1	0 0
51	1 Grand, Utah 2 Emery, Utah 3 Uintah, Utah 4 San Pete, Utah Totals	0 0 1 0 1	- - 1 - 1	- - 0 - 0	- - 1 - 1	- - 0 - 0

Table C.1 Day care center operator response rate (con.)

PSU	County	Number of centers selected for screening	Number of centers eligible	Number of centers eligible	Number of interviews completed	Number of refusals
52	1 Providence, R. I. (part)	0	-	-	-	-
	2 Kent, R. I. (part)	3	2	1	2	0
	3 Newport, R. I. (part)	3	1	2	1	0
	4 Washington, R. I. (part)	1	0	1	0	0
	Totals	7	3	4	3	0
	Grand Total	551	350	201	316*	34

* Includes 27 center responses that were transferred to the family day care home responses and tabulated with these responses.

C. 1. 3 Response rates for users identified by day care center operator

Seventy-one percent of the users selected from eligible centers were interviewed. Responses from the user sample yielded the following totals

Number of users selected from eligible centers	859
Less: Bad addresses, not home, or telephone disconnected or out of order (25 percent)	<u>211</u>
Number of users contacted for interviewing	648
Less: Refusals (8 percent)	<u>71</u>
Interviews completed (71 percent)	577

Of the 859 users identified, 25 percent (211) were either listed at bad addresses, not at home after three callbacks, or the user telephone was reported out of order. Bad addresses were checked with the operators, and the names and addresses of parents were cross-checked using local telephone directories. The field staff reported that in many of these cases the addresses obtained from the operators were incorrect due to the incomplete records kept by some centers and the failure of parents to notify the center when changing addresses. This 25 percent also includes 34 completed interviews which were withdrawn because they represented 27 operator questionnaires which were converted from long to short forms and no longer required user interviews.

Most of the operators (91 percent) cooperated with the field staff by providing lists of their users. As anticipated, a few operators refused to provide information on their users. Several alternate procedures were designed to cope with this problem. The procedures are outlined in the Final Report on Sample Design (Appendix A, Section IIIC) and also in the Field Procedures (Appendix B).

Of the 316 operators of day care facilities interviewed, 289 cooperated in providing the field staff with a list of users that could be sampled. Twelve operators refused to provide a list of users or send home prepared

letters seeking cooperation of parents. Fifteen operators agreed to mail or send home letters to parents and the user sample was drawn from those responding to the letters. However, the extent to which the 15 operators cooperated is difficult to determine since we have no way of knowing how many letters were actually mailed or sent home to parents. Of the 577 user interviews completed 28 (4.6 percent) were obtained from parents who responded to the letters. The field staff was instructed to make two follow-up calls (1 to 2 weeks apart) to operators concerning nonresponse to the letters. Two weeks after the second call (4 to 5 weeks after original contact with operators) attempts to obtain a sample of users through the letters sent or mailed to parents were terminated.

Table C.2 Users of day care centers response rate

PSU	County	Number of centers eligible	Number of users selected	Number of users in- terviewed	Number of refus- als	Number not interviewed for other reasons
1	1 Kings, N. Y.	2	6	6	0	0
	2 Queens, N. Y.	2	8	8	0	0*
	3 Bronx, N. Y.	2	10	4	0	6
	4 Westchester, N. Y.	3	8	4	4	0
	5 Nassau, N. Y.	2	8	4	2	2
	6 Union, N. J.	2	9	8	1	0
	7 Passaic, N. J.	2	8	8	0	0
	Totals	16	57	42	7	8
2	1 Philadelphia, Pa.	7	18	13	2	3
	2 Bucks, Pa.	1	0	0	0	0
	3 Delaware, Pa.	2	6	5	1	0
	4 Camden, N. J.	1	2	2	0	0
	Totals		26	20	3	3
3	1 Cook, Ill.	4	13	9	1	3
	2 Will, Ill.	3	7	6	1	0
	3 Kane, Ill.	2	8	3	0	5
	Totals	9	28	18	2	8
4	1 Wayne, Mich.	3	5	0	0	*5
	2 Oakland, Mich.	1	4	0	0	*4
	Totals	4	9	0	0	9

* Letter sent to parents; number of refusals unknown.

Table C.2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users in- terviewed	Number of refus- als	Number not interviewed for other reasons
5	1 Allegheny, Pa. 2 Westmoreland, Pa. Totals	2 0 2	4 - 4	2 - 2	0 - 0	2 - 2
6	1 Los Angeles, Calif. 2 Orange, Calif. Totals	9 2 11	32 9 41	19 8 27	11 0 11	2 1 3
7	1 Suffolk, Mass. 2 Middlesex, Mass. (part) Totals	2 2 4	3 3 6	1 2 3	2 1 3	0 0 0
8	1 Erie, N. Y. 2 Niagara, N. Y. Totals	0 0 0	- - 0	- - 0	- - 0	- - 0
9	1 Milwaukee, Wis. 2 Ozaukee, Wis. 3 Washington, Wis. Totals	2 0 0 2	9 - - 9	9 - - 9	0 - - 0	0 - - 0

Table C.2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users interviewed	Number of refusals	Number not interviewed for other reasons
10	1 St. Louis City, Mo. 2 St. Louis, Mo. 3 Madison, Ill. Totals	3 2 3 8	14 4 12 30	11 2 12 25	1 0 0 1	2 2 0 4
11	1 Dallas, Texas 2 Ellis, Texas 3 Kaufman, Texas Totals	15 0 1 16	26 - 2 28	21 - 2 23	1 - 0 1	4 - 0 4
12	1 District of Columbia 2 Prince Georges, Md. 3 Arlington, Va. 4 Alexandria City, Va. Totals	5 7 1 1 14	7 11 1 4 23	3 5 0 2 10	1 1 0 1 3	3 5* 1 1 10
13	1 Harris, Texas 2 Brazoria, Texas Totals	20 2 22	33 3 36	31 2 33	0 0 -	2 1 3
14	1 King, Wash. 2 Snohomish, Wash. Totals	6 0 6	15 - 15	10 - 10	1 - 1	4 - 4

* Letter sent to parents; number of refusals unknown.

Table C.2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users interviewed	Number of refusals	Number not interviewed for other reasons
15	1 Providence, R. I.	2	7*	7	0	0
	2 Bristol, R. I.	0	-	-	-	-
	3 Newport, R. I.	0	-	-	-	-
	4 Washington, R. I.	0	-	-	-	-
	Totals	$\frac{2}{2}$	$\frac{7}{7}$	$\frac{7}{7}$	$\frac{0}{0}$	$\frac{0}{0}$
16	1 Berkshire, Mass. (part)	3	5	0	0	5*
	Totals	$\frac{3}{3}$	$\frac{5}{5}$	$\frac{0}{0}$	$\frac{0}{0}$	$\frac{5}{5}$
17	1 Bristol, Mass. (part)	4	9	9	0	0
	2 Plymouth, Mass. (part)	0	-	-	-	-
	Totals	$\frac{4}{4}$	$\frac{9}{9}$	$\frac{9}{9}$	$\frac{0}{0}$	$\frac{0}{0}$
18	1 Pike, Pa.	1	0	0	0	0*
	2 Sussex, N. J.	2	3	0	0	3
	Totals	$\frac{3}{3}$	$\frac{3}{3}$	$\frac{0}{0}$	$\frac{0}{0}$	$\frac{3}{3}$
19	1 Bradford, Pa.	2	2	0	0	2*
	Totals	$\frac{2}{2}$	$\frac{2}{2}$	$\frac{0}{0}$	$\frac{0}{0}$	$\frac{2}{2}$
20	1 Douglas, Neb.	7	15	8	0	7
	2 Sarpy, Neb.	0	-	-	-	-
	3 Pottowattamie, Neb.	1	4	4	0	0
	Totals	$\frac{8}{8}$	$\frac{19}{19}$	$\frac{12}{12}$	$\frac{0}{0}$	$\frac{7}{7}$

* Letter sent to parents; number of refusals unknown.

Table C.2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users interviewed	Number of refusals	Number not interviewed for other reasons
21	1 Marion, Ind.	4	31	12	8	11
	2 Boone, Ind.	0	-	-	-	-
	3 Hamilton, Ind.	0	-	-	-	-
	4 Hancock, Ind.	0	-	-	-	-
	5 Hendricks, Ind.	0	-	-	-	-
	6 Johnson, Ind.	0	-	-	-	-
	7 Morgan, Ind.	0	-	-	-	-
	8 Shelby, Ind.	1	0	0	0	0
	Totals	5	31	12	8	11
22	1 Genessee, Mich.	2	5	0	0	*
	2 Lapeer, Mich.	0	-	-	-	5
	Totals	2	5	0	0	5
23	1 Franklin, Ohio	8	20	12	0	8
	2 Pickaway, Ohio	0	-	-	-	-
	3 Delaware, Ohio	0	-	-	-	-
	Totals	8	20	12	0	8
24	1 Kendall, Ill.	0	-	-	-	-
	2 La Salle, Ill.	0	-	-	-	-
	Totals	0	0	0	0	0

* Letter sent to parents; number of refusals unknown.

Table C.2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users in-	Number of refus-	Number not interviewed for other reasons
25	1 Delaware, Iowa	0	-	-	-	-
	2 Jones, Iowa	0	-	-	-	-
	Totals	0	0	0	0	0
26	1 Mahaska, Iowa	0	-	-	-	-
	2 Wapello, Iowa	2	2	0	0	2
	Totals	2	2	0	0	2
27	1 Morgan, Ohio	0	-	-	-	-
	2 Muskingum, Ohio	3	4	4	0	0
	Totals	3	4	4	0	0
28	1 Franklin, Ill.	1	2	2	0	0*
	2 Jackson, Ill.	4	10	5	0	5
	3 Williamson, Ill.	3	7	4	0	3
	Totals	8	19	11	0	8
29	1 Hillsdale, Mich.	0	-	-	-	-
	2 Williams, Ohio	0	-	-	-	-
	Totals	0	0	0	0	0

* Letter sent to parents; number of refusals unknown.

Table C.2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users in- terviewed	Number of refus- als	Number not interviewed for other reasons
30	1 New Castle, Del. 2 Salem, N. J. 3 Cecil, Md. Totals	6 1 1 8	15 0 0 15	6 0 0 6	7 0 0 7	2 0 0 2
31	1 Hillsborough, Fla. 2 Pinellas, Fla. Totals	13 7 20	33 21 54	31 15 46	0 0 0	2 6 8
32	1 Tom Green, Texas Totals	5 5	10 10	10 10	0 0	0 0
33	1 Wichita, Texas 2 Archer, Texas Totals	10 0 10	23 - 23	16 - 16	4 - 4	3 - 3
34	1 Bexar, Texas 2 Guadalupe, Texas Totals	10 0 10	32 - 32	21 - 21	0 - 0	11 [*] - 11
35	1 Shelby, Tenn. 2 Crittenden, Ark. Totals	10 1 11	36 2 38	8 2 10	8 0 8	20 [*] 0 20

* Letter sent to parents; number of refusals unknown.

Table C.2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users interviewed	Number of refusals	Number not interviewed for other reasons
36	1 Pulaski, Ark. 2 Saline, Ark. Totals	22 2 <u>24</u>	50 4 <u>54</u>	46 4 <u>50</u>	0 0 <u>0</u>	4 0 <u>4</u>
37	1 Lee, Fla. Totals	15 <u>15</u>	38 <u>38</u>	9 <u>9</u>	0 <u>0</u>	* 29 <u>29</u>
38	1 Little River, Ark. 2 Sevier, Ark. 3 Howard, Ark. 4 Polk, Ark. Totals	3 2 1 4 <u>10</u>	5 4 3 8 <u>20</u>	0 4 3 6 <u>13</u>	1 0 0 2 <u>3</u>	4 0 0 0 <u>4</u>
39	1 Refugio, Texas 2 Bee, Texas 3 Calhoun, Texas Totals	0 6 4 <u>10</u>	- 11 11 <u>22</u>	- 7 11 <u>18</u>	- 0 0 <u>0</u>	- 4 0 <u>4</u>
40	1 George, Miss. 2 Jackson, Miss. Totals	1 5 <u>6</u>	5 18 <u>23</u>	4 15 <u>19</u>	0 2 <u>2</u>	1 1 <u>2</u>

* Letter sent to parents; number of refusals unknown.

Table C. 2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users interviewed	Number of refusals	Number not interviewed for other reasons
41	1 Mississippi, Ark. Totals	$\frac{3}{3}$	$\frac{6}{6}$	$\frac{6}{6}$	$\frac{0}{0}$	$\frac{0}{0}$
42	1 Allegany, Md. 2 Garrett, Md. Totals	$\frac{0}{0}{0}$	$\frac{-}{-}{0}$	$\frac{-}{-}{0}$	$\frac{-}{-}{0}$	$\frac{-}{-}{0}$
43	1 Nowata, Okla. 2 Washington, Okla. Totals	$\frac{0}{6}{6}$	$\frac{-}{16}{16}$	$\frac{-}{10}{10}$	$\frac{-}{4}{4}$	$\frac{-}{2}{2}$
44	1 Sunflower, Miss. 2 Washington, Miss. Totals	$\frac{1}{2}{3}$	$\frac{2}{7}{9}$	$\frac{2}{7}{9}$	$\frac{0}{0}{0}$	$\frac{0}{0}{0}$
45	1 Montgomery, Tenn. 2 Stewart, Tenn. 3 Houston, Tenn. Totals	$\frac{5}{1}{0}{6}$	$\frac{11}{2}{-}{13}$	$\frac{9}{2}{-}{1}$	$\frac{1}{0}{-}{1}$	$\frac{1}{0}{-}{1}$

Table C.2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users interviewed	Number of refusals	Number not interviewed for other reasons
46	1 Washington, Va. 2 Dickerson, Va. 3 Russell, Va. 4 Bristol City, Va. Totals	2 0 0 2 <u>4</u>	3 - - 4 <u>7</u>	3 - - 4 <u>7</u>	0 - - 0 <u>0</u>	0 - - 0 <u>0</u>
47	1 San Diego, Calif. Totals	6 <u>6</u>	15 <u>15</u>	10 <u>10</u>	0 <u>0</u>	5 <u>5</u>
48	1 San Joaquin, Calif. Totals	5 <u>5</u>	12 <u>12</u>	9 <u>9</u>	0 <u>0</u>	3 <u>3</u>
49	1 Santa Cruz, Calif. 2 San Benito, Calif. Totals	6 2 <u>8</u>	9 1 <u>10</u>	3 1 <u>4</u>	2 0 <u>2</u>	4 0 <u>4</u>
50	1 Gila, Ariz. Totals	1 <u>1</u>	2 <u>2</u>	2 <u>2</u>	0 <u>0</u>	0 <u>0</u>
51	1 Grand, Utah 2 Emery, Utah 3 Uintah, Utah 4 San Pete, Utah Totals	0 0 1 0 <u>1</u>	- - 0 - <u>0</u>	- - 0 - <u>0</u>	- - 0 - <u>0</u>	- - 0 - <u>0</u>

Table C.2 Users of day care centers response rate (con.)

PSU	County	Number of centers eligible	Number of users selected	Number of users interviewed	Number of refusals	Number not interviewed for other reasons
52	1 Providence, R. I. (part)	0	-*	-	-	-
	2 Kent, R. I. (part)	2	2	2	0	0
	3 Newport, R. I. (part)	1	0	0	0	0
	4 Washington, R. I. (part)	0	-	-	-	-
	Totals	<u>3</u>	<u>2</u>	<u>2</u>	<u>0</u>	<u>0</u>
	Grand Total	350	859	577	71	211**

* Letter sent to parents; number of refusals unknown.

** This total includes 34 completed interviews which were not tabulated because the centers from which they were drawn were transferred to the family day care home tabulations.

C.1.4 Area probability sample

Seventy-four percent of the dwelling units in blocks selected for canvassing produced completed interviews.

The basic design for the study called for surveys in 52 PSUs. There were 131 counties identified in the selected PSUs. Within the identified counties, 1,116 blocks were selected for canvassing. Canvassing of the selected blocks identified 21,528 dwelling units (DUs) or households. Of these households, six percent were vacant, 21 percent were refusals or not at home and 74 percent (15,824) produced complete screenings. Of the 15,824 households producing complete screenings 11 percent resulted in interviews with eligible parents and 107 (one percent) resulted in interviews with operators of family day care homes. Eighty-eight percent of the complete screenings were ineligible, having either no children 9 years of age or younger, or having a total family income of \$8,000 or more.

The methods used for selecting PSUs, counties and the allocation of the sample within counties are discussed in detail in the Final Report on Sample Design (Appendix A of this report). The following data summarize sample size and the response rates for the area probability sample. Individual PSU and county results are shown in Tables C.3 and C.4.

Number of PSUs	52
Number of counties identified	131
Number of tracts selected	238
Central cities - poverty areas	52
Nonpoverty areas	84
SMSA outside central cities	20
Other (EDs)	82
Number of blocks in tracts and EDs	9,290
Total blocks selected for canvassing	1,116
DUs in blocks selected for canvassing	21,528

Completed screenings (74 percent *)	15,824
Parent interviews completed (11 percent)	1,812
Family day care home interviews completed (one percent)	107
Ineligible: no children nine years or younger (71 percent)	11,186
Income \$8,000 or more (17 percent)	2,724
Refusals or not at home (21 percent*)	4,426
Vacancies (six percent*)	1,278

The use of Bureau of Census maps (prepared for the 1970 Census) presented field problems in identifying a few areas. Some maps were simply outdated while others were indistinct as to boundaries. In such cases, the field staff was instructed to seek assistance from local authorities (police, fire or highway). The information was reported to the central office and the area to be canvassed was defined.

In some areas, notably New York City, Los Angeles, San Antonio and Houston, language problems presented a barrier for the field staff. Ethnic interviewers or translators were employed to assist the regular field staff in the interviewing of those respondents who did not speak English.

Two methods were employed to give interviewers security in inner city areas. Where possible ethnic interviewers were used and the interviewers worked in pairs with each canvassing one-half of a given block. Interviewer escorts were hired in some areas of Little Rock, Texarkana, Arkansas, San Diego, Chicago, Detroit, St. Louis, Bronx, New York, Columbus, Ohio and Dallas.

A few interviewers had difficulty making the necessary three callbacks to very isolated areas such as Indian reservations. Weather and difficult access were also factors which a few interviewers had to overcome.

*Figures add to 101 percent because of rounding.



ERIC
Full Text Provided by ERIC

94 C-29

Table C.3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units		Number of ineligible dwelling units		Other	
				Parent questionnaire	Family home questionnaire	No children	Income		
4	1 Wayne, Mich.	194	158	16	0	110	32	13	23
	2 Oakland, Mich.	30	27	2	0	17	8	2	1
	Totals	224	185	18	0	127	40	15	24
5	1 Allegheny, Pa.	264	227	25	0	167	35	29	8
	2 Westmoreland, Pa.	344	277	3	0	171	103	64	3
	Totals	608	504	28	0	338	138	93	11
6	1 Los Angeles, Calif.	1,198	795	99	5	494	197	306	97
	2 Orange, Calif.	134	72	2	1	64	5	49	13
	Totals	1,332	867	101	6	558	202	355	110
7	1 Suffolk, Mass.	217	196	10	0	182	4	10	11
	2 Middlesex, Mass. (part)	59	54	3	0	46	5	2	3
	Totals	276	250	13	0	228	9	12	14
8	1 Erie, N. Y.	238	195	22	0	125	48	36	7
	2 Niagara, N. Y.	0	-	-	-	-	-	-	-
	Totals	238	195	22	0	125	48	36	7

Table C.3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units		Number of ineligible dwelling units		Other	
				Parent questionnaire	Family home questionnaire	No children	Income		
9	1 Milwaukee, Wis.	213	188	26	0	118	44	25	0
	2 Ozaukee, Wis.	27	27	2	0	23	2	0	0
	3 Washington, Wis.	0	-	-	-	-	-	-	-
	Totals	240	215	28	0	141	46	25	0
10	1 St. Louis City, Mo.	172	149	39	1	95	14	13	10
	2 St. Louis, Mo.	113	98	4	0	84	10	5	10
	3 Madison, Ill.	34	31	3	0	23	5	0	3
	Totals	319	278	46	1	202	29	18	23
11	1 Dallas, Texas	410	340	64	1	191	84	56	14
	2 Ellis, Texas	38	32	8	0	24	0	2	4
	3 Kaufman, Texas	0	-	-	-	-	-	-	-
	Totals	448	372	72	1	215	84	58	18
12	1 District of Columbia	225	119	16	0	90	13	100	6
	2 Prince Georges, Md.	499	372	29	2	181	160	123	4
	3 Arlington, Va.	416	177	19	5	115	38	232	7
	4 Alexandria City, Va.	0	-	-	-	-	-	-	-
	Totals	1,140	668	64	7	386	211	455	17

Table C.3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units		Number of ineligible dwelling units		
				Parent questionnaire	Family home questionnaire	No children	Income	Other
13	1 Harris, Texas	562	393	30	11	251	101	117
	2 Brazoria, Texas	34	22	2	0	16	4	6
	Totals	596	415	32	11	267	105	123
14	1 King, Wash.	192	167	32	0	104	31	17
	2 Snohomish, Wash.	48	41	0	1	15	25	6
	Totals	240	208	32	1	119	56	23
15	1 Providence, R. I.	402	340	39	0	260	41	46
	2 Bristol, R. I.	60	53	5	1	41	6	6
	3 Newport, R. I.	0	-	-	-	-	-	-
	4 Washington, R. I.	0	-	-	-	-	-	-
	Totals	462	393	44	1	301	47	52
16	1 Berkshire, Mass. (part)	256	114	6	1	97	10	135
	Totals	256	114	6	1	97	10	135
17	1 Bristol, Mass. (part)	929	801	90	1	627	83	39
	2 Plymouth, Mass. (part)	0	-	-	-	-	-	-
	Totals	929	801	90	1	627	83	39

Table C.3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units		Number of ineligible dwelling units		
				Parent questionnaire	Family home questionnaire	No children	Income	Other
18	1 Pike, Pa.	230	18	0	0	14	4	74
	2 Sussex, N. J.	248	116	19	0	70	27	81
	Totals	478	134	19	0	84	31	155
19	1 Bradford, Pa.	371	326	68	5	196	57	29
	Totals	371	326	68	5	196	57	29
20	1 Douglas, Neb.	524	456	31	4	354	67	50
	2 Sarpy, Neb.	0	-	-	-	-	-	-
	3 Pottowattamie, Neb.	116	106	9	0	77	20	2
	Totals	640	562	40	4	431	87	52
21	1 Marion, Ind.	612	427	41	3	269	114	153
	2 Boone, Ind.	0	-	-	-	-	-	-
	3 Hamilton, Ind.	0	-	-	-	-	-	-
	4 Hancock, Ind.	0	-	-	-	-	-	-
	5 Hendricks, Ind.	0	-	-	-	-	-	-
	6 Johnson, Ind.	0	-	-	-	-	-	-
	7 Morgan, Ind.	14	13	0	0	11	2	1
	8 Shelby, Ind.	121	107	16	2	72	17	11
	Totals	747	547	57	5	352	133	165
								3
								35

Table C.3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units		Number of ineligible dwelling units		Other	
				Parent questionnaire	Family home questionnaire	No children	Income		
22	1 Genessee, Mich.	166	133	12	0	82	39	28	5
	2 Lapeer, Mich.	26	19	1	0	10	8	6	1
	Totals	192	152	13	0	92	47	34	6
23	1 Franklin, Ohio	383	247	18	2	185	42	117	19
	2 Pickaway, Ohio	47	41	3	1	32	5	5	1
	3 Delaware, Ohio	0	-	-	-	-	-	-	-
Totals		430	288	21	3	217	47	122	20
24	1 Kendall, Ill.	59	53	2	1	43	7	5	1
	2 La Salle, Ill.	131	121	6	0	93	22	6	4
	Totals	190	174	8	1	136	29	11	5
25	1 Delaware, Iowa	82	72	13	2	46	11	4	6
	2 Jones, Iowa	332	274	41	6	166	61	47	11
	Totals	414	346	54	8	212	72	51	17
26	1 Mahaska, Iowa	162	151	7	1	123	20	3	8
	2 Wapello, Iowa	115	108	10	0	67	31	0	7
	Totals	277	259	17	1	190	51	3	15

Table C.3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units		Number of ineligible dwelling units		Other	
				Parent questionnaire	Family home questionnaire	No children	Income		
27	1 Morgan, Ohio	29	15	2	0	13	0	0	14
	2 Muskingum, Ohio	135	110	16	1	79	14	20	5
	Totals	164	125	18	1	92	14	20	19
28	1 Franklin, Ill.	153	99	17	0	73	9	12	42
	2 Jackson, Ill.	59	38	4	0	21	13	11	10
	3 Williamson, Ill.	0	-	-	-	-	-	-	-
	Totals	212	137	21	0	94	22	23	52
29	1 Hillsdale, Mich.	113	101	9	1	72	19	6	6
	2 Williams, Ohio	167	147	6	4	110	27	8	12
	Totals	280	248	15	5	182	46	14	18
30	1 New Castle, Del.	347	244	15	1	146	82	87	16
	2 Salem, N. J.	0	-	-	-	-	-	-	-
	3 Cecil, Md.	49	22	1	0	18	3	25	2
	Totals	396	266	16	1	164	85	112	18

Table C. 3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units			Number of ineligible dwelling units		
				Parent questionnaire	Family home questionnaire	No children	Income	Refusal-not home	Other
31	1 Hillsborough, Fla. 2 Pinellas, Fla. Totals	258 167 425	208 147 355	41 14 55	0 0 0	158 124 282	9 9 18	17 11 28	33 9 42
32	1 Tom Green, Texas Totals	78 78	49 49	10 10	0 0	36 36	3 3	17 17	12 12
33	1 Wichita, Texas 2 Archer, Texas Totals	327 0 327	262 - 262	53 - 53	4 - 4	184 - 184	21 - 21	54 - 54	11 - 11
34	1 Bexar, Texas 2 Guadalupe, Texas Totals	281 0 281	193 - 193	50 - 50	1 - 1	132 - 132	10 - 10	77 - 77	11 - 11
35	1 Shelby, Tenn. 2 Crittenden, Ark. Totals	354 87 441	273 65 338	35 22 57	6 0 6	191 42 233	41 1 42	76 21 97	5 1 6

Table C.3 Area sample response rate (con.)

FSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units		Number of ineligible dwelling units			Other
				Parent questionnaire	Family home questionnaire	No children	Income	Refusal-not home	
36	1 Pulaski, Ark.	416	315	26	3	220	66	88	13
	2 Saline, Ark.	66	49	5	1	39	4	13	4
	Totals	482	364	31	4	259	70	101	17
37	1 Lee, Fla.	447	394	14	2	361	17	17	36
	Totals	447	394	14	2	361	17	17	36
38	1 Little River, Ark.	0	-	-	-	-	-	-	-
	2 Sevier, Ark.	0	-	-	-	-	-	-	-
	3 Howard, Ark.	132	112	6	2	79	25	12	8
	4 Polk, Ark.	182	162	43	1	111	7	7	13
	Totals	314	274	49	3	190	32	19	21
39	1 Refugio, Texas	3	3	2	0	1	0	0	0
	2 Bee, Texas	1	1	0	0	1	11	20	1
	3 Calhoun, Texas	98	77	31	0	35	0	0	0
	Totals	102	81	33	0	37	11	20	1

Table C.3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units		Number of ineligible dwelling units			Other
				Parent questionnaire	Family home questionnaire	No children	Income	Refusal-not home	
40	1 George, Miss. 2 Jackson, Miss. Totals	29 122 <u>151</u>	21 102 <u>123</u>	4 9 <u>13</u>	0 0 <u>0</u>	9 82 <u>91</u>	8 11 <u>19</u>	7 16 <u>23</u>	1 4 <u>5</u>
41	1 Mississippi, Ark. Totals	102 <u>102</u>	61 <u>61</u>	13 <u>13</u>	0 <u>0</u>	42 <u>42</u>	6 <u>6</u>	30 <u>30</u>	11 <u>11</u>
42	1 Allegany, Md. 2 Garrett, Md. Totals	132 119 <u>251</u>	89 43 <u>132</u>	8 1 <u>9</u>	0 0 <u>0</u>	74 27 <u>101</u>	7 15 <u>22</u>	28 70 <u>98</u>	15 6 <u>21</u>
43	1 Nowata, Okla. 2 Washington, Okla. Totals	10 132 <u>142</u>	10 97 <u>107</u>	1 15 <u>16</u>	0 0 <u>0</u>	9 69 <u>78</u>	0 13 <u>13</u>	0 21 <u>21</u>	0 14 <u>14</u>
44	1 Sunflower, Miss. 2 Washington, Miss. Totals	26 23 <u>49</u>	25 15 <u>40</u>	12 6 <u>18</u>	0 0 <u>0</u>	12 4 <u>16</u>	1 5 <u>6</u>	0 8 <u>8</u>	1 0 <u>1</u>

Table C.3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units			Number of ineligible dwelling units		
				Parent questionnaire	Family home questionnaire	No children	Income	Refusal-not home	Other
45	1 Montgomery, Tenn.	170	146	34	0	105	7	16	8
	2 Stewart, Tenn.	0	-	-	-	-	-	-	-
	3 Houston, Tenn.	0	-	-	-	-	-	-	-
	Totals	170	146	34	0	105	7	16	8
46	1 Washington, Va.	83	74	13	3	50	8	2	7
	2 Dickerson, Va.	0	-	-	-	-	-	-	-
	3 Russell, Va.	0	-	-	-	-	-	-	-
	4 Bristol City, Va.	36	23	6	1	16	0	6	7
	Totals	119	97	19	4	66	8	8	14
47	1 San Diego, Calif.	421	356	15	2	271	68	51	14
	Totals	421	356	15	2	271	68	51	14
48	1 San Joaquin, Calif.	539	452	83	5	282	82	72	15
	Totals	539	452	83	5	282	82	72	15
49	1 Santa Cruz, Calif.	289	198	22	0	155	21	65	26
	2 San Benito, Calif.	127	99	9	1	70	19	21	7
	Totals	416	297	31	1	225	40	86	33

Table C. 3 Area sample response rate (con.)

PSU	County	Number of dwelling units	Number of dwelling units screened	Number of eligible dwelling units		Number of ineligible dwelling units		Other
				Parent questionnaire	Family home questionnaire	No children	Refusal not home	
50	1 Gila, Ariz. Totals	245 245	186 186	28 28	0 0	142 142	16 16	46 13 46 13
51	1 Grand, Utah 2 Emery, Utah 3 Uintah, Utah 4 San Pete, Utah Totals	0 0 100 0 100	- - 68 - 68	- - 13 - 13	- - 0 - 0	- - 39 - 39	- - 16 - 16	- - 25 - 25 7 7
52	1 Providence, R. I. (part) 2 Kent, R. I. (part) 3 Newport, R. I. (part) 4 Washington, R. I. (part) Totals	0 0 153 108 261	- - 137 100 237	- - 14 5 19	- - 0 0 0	- - 119 75 194	- - 4 20 24	- - 1 2 3 15 6 21
	Grand Total	21,528	15,824	1,807*	107	11,186	2,724	4,426 1,278

* Figure adjusted to 1,812. The following adjustments were made in:

PSU 8 - One questionnaire was found ineligible because there were no children 9 years old or younger living in the household.

PSU's 9, 11, 25 - One questionnaire in each PSU arrived after tabulations were completed.

PSU's 13, 30 - One eligible questionnaire in each not included in above table but included in final tabulation.

PSU 31 - identification number of one questionnaire incorrectly coded for PSU 31; code should have been PSU 34.

PSU 36 - Two eligible questionnaires not included in above table but included in final tabulations.

PSU 37 - One questionnaire found ineligible because of family income of \$8,000 or more.

Table C.4 Area sample, refusals, not-at-homes and completeness of interviewer follow-up

PSU No.	Total No. Dwelling. Units	Number of refusals	Not-at-homes		
			Total No.	3 calls attempted No.	%
1	2033	511	366	343	93
2	635	73	133	133	100
3	898	80	116	109	94
4	224	5	10	7	70
5	608	9	84	74	88
6	1332	123	232	228	94
7	276	9	3	3	100
8	238	8	28	19	68
9	240	9	16	16	100
10	319	5	13	11	85
11	448	2	56	56	100
12	1140	151	304	287	94
13 ⁽¹⁾	596	27	96	45	47
14	240	7	16	15	94
15	462	15	7	5	71
16 ⁽¹⁾	256	45	90	0	0
17	929	21	18	14	78
18 ⁽¹⁾	478	11	144	2	1
19 ⁽²⁾	371	3	26	9	35
20	640	29	23	23	100
21	747	60	105	102	98
22	192	8	26	25	96
23 ⁽²⁾	430	16	106	31	30

(1) Emergency trips were made by Westat personnel to help in completing the work in these areas. A variety of problems existed. Time and resources would not permit completion of three calls.

(2) A second interviewer was hired as soon as the problem was noted but there was insufficient time to complete three calls.

Table C.4 Area sample, refusals, not-at-homes and completeness of interviewer follow-up (con.)

PSU No.	Total no. dwelling units	Number of refusals	Not-at-homes		
			Total No.	3 calls attempted	
				No.	%
24	190	3	8	8	100
25	414	18	33	33	100
26	277	0	3	2	67
27	164	4	16	14	87
28	212	22	1	0	0
29	280	3	11	11	100
30 ⁽¹⁾	396	34	78	47	60
31	425	3	25	25	100
32	78	5	12	8	67
33	327	13	41	39	95
34	281	40	37	34	91
35	441	37	60	57	95
36	482	8	93	92	99
37	447	7	10	7	70
38	314	2	17	17	100
39	102	0	20	20	100
40	151	3	20	18	90
41	102	2	28	28	100
42 ⁽¹⁾	251	17	81	16	20
43	142	7	14	13	93
44	49	2	6	4	67
45	170	0	16	12	75
46	119	1	7	6	86
47	421	2	49	46	94

(1) Emergency trips were made by Westat personnel to help in completing the work in these areas. A variety of problems existed. Time and resources would not permit completion of three calls.

Table C.4 Area sample, refusals, not-at-homes and completeness of interviewer follow-up (con.)

PSU No.	Total no. dwelling units	Number of refusals	Total No.	Not-at-homes	
				3 calls attempted	
				No.	%
48	539	6	66	63	95
49	416	32	54	41	76
50	245	15	31	16	52
51	100	10	15	15	100
52	261	1	2	2	100
	<u>21,528</u>	<u>1,554</u>	<u>2,872</u>	<u>2,251</u>	<u>78%</u> (3)

(3) Excluding the problem PSUs footnoted above the percentage with three attempted calls is 93.3 percent.

C.2 Validation procedures

C.2.1 Validation of day care centers

When the Day Care Center Operator Questionnaires (long form) began to come back from the field, it was noticed that some questions were answered incorrectly. Answers were not consistent from one question to the next. For example, the two totals, one for boy-girl breakdown and one for the ethnic breakdown, should be equal. In another case, if the operator indicated that the center was nonprofit and received welfare money, then a dollar amount should also have been listed in the financial section next to federal, state or local funds.

Westat personnel spent several days telephoning the day care centers to resolve these inconsistencies. The caller was able to determine whether or not the interview had been conducted, and whether instructions had been followed, as well as clearing up some improperly recorded responses. Calls were made to centers in 38 of the 52 PSUs. Every one of the 94 centers contacted had been interviewed. This number represents 33 percent of the total questionnaires received from the field.

Validation breakdown follows on the next page.

Table C.5 Day care center validation

PSU number	Number of completed interviews	Number of centers verified
1	15	7
2	11	2
3	8	1
4	4	1
5	2	1
6	10	2
7	3	1
9	2	1
10	8	3
11	13	4
13	17	2
14	6	1
17	3	3
18	3	1
20	8	3
21	5	3
23	7	3
27	3	1
28	8	5
30	7	2

Table C.5 Day care center validation(con.)

PSU number	Number of completed interviews	Number of centers verified
31	19	7
32	4	1
33	10	5
34	10	3
35	9	4
36	19	2
37	13	2
38	10	2
39	10	3
40	6	4
41	3	2
44	3	1
46	4	3
47	6	4
48	5	1
49	7	1
52	3	1
Total	284	94

C. 2. 2 Validation of area sample blocks

Two types of validation were used in checking the listing of addresses in the area sample blocks.

The first was the use of Polk directory listing of addresses for major cities. The interviewers' Door-to-Door Call Record Forms were compared to the Polk Directory listings street by street and any discrepancies in the addresses reported by the interviewer were noted. It was not possible in all cases to make a one-to-one correspondence by address because of (1) the age of the directory and (2) the inability to determine exactly where certain streets intersect or terminate. If the comparison pointed up major discrepancies, the interviewer, or her supervisor, was sent back into the area to verify the original listing.

For the second method of validation, Westat recruited agents to list addresses in selected blocks of the day care area sample. These agents were in no way connected with the field interviewers for this study. These agents were sent a set of instructions and some address listing forms. When they had listed every street address and apartment number, the listing forms were returned to Westat. After Westat received these forms, they were compared to the yellow Door-to-Door Call Record Forms for the particular blocks that had been returned by our field interviewers.

If there were discrepancies in these two lists the original field interviewer was asked to go back and correct his mistakes. In all, 27 blocks needed to be rechecked out of a total of 86 blocks that had been validated in this manner.

PSU 1 - N. Y. City	- 1 block
PSU 3 - Chicago	- 2 blocks
PSU 13 - Houston	- 7 blocks
PSU 20 - Omaha	- 1 block
PSU 30 - Wilmington	- 14 blocks
PSU 32 - San Angelo	- 1 block
PSU 35 - Memphis	- 1 block

Two major field problems were discovered through the validation activities. In one case the interviewer had canvassed the wrong block and had missed two sections of a large and complicated area. In another PSU a major discrepancy was found in the listing prepared by the interviewer. Westat personnel from the home office were sent to the field to correct or redo the work in these areas.

Area sample validation included one further procedure. Random telephone calls were made from the central office to respondents who were ineligible (as determined by the Screening Questionnaire) for interviewing with the Parent Questionnaire. The calls were made to verify that the respondent was interviewed (screened) and was in fact ineligible.

Table C. 6, showing the area sample validation figures, follows on the next page.

Table C. 6 Area sample validation

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)	Valida- tor listing	Inter- viewer second listing		
1	325	506	Hillside, N. J.	24		24		0	
	344	111	Bronx, N. Y.	70		69		-1	
	3031.02	106	Merrick, N. Y.	16		15		-1	
	266	102	Jamaica, N. Y.	35		31		-4	
	395	204	Brooklyn, N. Y.	81		76	90	+9	Interviewer had several dwelling units that validator missed. Interviewer picked up dwelling units that she missed.
2	195	605	Philadelphia, Pa.	72		75		+3	
	135	502	" "	40		40		0	

Table C.6 Area sample validation (con.)

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)*	Valida- tor listing	Inter- viewer second listing		
2	12	707	Philadelphia, Pa.	97		98		+1	
	4078.03	704	Springfield, Pa.	40		42		+2	
	6072	310	Camden, N. J.	23		25		+2	
3	8540	308	Aurora, Ill.	15	21			+6	
	8141	201	Cicero, Ill.	68		70		+2	
	4044	210	Chicago, Ill.	41		41		0	
	609	205B	" "	69		101	101	0	Interviewer returned and completed 32 missing dwelling units from this building.

*Some Polk listings do not specify year

Table C.6 Area sample validation (con.)

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)	Valida- tor listing	Inter- viewer second listing		
3	4208	104	Chicago, Ill.	42		143	125	+83	Interviewer rechecked area, canvassed apartment building with 60 dwelling units. Some of validator's dwelling units do not exist.
6	5037.01	109	Whittier, Calif.	30		34		+4	
	3006	207	Glendale, Calif.	15		16		+1	
	2431	302	Watts, Calif.	38		39		+1	
	1066.03	107	Los Angeles, Calif.	0		0		0	
	2038	402	Boyle Heights, Calif.	40		40		0	

le C.6 Area sample validation (con.)

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)	Valida- tor listing	Inter- viewer second listing		
8	71.01	304	Buffalo, N. Y.	34	34 (1968)			0	
9	100	105	Milwaukee, Wis.	14		14		0	
10	1222	128	St. Louis, Mo.	0	1 (1970)			+1	
11	78.02	106	Dallas, Tex.	37	39 (1970)			+2	
13	428	110	Houston, Tex.	23	23 (1968)			0	
	352	106	Pasadena, Tex.	81	56 (1968)			-25	A new apartment building has been built since the Polk listing.
13	259	511	Highlands, Tex.	69		32		-37	Interviewer did part of wrong adjacent blocks (512, 513).

Table C.6 Area sample validation (con.)

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)	Valida- tor listing	Inter- viewer second listing		
13	259	514	Highlands, Tex.	36		8		-28	Interviewer did not see one street so kept on interviewing in adjacent block (515).
		509	" "	103		78	136	+33	Interviewer did not complete assigned block and did can- vass part of wrong block (506). Valida- tor missed two sec- tions of the block.
	302	705	Houston, Tex.	14		14	14	0	
		708	" "	11		16	16	+5	
		716	" "	22		30	29	+7	Seven garage apartments missed.
		713	" "	29		37		+8	An apartment building missed.

Table C.6 Area sample validation (con.)

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)	Valida- tor listing	Inter- viewer second listing		
13	503	402	Houston, Tex.	5		2		-3	Interviewer did wrong block.
		405	" "	21		26	22	+1	
		413	" "	9		20	16	+7	Interviewer did wrong block. Validator showed double units that were only single units.
		416	" "	11		16	13	+2	
		421	" "	17		21	20	+3	
		423	" "	13		22		+10	Interviewer missed several dwelling units.
		426	" "	8			10	+2	
17	651	205	New Bedford, Mass.	37	60 (1969)	37		0	

Table C. 6 Area sample validation (con.)

PSU no:	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)*	Valida- tor listing	Inter- viewer second listing		
20	36	305	Omaha, Neb.	23	24			+1	
		315	" "	28	26			-2	
		317	" "	0	3			+3	
		318	" "	13	13 (1969)			0	
	9	306	" "	12		11		-1	
23	17	206	" "	2		28	42	+40	Rooming houses can- vassed later: one 24 dwelling units and one 8 dwelling units.
	45	602	Columbus, Ohio	34	36			+2	
		607	" "	21	20			-1	

*Some Polk listings do not specify year

Table C.6 Area sample validation (con.)

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tor, listing (year)	Valida- tor listing	Inter- viewer second listing		
30	33	1	Cecil County, Md.	0		9		+9	
		2	"	13		89		+76	
		3	"	52		25	9	-43	Interviewer not careful in counting.
		4	"	0		0		0	
		5	"	30		11	6	-24	
		6	"	0		7		+7	
		7	"	0		15		+15	
		8	"	2		5		+3	
		9	"	111		46		-65	It did not look as if interviewer tried to make an accurate count.
		10	"	10		30	27	+17	

Table C.6 Area sample validation (con.)

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)	Valida- tor listing	Inter- viewer second listing		
30	33	11	Cecil County, Md.	3		5	5	+2	
		12	" "	6		8		+2	
		13	" "	4		22	17	+13	
		14	" "	20		18		-2	Interviewer had done wrong area.
31	108	602	Tampa, Fla.	0	0 (1970)			0	
		604	" "	1	3 (1970)			+2	
32	9	202	San Angelo, Tex.	0		0		0	
		203	" "	4		7		+3	
		207	" "	6		9		+3	
		210	" "	9		11		+2	

Table C.6 Area sample validation (con.)

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)	Valida- tor listing	Inter- viewer second listing		
32	9	212	San Angelo, Tex.	0		19	13	+13	Validator included dwelling units from another block (205) which was not in sample.
		214	" "	12		12		0	
		217	" "	16		19		+3	
		219	" "	15		-			Validator did wrong block.
		222	" "	0		-			Validator did wrong block.
33	114	207	Wichita Falls, Tex.	32	32 (1968)			0	

Table C.6 Area sample validation (con.)

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)*	Valida- tor listing	Inter- viewer second listing		
35	305	602	West Mem- phis, Ark.	7	4			-3	
		606	" "	19	21			+2	
		610	" "	19	30		26	+7	Second check on apart- ment building found 7 additional dwelling units.
36	8	106	Memphis, Tenn.	38	54 (1970)	39		+1	
				13	13 (1968)			0	
	27	9	Benton, Ark.	15	18 (1968)			+3	
				28	32			+4	
	32.01	216	North Little Rock, Ark.	20	22 (1967)			+2	

*Some Polk listings do not specify year

PSU no.	Tract or ED	Block no.	City	Number of dwelling units listed				Validator difference from first listing	Comments
				Inter- viewer first listing	Polk Direc- tory listing (year)*	Valida- tor listing	Inter- viewer second listing		
47	58	105	San Diego, Calif.	0	0 (1968)			0	
125	27.06	108	" "	10	10			0	
49	116	308	Santa Cruz, Calif.	14	14 (1969)			0	

*Some Polk listings do not specify year

LISTING OF DWELLING UNITS

Study No. 0824

PROCEDURE

Go around area and on form provided list all Dwelling Units, that is, houses and apartments.

In an apartment house, list each apartment number. Do not list stores, factories, garages, etc., but do list living quarters above stores, etc.

List Dwelling Units only on the side of the street which forms the inside boundary of the area to be listed, not across the street.

All Dwelling Units are to be listed by house number, apartment number if applicable, and street name.

Use a separate sheet for each block number.

ACCURACY IS OF THE GREATEST IMPORTANCE!!!!!!

Study No. 0824

State _____ County _____ Town _____

Tract/ED _____ Block # _____

Listed by: _____ Date: _____ Time: _____

[illegible]

APPENDIX D
TRAINING MANUAL

APPENDIX D

DAY CARE STUDY #0824

INTERVIEWER TRAINING MANUAL

Westat Research, Inc.

7979 Old Georgetown Road

Bethesda, Md. 20014

Fall 1970

NOTE: This appendix is presented in the form in which it was actually used in 1970. Some of the statements appearing here would need to be modified in light of the final procedures and results set forth in the April 1971 summary report and the other related appendices. (In particular the "ancillary questionnaire" turned out to be the mail survey of public schools.)

D-1

APPENDIX D

TABLE OF CONTENTS

<u>Section</u>	<u>Page</u>
I TRAINING SCHEDULE	D-3
II INTRODUCTION OF WESTAT STAFF AND FIELD STAFF	D-4
III TRAINING SCHEDULE REVIEW	D-4
A. TIME AND PLACE	D-4
B. ACCOMMODATIONS	D-4
IV DAY CARE INTRODUCTORY REMARKS	D-5
A. GENERAL	D-5
B. BACKGROUND AND OBJECTIVE	D-5
C. PURPOSE OF THE STUDY	D-6
V. DAY CARE HISTORY	D-6
VI. PURPOSE OF SURVEY	D-8
A. WESTINGHOUSE LEARNING CORPORATION TASKS	D-8
B. WESTAT TASKS	D-9
VII. FIELD TASKS	D-11
A. COMPILATION OF CENTER LISTING	D-11
B. DAY CARE OPERATOR QUESTIONNAIRE	D-14
C. SAMPLING LISTED USERS OF DAY CARE CENTERS	D-15
D. AREA SAMPLE CRUISING	D-19
E. PARENT QUESTIONNAIRE -- LISTED USERS OF DAY CARE CENTERS	D-24
F. PARENT QUESTIONNAIRE -- AREA SAMPLE CASES	D-24
G. FAMILY DAY CARE HOME QUESTIONNAIRE	D-26
H. ANCILLARY QUESTIONNAIRE	D-26
VIII. MOCK INTERVIEWS	D-26
IX. REVIEW OF TASKS AND FIELD SCHEDULING	D-27
X. ADMINISTRATIVE PROCEDURES	D-27
A. WESTAT ADDRESS	D-27
B. WESTAT SUPERVISORS	D-27
C. COMMUNICATIONS	D-27
D. FORMS AND RECORDS	D-28
E. MAILING PROCEDURE	D-28
XI. FINAL QUESTION AND ANSWER PERIOD	

I. TRAINING SCHEDULE

FIRST DAY

12 noon - 1 p.m.	REGISTRATION
1 - 1:15 p.m.	INTRODUCTIONS TRAINING SCHEDULE
1:15 - 2 p.m.	DAY CARE STUDY INTRODUCTORY REMARKS DAY CARE HISTORY PURPOSE OF SURVEY
2 - 3 p.m.	COMPILATION OF CENTER LISTING
3 - 6 p.m.	DAY CARE OPERATOR QUESTIONNAIRE

SECOND DAY

9 - 9:30 a.m.	SAMPLING LISTED USERS OF DAY CARE CENTERS
9:30 - 10 a.m.	AREA SAMPLE CRUISING
10 - 1 p.m.	PARENT QUESTIONNAIRE -- SAMPLED LISTED USERS PARENT QUESTIONNAIRE -- AREA SAMPLE CASES
1 - 2 p.m.	LUNCH
2 - 4 p.m.	FAMILY DAY CARE HOME QUESTIONNAIRE ANCILLARY QUESTIONNAIRE
4 - 6 p.m.	MOCK INTERVIEWS

THIRD DAY

9 - 11 a.m.	MOCK INTERVIEWS
11 - 11:30 a.m.	REVIEW OF TASKS AND SCHEDULING
11:30 - 12 noon	ADMINISTRATIVE PROCEDURES
12 noon - 1 p.m.	FINAL QUESTION AND ANSWER PERIOD

WESTAT TRAINING INSTRUCTORS:

Chicago - J. Daley, D. Scott, S. Goodman, V. Achtermann
Dallas - J. Daley, D. Scott, S. Goodman, V. Achtermann
Washington, D.C. - J. Daley, D. Scott, S. Goodman, D. Krug

II. INTRODUCTIONS

- A. Westat staff conducting training sessions.
- B. Field staff (interviewers)

III. TRAINING SCHEDULE REVIEW

A. Time and Place

1. All training sessions will be held in the room promptly at times stated on the training schedule.
2. Coffee will be served during breaks in the training schedule.
3. Lunch will be provided on the second training day at 1 p.m. in the room.

B. Hotel Accommodations

The hotel will bill your room charge (2 nights only) directly to Westat. All other expenses, such as phone calls, meals, room service, etc. are considered as personal expenses and must be paid by you when checking out.

IV. DAY CARE INTRODUCTORY REMARKS

A. GENERAL

Westat Research, Inc. in conjunction with Westinghouse Learning Corporation is conducting this survey and analysis of existing Day Care Programs and Facilities for the U. S. Office of Economic Opportunity. The goal of the project is to provide current and reliable national reference data for use by program planners in areas where day care services for children are a significant component. The scope of the work will be accomplished in three phases:

1. Information abstracting and community studies
2. Survey design and field operations
3. Description of existing services and assessment of national needs.

Westat and Westinghouse Learning Corporation have established a fully integrated staff to carry out this work.

B. BACKGROUND AND OBJECTIVES

This survey project is one of a series of interrelated studies for the U. S. Office of Economic Opportunity. These studies are being made to provide current and reliable national reference data in areas of day care services for children and of closely related early childhood development topics. OEO is actively cooperating with the U. S. Department of Health, Education, and Welfare and the U. S. Department of Labor on these studies. The particular objective of this survey is to provide data that will be useful to those who are engaged at the federal, state and local levels in the design and pilot testing of new program concepts.

C. PURPOSE OF THE STUDY

1. Compile a reference compendium of current data on the characteristics and activities of federally assisted day services, on differing state licensing practices, and on exemplary state and local programs.
2. Provide a current observational picture of the local-level delivery of federal day care programs, the availability of proprietary day care services, the participation of social and voluntary organizations in the day care field, employer-sponsored programs, welfare-oriented services, and the general outlines of the local universe of need for day care in relation to local economic and labor market conditions.
3. Characterize the key elements of existing day care practice nationally in the terms of program services, staffing, facilities, costs, clientele, and other variables.
4. Determine the extent of unmet needs for day care services.
5. Construct analytic models of the market processes in relation to the assessment of national need for day care expansion.

The data collection instruments (questionnaires) will reflect the objectives of the study. These will be reviewed in detail later in the training session.

V. DAY CARE HISTORY

Day care for young children in the United States today is an institution lagging far behind the social change that has brought about the need for it. Day Care service today is chaotic, unorganized, and largely unregulated and unlicensed. It is dispensed in haphazard ways that range from excellent to shockingly poor. Yet, it is indispensable to a growing number of people in present day America--the force of working women of childbearing age. The problem of arranging for the care of young children while the mother works

is not a problem to the poverty communities alone, as one may first speculate. The working middleclass mother may find it just as difficult if not more so to work out satisfactory solutions to her child care problems.

Day Care began in an institutionalized way during the 19th century when women began to enter the formal work force. Nurseries, as they were often called then, were thought of as charitable services for poor and neglected children. Only poor women were forced into working while "normal" women stayed at home and cared for their children and themselves.

The first day care center in America was established in 1854 in New York City for children of working mothers who could provide no other care for them. The main purpose of this first day care center was to provide "purely custodial" services. These early day care center mothers were largely penniless, helpless immigrant mothers, often separated from their husbands, who had to solely support themselves and their children.

Simultaneously, the kindergarten and nursery school movement got under way for middleclass and affluent children--to provide an experience to the children of "normal" families, that is, families with mothers at home. In time, however, the two trends (the charitable care of "neglected" children and the early childhood education of normally cared for children) merged and began to fulfill a new purpose, that of providing daytime care for children whose mothers had gone to work. This trend was enormously accelerated during World War II as was to be expected. But, the women have not returned to their homes. The number of working mothers continues to grow--sevenfold since 1940, more than twofold since 1950. Greater growth is expected in the future.

Working mothers represent all socioeconomic levels and the family with a working mother is becoming the norm rather than the exception. With the change in women's socioeconomic role, there has also been a blurring of the nature of programs for children. It is now difficult to tell whether a given program is a day care program in the traditional "do good" sense or if it is a nursery school or some other kind of educational endeavor.

One of the more shocking findings of recent investigations is that the majority of all the children of working mothers have no formal supervision at all during their mothers' absence. They are the well known "latch-key" children of poor neighborhoods who have no one at home to supervise them after school and who play in the streets with their house keys on chains around their necks.

Ad hoc day care arrangements abound. Largely impossible to assess in any accurate way, they range from fine care by loving and responsible relatives, friends, and neighbors to neglect, indifference, and even cruelty.

Other countries have faced the problem of day care for children of working mothers and have set up more formalized solutions than has the United States. Noteworthy in this respect are Japan, the Soviet Union, and the Scandinavian countries. Their experience must certainly be studied and taken into account in any effort to assess and remedy the day care situation in the United States.

VI. PURPOSE OF SURVEY

A. WESTINGHOUSE LEARNING CORPORATION TASKS

Westinghouse Learning Corporation has primary responsibility for the initial phases of the Day Care Study. First, they are conducting a literature search to bring together information concerning existing federal programs relating to Day Care Services, examining state and local licensing regulations, studying various administering and regulating policies, and reviewing studies that have already been conducted in the area of Day Care.

Secondly, WLC is conducting several community in-depth surveys. Case studies are being developed in these communities that will reflect the day care resources available and factors that relate to the demand of day care services.

These two initial phases, the literature search and the community surveys, have been underway for several weeks. The information and findings are being relayed to Westat to aid in developing the questionnaires and survey materials that we will be using.

B. WESTAT TASKS

Westat's primary responsibility to the Day Care Study is composed of six distinct tasks. Because of the nature and design of the overall study, it will be necessary, in most cases, that we complete each task in turn before moving on to the next task. This means our field operations will be pretty much a "stop-and-go" type operation. The total elapsed time for our field operations, from beginning to end, is estimated to run approximately three months. Our six tasks involve both interviewing and non-interviewing operations. Since we will be involved with several tasks spread over the next several weeks and since we must adhere to a "stop-and-go" operation it will be of the utmost importance to keep our communication channels open.

In outline form, our six tasks are:

1. Compile a listing of Day Care Centers in your assigned counties.
2. Conduct personal interviews with a sample of these Day Care Center Operators.
3. Obtain a sample of day care users from the Day Care Centers interviewed.
4. Cruise block groups in an Area Sample.
5. Conduct personal interviews with the selected sample of Day Care Users (resulting from Task 3).
6. Screen and conduct personal interviews in the area sample with (a) eligible mothers and (b) Family Day Care Homes.

These six tasks constitute our field responsibilities. Again, 100% cooperation and communication will be a must to successfully complete each and every task.

During the next couple of training days we will cover each task in detail and will provide you with as much background information as we can. Our questionnaires will gather information on day care center enrollments, age groups, racial mix, enrollee turnover, fee structures, staffing, programs offered, equipment and materials used, cost of operating a center, perception of problems and needs, community support, etc.

Our interviews with day care users and non-users will gather information on family demographics, day care arrangements presently being used, arrangements planned for the future, satisfaction of present day care arrangements, etc.

The overall sample design being used for the Day Care Study is basically a population area sample. We will be conducting our survey in 52 PSUs (primary sampling units), each PSU consisting of a group of counties. Within each PSU we will be compiling a list of Day Care Centers that will be subsampled to provide a list of specified Center Operators to interview. This sampling procedure will be referred to as the Center Sample. This Center Sample will also be used to provide us with the list of known day care users to interview.

A second component of the sample design, we will be referring to, is the Area Sample. Within our 52 PSU's we will be selecting small areas (block groups). These block groups will be cruised, as described later, to uncover any unusual housing situations. Then we will select a random sample of block groups to be screened door to door, for household interviews. This Area Sample will be used as the source to obtain interviews with (a) parent users and non-users of day care services and (b) Family Day Care Homes (small, informal arrangements).

VII. FIELD TASKS

A. COMPILATION OF CENTER LISTING

1. Listing

As you know "listing" is the process of systematically recording the address (or description or location) of all units within a specified area. The units in this survey are:

- a. Day Care Centers - 13 or more children
- b. Group Day Care Homes - 7 to 12 children
- c. Family Day Care Homes - 1 to 6 children, at least one of whom is not a member of the operator's (respondent's) family.

NOTE: QUALIFICATION: In all cases, at least one child must be cared for a. at least two (2) days a week, b. for seven (7) hours or more per day, c. for compensation, to qualify as day care.

2. Sources of Day Care Lists

Lists of Day Care Facilities and names, operators, addresses, (street, city, state and zip code) and telephone numbers (including area code) are to be obtained for each of the sample counties from the following sources:

- a. County, Municipal & State Licensing Authorities,
e.g., County, City, State Welfare Agencies,
Health and Education Departments, Zoning
Commissions.
- b. Telephone Directories - (Yellow pages)
 - (1) Pages containing listings of nurseries, centers, homes or other day care listings may be torn directly from telephone directories and identified according to county locations.

(2) Such listings may be recorded on the Center Listing Sheet (in cases where only a few exist) and/or mailed to Westat as is.

c. Principal Church Organizations, e.g.,

National Councils of Churches,
National Councils of Christians & Jews

Use Center Listing Sheet for recording
when necessary

d. Community Action Agencies (CAA or CAP)

e.g., City or County Economic Opportunity
Councils, Head Start Programs, Model
Cities Programs.

e. Other Known Sources, e.g.,

Child Day Care Councils of America, Family
and Child Services.

NOTE: (1) ALL LISTS ARE TO BE RECORDED CLEARLY AND
LEGIBLY AND IDENTIFIED AS TO:

- a. County and State
- b. Name, address and phone number of
interviewer

(2) CONTENTS OF LIST - the list should contain
the name of the facility, the name of the
and address

- a. Capacity or size
- b. Hours of operation
- c. Affiliation
- d. Identification as to private or public,
licensed or unlicensed
- e. Those that are applying for licensing

(3) Center Listing Sheets - use the Center Listing Sheets in cases where agencies have not compiled their own list for circulation but may have their file on 3 x 5 cards.

(4) DUPLICATE LISTS

- a. One copy retained by the interviewer, in case the original should become lost in the mail
- b. The original mailed to: D. Scott, Westat Research, Inc.

3. Prior Contact by Westat Research, Inc.

- a. In most cases Westat personnel has made telephone contact with county and state agencies and individuals requesting their cooperation and assistance in conducting the survey and interviews. In most instances, you will find them interested in Day Care research, enthusiastic, and cooperative.
- b. Letters to the above have also been mailed.
(Copies of both the list of contacts made and letters mailed are provided for you.)
- c. Press Release by Westat, a copy of which is also provided.
- d. Although many lists of day care facilities have been received by our office as a result of prior contact, some are incomplete and require follow-up work on your part.

In all instances you should contact the local CAP Agencies and solicit their cooperation.

NOTE: Should TROUBLE develop or you are not successful in obtaining lists or cooperation notify our office.

4. Procedure to be Used in Contacting Agencies, Organizations and Individuals for Lists of Day Care Facilities
 - a. Contact the individual or agency who has list by telephone.
 - b. Identify yourself and Westat.
 - c. State the purpose of your call.
 - d. Make an appointment to visit their office.
 - e. Keep your appointment, explain the purpose of the study and the use to be made of the list and request a copy.
5. Schedule for Listing of Day Care Facilities
 - a. Listing of facilities in your assigned counties should BEGIN: Date... _____.
 - b. This task should be completed and mailed to Westat's office within... _____.

B. DAY CARE OPERATOR QUESTIONNAIRE

After the Day Care Center compilation is completed and the listings are sent to Westat, there will be a short delay. Westat will sample the complete listings for your assigned counties and will select approximately 8 centers to be interviewed.

A letter will be sent to these selected centers on OEO letterhead advising them of the study, how they were selected, the importance of their cooperation, and that they will be contacted by phone for an interview appointment by a field interviewer in their area.

You will be provided with a telephone screening form to determine which facilities offer day care i. e. , 7 hours or more

per day for at least one child. You will try to arrange an appointment with the operators in those facilities and that qualify as offering day care.

We will now go over the Day Care Survey - Operator Questionnaire, Interviewer Instructions and Screening Form.

C. SAMPLING LISTED USERS OF DAY CARE CENTERS

In addition to interviewing the Operators of Day Care Centers we will also interview a sample of mothers who have children in the centers. After you have completed an interview with the operator using the DAY CARE CENTER SURVEY--OPERATOR QUESTIONNAIRE, you are to obtain a random sample of users of the center. It is important that we obtain a random sample of these mothers.

IMPORTANT: In all cases, be sure to point out to the operator that we do need a random sample. Explain to the operator that we want to interview mothers to find out more about the various day care arrangements they are presently using, whether the mother is working or plans to work in the future and some general questions about the family household (number of children, ages, etc.) If the operator is interested, show her the questionnaire we will be using when interviewing these mothers and assure the operator we are not making a check or inspection of her center's services.

SITUATION #1 -- CENTER OPERATOR HAS A LIST OR CARD FILE OF "MOTHERS"

If both a printed list and a card file of mothers' names and addresses is available, we would suggest using the list since it will be a little quicker.

STEP 1. Determine the total number of mothers

STEP 2. Refer to the Table of Random Numbers to determine the sample size and random numbers to select. This step will tell you how

many mothers' names we need to select and also which ones to select. The arrangement of the list or card file is not important. It need not be in alphabetical order. What is important, is that all mothers' names be present regardless of whether their children attend full or part day.

EXAMPLE--There are a total of 34 mothers with children enrolled in the center. Locate number 34 in Column I of the table. Then, reading across, you will find a 3 in Column II. This 3 is the desired sample size and tells you how many names we need to select from the total list of mothers. Continuing across to Column III you will find several random numbers. We will be using these numbers to tell us which mothers to select. Our sample size is 3 so take the first three random numbers listed (22, 32, 26). Go to your list or card file of mothers and select the 22nd, 32nd and 26th name.

STEP 3. After you have selected these three names, ask the operator whether these mothers have any pre-school children in the center.

If the answer is "Yes", you have the names and addresses of the 3 mothers in your sample to interview.

If the answer is "No", that one of the mothers has no pre-school child in the center, go back to the table and select the next random number shown. In our example of 34 mothers, the next random number is the 25th mother. This mother will now replace the one who had no pre-school children, go back and select the next random number, which would be the 15th mother. Continue this procedure until you have selected the desired sample size of 3 mothers all with pre-school children in the center. Should you exhaust the supply of random numbers shown on the table for enrollment size of 34, stop and just interview the mothers you have selected with pre-school children. In some cases you may end up with only 1, or possibly 2, mothers to interview. It is also possible to end up with no mothers to interview because none of them have pre-school children attending the center.

STEP 4. Contact the mothers who have been selected by phone and arrange for an interview. You will need to wait, however, until we get the mother questionnaires to you, which should be available in approximately two weeks.

If any of the selected mothers refuse to be interviewed, just interview those who agree. Do not attempt to go back to the center and substitute any new mothers to make up for the refusals.

SITUATION #2 -- CENTER OPERATOR HAS A LIST OR CARD FILE OF "CHILDREN" NAMES

This situation is identical to Situation #1, except here the list or card file is composed of the childrens' names and not their mothers' names.

The first two steps are the same. Determine the total number of children enrolled from either the list or the card file. Refer to the Table of Random Numbers to determine how many names are to be selected and which names to select.

EXAMPLE--There are 12 children enrolled in the center. The table tells us to select 2 names and these are to be the 4th and 6th names.

Since we are working from a list of children, we next need to make sure that these two children do not have the same mother. So, first ask the operator if the 4th and 6th children are from the same family. If they are not, we use both. If they should be from the same family, eliminate one of the names and select the next random number which would be the 7th name. Again, ask if this child is from the same family as either the 4th or 6th child. Continue this procedure until you have selected two children from different families.

As soon as you have selected two children from different families, you next need to determine whether both children are pre-school children. If they are, you have the names of two children and you are to interview their mothers. Should one of the children not be a pre-schooler,

you will need to select another number (in our example the 9th child) and determine that this child is not from the same family and also that he or she is a pre-schooler. Should you run out of random numbers before you have found two children with different mothers and both pre-schoolers, just stop and arrange an interview with the one who did meet the requirements. It is possible to exhaust all random numbers for enrollment size of 12 and end up with no one eligible.

SITUATION #3 -- CENTER OPERATOR HAS LIST OR CARD FILE
OF "MOTHERS" OR "CHILDREN" BUT REFUSES
TO LET YOU SAMPLE FROM THEM

In this situation the center has a list or card file of mothers or children but the operator refuses to let you look at the list or card file to select the sample names.

Ask the operator if she would be willing to identify only those mothers who would be selected by random procedures and give you just their names and addresses. Reassure the operator that we are not interested in the entire list, only a few names selected at random.

If the operator agrees to do the selection, follow the same sampling procedure discussed in Situation #1 or #2 and tell her which names to select using the Table of Random Numbers. She will need to tell you the total enrollment or you can get this information from the completed questionnaire.

SITUATION #4 -- CENTER OPERATOR REFUSES TO LET YOU USE
LIST OR CARD FILE AND ALSO REFUSES TO
DRAW SAMPLE HERSELF

We hope we are not faced with this situation but, if it does happen, we will attempt the following procedure.

Ask the operator if she would permit us to send a letter home with the children (See Letter to Parents, attached) and from the letters returned we will select the names to be interviewed. If the operator agrees this procedure follow the steps below.

STEP 1. Leave the letters with the Day Care Operator so they can be sent home with the children. The letters should be completed by the parents and returned to the center.

STEP 2. Contact the operator a week later to sample the returned letters.

STEP 3. Place the returned letters in alphabetical arrangement.

STEP 4. Count the number of returned letters. This count will now be used as the enrollment size. Find this number in Column I of the table. In Column II you will find the sample size required and in Column III the random numbers to select. Assume 6 letters are returned. The 2nd and the 1st letters would be in our sample (see attachment).

STEP 5. Again, we must ask the operator if the 2nd and 1st parents have pre-schoolers in the center. For example, if the 1st name does not, select the 5th name. If the 5th does not have pre-schoolers we would stop since we have exhausted our supply of random numbers and only contact the 2nd name for an interview.

D. AREA SAMPLE CRUISING INSTRUCTIONS

This task will involve your keen observation and the use of an auto. We are designating several areas in each PSU to be cruised. These areas, in most cases a cluster of a few blocks, have been selected as part of our national probability area sample. Extensive statistical planning went into the selection of these sample areas. The survey results that you later obtain from respondents in these areas can be projected to represent national totals. Projection to national totals will be possible only if interviewers follow the specified selection procedures.

The interviewer's responsibilities in this phase of the study are:

1. Correctly identify the boundaries of areas (block groups or enumeration districts (E.D.s)) enclosed within the yellow or heavy dark lines on the maps.

2. In determining the boundaries of block groups it is important to remember that such boundaries usually are streets. One side of the street is included in the block group (see example A of sketch map). The other side is excluded because it belongs to another block group and is outside of the sample area (see example B, sketch map). The same applies to boundaries between individual blocks inside block groups to be cruised. Example C (368 is on one side of Hudson St.) will belong to block number 301, while example D 9367 is on the opposite side of Hudson St.) is in block number 302.

If the boundary between block groups, E.D.s or blocks is other than streets (rivers, railroad lines, etc.) the same principles apply. One side will be inside of the block group and the other outside.

3. Cruise only the numbered block areas (or E.D.s in some cases) and identify as follows:
 - a. Blocks containing less than 200 dwelling units -- identify as "OK." The actual count of dwelling units is not needed.
 - b. Blocks containing more than 200 dwelling units -- describe to us (using a sketch of the block) all apartment houses and the number of units and floors contained in each. Record the addresses of such apartment complexes.
 - c. If a block is all parkland, farmland, warehouses, a military reservation, an industrial complex, or a college dormitory area, office buildings or business places, record as such.

- d. Record other unusual features of blocks.

NOTE: Use Area Cruising Description Form for recording.

Example: Attached is a sketch of a block group in Buffalo, N. Y. that will be cruised. Also attached is a completed Area Cruising Description Form for this block group in Buffalo. It is used for purposes of instruction only. Following is an example of what we may find:

1. Numbered block groups within the yellow or heavy, dark lines are 301, 302, 303, 304, 305, 306, and 307. Areas (block groups or E. D. s) outside of the boundaries of the above numbered blocks are:

- a. not to be cruised
- b. not to be included in sample

2. In cruising blocks, let's say that block number 301 is all single units with less than 200 dwelling units. Record as "OK." If a block contains more than 200 dwelling units describe it.

3. Block number 302 contains two large apartment complexes: one with 150 dwelling units ten stories high, one complex with 220 dwelling units 20 stories high. The remainder of the dwelling units on the block are single family dwelling units. (See Area Cruising Description Form on how to record this information on block 302.)

4. Block number 303 contains all apartment complexes and a parking lot.

5. Blocks 304 and 305 are parkland.

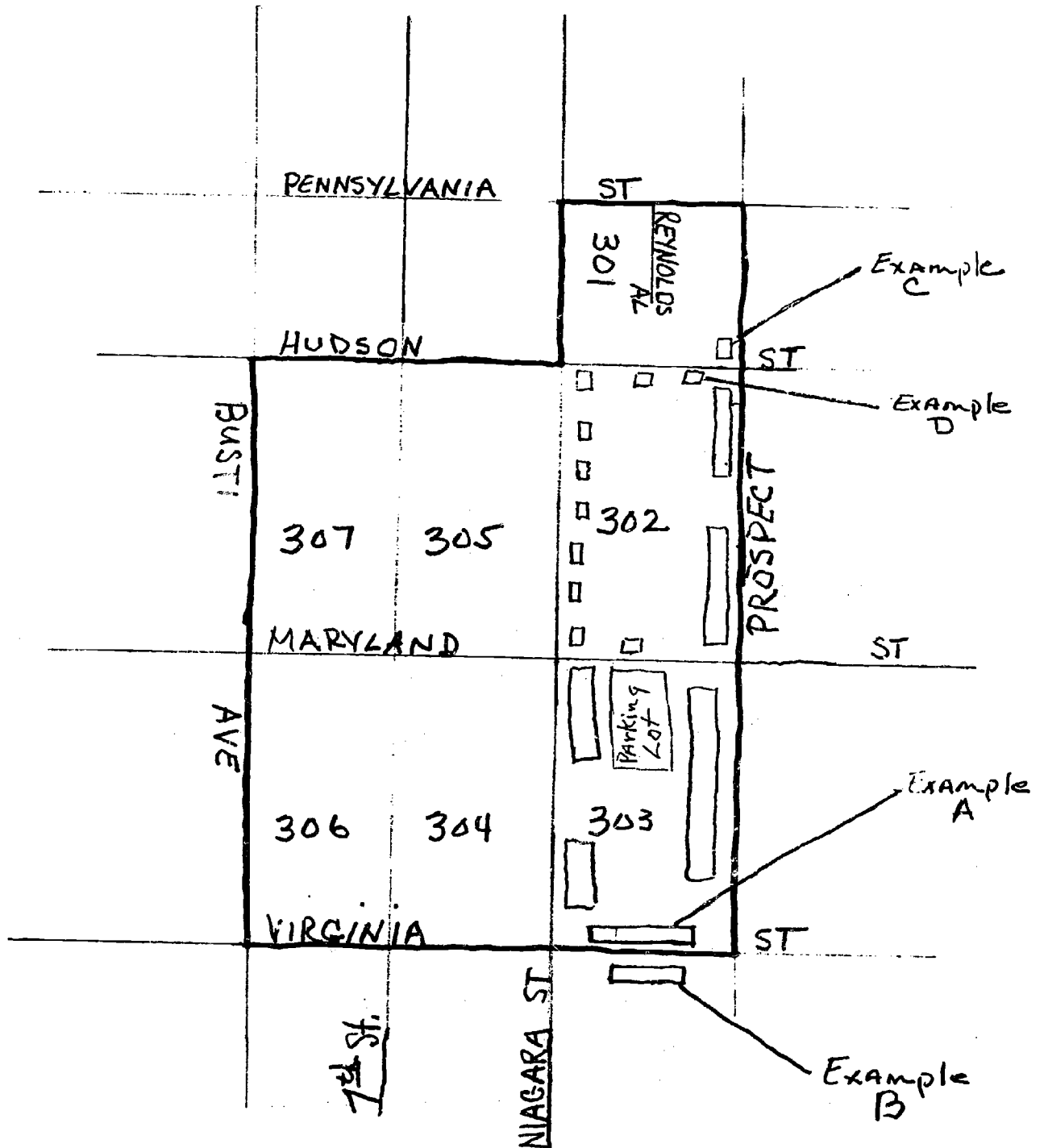
6. Block 306 contains all office buildings.

7. Block 307 is a warehouse area.

If you are unable to determine the boundaries of the block groups or have any questions regarding the above procedures please call:

D. Scott or Sue Goodman, Westat Research, Inc.
301-652-9246
After September '26 call 301-881-5310.

PSU 8 BUFFALO, N.Y.
Track No. 71.01 ED. No.
Block Group 300



DAY CARE SURVEY # 0824

Westat Research, Inc.
7979 Old Georgetown Road
Bethesda, Maryland 20014

AREA CRUISING DESCRIPTION FORM

Interviewer Use Only:

Name: Jane Question
Address: 301 SURVEY ST.
Anywhrs, U.S.A.
Date: 9-10-70

Westat Use Only:

PSU R. PERRALLO

Tract No. 71.01 ED No.

Block Group 300

Interviewer: Attached is a map sketch of blocks to be cruised. Record your observations below for each block.

Block #

Description of Block

[illegible]

D-23

E. PARENT QUESTIONNAIRE - LISTED USERS OF DAY CARE QUESTIONNAIRE

The parent interviews will be conducted with the users that we obtained from our Center Sampling Procedure (Section VII - C). In each PSU there will be approximately 15 interviews.

Phone each parent who was selected by your sampling procedure to set up an appointment for interview. Pre-tests indicate the interview will take about 20 minutes.

We will now go over the Parent Questionnaire, Interview Instructions and Screening Form.

F. PARENT QUESTIONNAIRE - AREA SAMPLE CASES

We are now talking about our Area Sample. These are the block groups which you have cruised and reported to us any unusual housing situations. Westat will take your cruising report forms and will select a sample of blocks to be completely screened.

When we notify you of the specific blocks that will make up the final Area Sample you can begin your house-to-house screening. Keep in mind that in these area samples we may encounter several situations. We will be finding parents who have no children, parents who have children, parents who are using day care, parents who are not; parents who are working, parents who are not; parents who may care for other children in their home; also, we may come across Day Care Centers.

Let us turn now to the Parent Questionnaire which is the same questionnaire we just used for the listed Center Users. We will review the screening form to determine which households will be eligible.

Keep in mind, that in our area sample you will need to keep an accurate record of each household screened, the result of your calls, etc. The Call Record Form will be used for this record keeping.

Day Care #082-

m _____ County _____ State _____
ct/ED _____ Block _____ Interviewer _____

[illegible]

NH - Not at Home
V - Vacant
O - Other; Explain

G. FAMILY DAY CARE HOME QUESTIONNAIRE

This questionnaire can be thought of as a type of Operator Questionnaire. It is intended to be used for the small, informal day care arrangements that are found in family households.

The Screening Form to be used is the same form we used for the Parent Questionnaires in the area sample. The initial screening at each household will lead you to the proper questionnaire to use.

Let us review the Screening Form again and see what requirements must be met in order to find a household eligible for the Family Day Care Home Questionnaire.

H. ANCILLARY QUESTIONNAIRE

The Ancillary Questionnaire has not yet been developed for the Day Care Study. All we can say at this time is that it will be the last task to be performed and will most likely be conducted with only a couple of people. Perhaps with local CAP agencies, employment offices, school administrators, etc. So, we will not be able to examine the questionnaire at this time.

We will keep you advised of the status of the Ancillary Questionnaire and when it is developed we will transmit instructions to you via letter or phone.

VIII. MOCK INTERVIEWS

We have now covered all of the questionnaires that will be used for the Day Care Study. We will devote the next several hours to mock interviews and give each of you a chance to administer a section of the questionnaires.

QUESTIONNAIRES

1. DAY CARE OPERATOR QUESTIONNAIRE
2. PARENT QUESTIONNAIRE
 - a) Listed Users of Day Care Centers
 - b) Area Sample Cases
3. FAMILY DAY CARE HOME QUESTIONNAIRE

IX. REVIEW OF TASKS AND FIELD SCHEDULING

<u>Estimated Beginning Field Date</u>	<u>Task Description</u>
Immediately	Task 1 - Compile List of Day Care Centers
Sept. 15	Task 2 - Interview Day Care Center Operators
Sept. 15	Task 3 - Select Sample of Users from Center Operators
Sept. 20	Task 4 - Area Sample Cruising
Oct. 1	Task 5 - Interview Selected Sample of Users
Oct. 10	Task 6 - Area Sample Screening and Interviewing

X. ADMINISTRATIVE PROCEDURES

A. WESTAT ADDRESS

Before September 26, 1970 - Westat Research, Inc.
7979 Old Georgetown Road
Bethesda, Maryland 20014
Telephone (301) 652-9246

After September 26, 1970 - Westat Research, Inc.
11600 Nebel Street
Rockville, Maryland 20852
Telephone (301) 881-5310

B. WESTAT SUPERVISORS

Jim Daley - Project Director
Dunlap Scott - Assistant Project Director
Doris Krug - Assistant Project Director
Sue Goodman - Assistant Project Director
Marley Brounstein - Field Director

C. COMMUNICATIONS

1. All field interviewers are to report weekly to Westat by phone. You will be assigned a certain day to report. The

purpose of this weekly call is to report your current status and to cover field problems. Emergency problems will be handled as they come up — let us know immediately.

Your immediate Westat Supervisor will be Dunlap Scott and in the event of his absence, your next contacts should be with Sue Goodman or Doris Krug, in that order. These supervisors will be ready to answer your technical questions on the Day Care Study.

2. Questions concerning rates, pay checks, supplies and materials, should be directed to Marley Brounstein.
3. Phone calls should be made station-to-station.

D. FORMS AND RECORDS

1. Day Care Center Compilation Listing Forms -- send original to Mr. Scott. Keep a duplicate for your records.
2. Cruising Maps -- send original with cruising notes to Mr. Scott. Keep a duplicate for your records.
3. All Questionnaires, Call Record Forms, Screeners -- send to Mr. Scott.
4. Time and Expense Sheets -- send to Marley Brounstein. Be sure to double-check for accuracy before mailing — errors will result in a delay of payment! Submit your time and expenses weekly.

E. MAILING PROCEDURE

All materials mailed to Westat should be sent first class mail. Use special delivery only when directed.

Be sure mailing envelopes and packages are securely packed and sealed.

Keep a diary record of each item you mail to us and what the package contained.



Westat Research, Inc.
11600 Nebel Street
Rockville, Maryland 20852
(301) 881-5310

Study No. _____

INTERVIEWER TIME AND EXPENSE RECORD

Name _____ Telephone () _____

Address _____

City _____ State _____ Zip _____

Title of Study _____

Rate of compensation shall be \$ _____ per hour.

Other: _____

Automobile mileage allowance shall be _____¢ per mile.

As an independent contractor, it is the responsibility of the interviewer to report earnings and to insure personal liability.

(DAILY REPORT TO BE COMPLETED ON REVERSE SIDE)

Total Regular Hours _____ x \$ _____ = \$ _____

Total Other Hours _____ x \$ _____ = \$ _____

Sub Total \$ _____

(If applicable) Supervisory Fee: \$ _____ x % = \$ _____

Total Mileage Expense \$ _____

Total Miscellaneous Expense \$ _____

Total Due \$ _____

I hereby attest these are true and honest interviews and that I work as an Independent Contractor with no deductions for Federal or State taxes withheld.

Date _____ Signed _____

(over) D-29



NOTE: Time should be recorded to the nearest quarter-hour from the time the segment is reached until the workday is ended.

[illegible]

TOTAL

STATION EQUIPMENT
PLEASE ATTACH EXPENSE RECEIPTS

LIST OF RANDOM NUMBERS

COL. I ENROLLMENT OR # OF MOTHERS	COL. II SAMPLE SIZE	COL. III RANDOM DIGITS
1	1	1
2	1	1 2
3	1	3 1 2
4	2	3 1 2
5	2	1 3 4
6	2	2 1 5
7	2	7 5 2
8	2	1 5 7
9	2	5 6 9
10	2	4 10 9 2
11	2	8 9 1 11
12	2	4 6 7 9
13	2	9 5 3 4
14	2	1 8 10 12
15	2	8 4 5 7
16	2	2 12 8 13
17	2	16 5 10 15
18	2	6 3 4 16
19	2	14 11 4 18
20	2	10 3 18 1
21	2	9 10 18 1
22	2	12 4 8 7
23	2	3 22 2 11
24	2	19 13 11 17
25	2	17 24 25 23
26	2	20 2 23 5
27	2	24 6 27 23
28	2	14 1 13 2
29	2	17 18 20 10
30	2	21 12 8 30
31	3	2 18 11 19 3
32	3	3 19 22 4 31
33	3	25 24 5 33 32
34	3	22 32 26 25 15

LIST OF RANDOM NUMBERS

COL. I	COL. II	COL. III
ENROLLMENT OR # OF MOTHERS	SAMPLE SIZE	RANDOM DIGITS
35	3	8 15 30 10 28
36	3	24 14 30 8 23
37	3	13 16 6 17 19
38	3	29 38 1 10 31
39	3	27 31 23 30 39
40	3	6 27 1 19 38
41	3	28 24 3 39 18
42	3	33 30 29 13 39
43	3	18 13 31 27 34
44	3	3 39 30 24 28
45	3	5 13 30 31 16
46	3	19 14 16 35 6
47	3	10 34 30 3 13
48	3	18 37 31 35 48
49	3	11 21 42 32 40
50	3	20 48 11 32 27
51	4	42 2 40 22 29 7 14
52	4	23 4 3 5 43 25 52
53	4	50 24 16 49 8 42 4
54	4	10 6 37 32 45 30 19
55	4	17 27 36 35 30 37 43
56	4	9 45 48 31 43 16 20
57	4	8 40 56 38 5 12 30
58	4	54 25 1 4 36 7 24
59	4	21 12 59 47 1 36 20
60	4	28 56 13 58 54 16 38
61	4	59 4 3 41 7 30 2
62	4	49 52 4 30 62 15 30
63	4	13 50 45 42 47 55 40
64	4	52 47 15 44 26 38 43
65	4	64 37 23 35 60 18 26
66	4	17 56 34 14 32 19 64
67	4	12 9 27 44 10 49 26
68	4	11 61 5 23 39 3 54
69	4	30 69 51 63 56 44 5

D-32

LIST OF RANDOM NUMBERS

COL. I

COL. II

COL. III

ENROLLMENT
OR
OF MOTHERS

SAMPLE
SIZE

RANDOM DIGITS

70				4			53	59	6	51	37	23	3	
71				5		66	70	62	54	60	53	36	64	
72				5		67	49	51	6	4	1	26	40	
73				5		28	29	68	26	20	5	21	50	
74				5		74	41	51	66	64	11	21	59	
75				5		7	75	41	37	29	64	18	65	
76				5		6	24	61	5	25	75	53	55	
77				5		55	14	57	52	72	23	67	66	
78				5		47	5	69	62	8	37	3	1	
79				5		58	31	4	53	61	51	64	65	
80				5		57	25	68	78	41	54	28	75	
81				5		76	10	11	32	54	22	43	58	
82				5		77	45	67	35	62	9	22	71	
83				5		22	65	42	3	38	21	70	7	
84				5		55	80	48	84	29	74	53	82	
85				5		26	64	75	61	42	81	71	52	
86				5		44	43	34	13	50	36	71	27	
87				5		80	20	47	19	54	50	87	69	
88				5		67	78	61	83	45	75	30	1	
89				5		1	33	86	4	50	62	59	75	
90				5		80	58	65	50	76	3	46	85	
91			6		61	30	38	22	84	56	46	70	27	9
92			6		64	19	90	46	15	16	80	59	4	60
93			6		46	27	84	77	51	88	49	31	64	83
94			6		84	36	59	13	54	24	60	65	80	25
95			6		25	2	56	51	92	66	22	63	86	3
96			6		14	11	78	48	10	3	9	12	85	57
97			6		25	68	78	50	60	80	4	28	86	26
98			6		20	30	74	79	2	73	78	24	6	82
99			6		14	98	70	1	48	30	84	87	71	99
100			6		18	62	96	22	64	37	28	10	60	13
101			6		90	26	94	13	47	23	37	73	69	20
102			6		32	45	86	77	64	74	95	59	53	66
103			6		38	32	3	98	8	91	23	16	26	60
104			6		18	91	21	104	56	59	81	79	14	17

COL. III

RANDOM DIGITS

RANDOM DIGITS

D - 34

DAY CARE STUDY FORMS

(Copies of these forms included in Appendix E)

- A. Compilation listing sheet.
- B. Westat letter to CAP, Welfare Departments, etc.
to solicit cooperation.
- C. OEO press release .
- D. OEO letter to selected day care center operators.
- E. Letter to center parents (if necessary to obtain list
of center users).
- F. Call record form for area sample screening.
- G. Questionnaires, instructions, screening forms.
- H. Time and expense record form.

APPENDIX E
QUESTIONNAIRES

APPENDIX E TABLE OF CONTENTS

	<u>Page</u>
E. QUESTIONNAIRES	
E. 1 Day care center selection	
E. 1. 1 Westat letter to D. C. licensing authority (state and county).	E-1
E. 1. 2 Day Care Homes and Day Care Center Listing Sheet	E-2
E. 1. 3 Westat letter to interviewer for day care center interviewing.	E-3
E. 1. 4 Instruction for Day Care Center Sample Screening Form	E-5
E. 1. 5 Day Care Center Sample Screening Form . . .	E-7
E. 2 Pretesting of instruments for day care survey	E-8
E. 2. 1 Day Care Center Survey Operator Questionnaire (long form)	E-8
E. 2. 2 Screening Questionnaire	E-9
E. 2. 3 Parent Questionnaire.	E-10
E. 2. 4 Day Care Center Survey Operator Questionnaire (short form).	E-11
E. 3 Day care center interviewing	
E. 3. 1 OEO letter to operators of day care facilities.	E-13
E. 3. 2 Interview instructions - Day Care Center Survey Operator Questionnaire (long form) . .	E-14
E. 3. 3 Day Care Center Survey Operator Questionnaire (long form)	E-20
E. 3. 4 Sampling Listed Users of Day Care Centers - tables included in Training Manual (Appendix D)	E-21

TABLE OF CONTENTS (Con.)

	<u>Page</u>
E. 4 Users' sample obtained at day care center	
E. 4. 1 Westat's letter instructing interviewers. . . .	E-26
E. 4. 2 Westat's letter to center users for Users of Day Care Centers Calling Forms	E-27
E. 4. 3 Instructions to interviews - Users of Day Care Centers Calling Forms.	E-28
E. 4. 4 Users of Day Care Centers Calling Forms . .	E-29
E. 4. 5 Follow-up letter to interviewer concerning users' sample	E-30
E. 4. 6 User Selection Report Form	E-31
E. 5 Area cruising for identification - instructions included in Training Manual (Appendix D)	
E. 5. 1 Area Cruising Description Form	E-32
E. 5. 2 Westat's letter to interviewer for completion of survey	E-33
E. 5. 3 Field director's letter to interviewers	E-37
E. 6 Door-to-door screening and interviewing	
E. 6. 1 Door-to-Door Call Record Form	E-38
E. 6. 2 Interviewer Instructions - Screening Question- naire and Parent Questionnaire	E-39
E. 6. 3 Screening Questionnaire	E-46
E. 6. 4 Annual Income Card	E-48
E. 6. 5 Parent Questionnaire*	E-49
E. 6. 6 Interviewer instructions - Operator Question- naire (short form)	E-50
E. 6. 7 Day Care Center Survey Operator Questionnaire (short form).	E-53
E. 6. 8 Status report	E-54

*Note: The last question on page 8 of the Parent Questionnaire should have read "Is the respondent Spanish-American...?"

16631



Westat Research, Inc.
7979 Old Georgetown Road
Bethesda, Maryland 20014
Telephone 301-652-9246

The U.S. Office of Economic Opportunity, Washington, D.C., 20506, has issued a contract to Westat Research, Inc. to perform a national survey and analysis of child day care facilities (centers, group homes, and family homes), users and non-users of such facilities, and other ancillary sources. The following county/counties in _____ were selected in our sampling procedure:

One of the primary purposes of the survey and analysis is to characterize the ongoing day care practice nationally in terms of program services, staffing, facilities, costs, clientele, and other variables. This task includes on-site surveys of existing day care centers and homes and interviews of families with regard to present use of day care services in relation to unmet needs for additional day care offerings.

Centers and homes will be sample selected from a county listing (a copy of which was requested via telephone to be mailed to our office) to be compiled and completed by Westat's field staff during the week of September 1, 1970. Users of day care facilities will be sample selected from a listing provided by operators. Non-users of facilities will be identified through an area probability sample within the selected counties.

Any assistance your office can provide Westat's field staff who will be responsible for compiling the list of child day care centers, group homes, and family homes, is appreciated.

Thank you for your cooperation in this important study.

Sincerely,


Dunlap Scott, Jr.

E-1 Assistant Project Director

16761



MSA: _____

DAY CARE HOMES and DAY CARE CENTERS
LISTING SHEETWESTAT RESEARCH, INC
Study No. 0824**IMPORTANT: PREPARE IN DUPLICATE****IMPORTANT: PREPARE IN DUPLICATE**A. Listed by: _____ Date: _____
Address: _____
Phone: Area Code _____ - _____B. Checked by: _____ Date: _____
_____C. County: _____
State: _____

Line No.	Name of Day Care Center, Day Care Home, or Nursery, etc., or Person Providing Day Care Services	Owner/Operator*	Address (include Zip Code)	Area Code and Phone No.	Size or Capacity	Hours of Operation From-To	Check if Licensed
1							
2							
3							
4							
5							
6	FF						
7	8						
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							

*Obtain if possible.

Westat Research, Inc.

11600 Nebel Street
Rockville, Maryland 20852
Telephone 301-881-5310

October 12, 1970

Dear Interviewer:

Enclosed you will find the materials you will need for the interviewing of Day Care Center Operators. These materials are:

1. Screening Forms and Instructions for their use
2. Day Care Center Operator Questionnaires plus Instruction booklet
3. Procedure for obtaining a sample of mothers using Day Care Centers, plus Instructions, including random number tables plus Instructions for their use
4. Letter to users of day care centers to be sent when complete list of users is not available (see instructions with item 3 above)
5. Copy of a letter from the Office of Economic Opportunity to the Directors of the Center selected to be screened. The bulk of these letters was mailed October 12, 1970.

Your first task is to fill in the Screening forms according to the accompanying instructions. As soon as you have finished the screening of all Centers listed on your Screening form return the completed Screening form to Westat. If any Centers were found to be ineligible be certain to indicate the reason for exclusion in the "Remarks" column.

As you contact the centers in the process of screening them you can schedule appointments with the operators of those centers that are eligible. However, it is important that you complete the screening as quickly as possible and return the Screening form to Westat before you become involved in the actual interviewing.

You will notice that the questionnaire for interviewing parents who have children in the Centers is not included in this package. We have experienced some delays in the time preparation of this questionnaire but it will be in your hands soon.

Please read carefully the enclosed procedures for "Sampling Listed Users of Day Care Centers". Since you do not yet have the Parent questionnaire, if you reach a point where you are receiving letters from users indicating a willingness to be interviewed, you should call these people on the telephone, thank them for their cooperation and tell them that you will be in

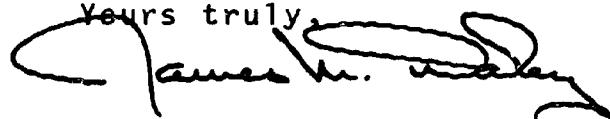


touch with them again within about 10 days to make a firm appointment for an interview.

You will also notice that the enrollment size on the random number table goes only to 130. Should you need to use the random number table for a center with an enrollment of more than 130, please contact Mr. Schueller at Westat for the appropriate selection of random numbers. Also, call Westat if you need additional copies of the letter to parents.

If you have any other question regarding the enclosed material please call Westat.

Yours truly,



James M. Daley
Project Director

JMD:pt
Enclosures



Instruction for "Day Care Center
Sample Screening Form"

- 1.) The attached form lists the names and addresses of the day care facilities in your area, which were selected for screening and, if eligible, for subsequent interview.
- 2.) If we did not provide you with the telephone number of the facility, look it up in the local telephone directory and record it in the space provided in the first column.
- 3.) Enter the date of successful telephone contact in the second column.
- 4.) When contact is made start out as follows:
Hello _____. My name is _____ of Westat Research, Inc. in Bethesda, Maryland. We are conducting a survey of Day Care Centers for the U.S. Office of Economic Opportunity.
Have you received a letter from OEO which explains the purpose of this survey?
- 5.) If the answer is "Yes" ask whether any of the enrolled children attend for at least 7 hours. If the answer is "No" read the letter over the telephone and follow up with the same question.
- 6.) If some children do attend for 7 hours or more, put a check mark in the "Does Provide" column. If no children attend for 7 hours or more, put a check mark in the "Does Not Provide" column.
- 7.) If seven hour care is provided for any children make an appointment to interview the operator. If seven hour care is not provided for any children thank the operator for her time and cooperation and discontinue interviewing.
- 8.) It is essential that you carry out the above screening procedure for all names and addresses listed on the screening form.
- 9.) If an operator refuses to be interviewed indicate this fact in the "Remarks" column of the screening form.

10.) After the screening form is completed for all listed centers it is to be returned to Westat Research Inc.

SCREENING FORM

COUNTY _____

Name and Address of Selected Centers	Date of Telephone Contact	Name and Title of Person Talked To	7hr. Care		Remarks
			Does Provide	Does Not Provide	
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:					
Name: Address: Telephone:		E-7 SNL			
Name: Address: Telephone:					

E.2 Pre-testing of instruments for day care survey

E.2.1 Day Care Center Survey Operator Questionnaire (long form)

The final form of the Day Care Operator Questionnaire evolved from four versions of this instrument.

The first version contained questions in six categories - enrollment, facilities and activities, staff, fees and income, parents, and attitudes. This version was pre-tested in six day care centers in Houston, Texas.

Following this pre-test a second version was drafted. In this version, the financial section was considerably expanded and the questionnaire was changed to ask only about full time enrollees except where specifically noted. This version was pre-tested using listed centers in Montgomery County, Maryland. Thirteen centers were contacted by phone. Nine centers agreed to be interviewed to pre-test this version of the questionnaire. Three of the centers interviewed were small centers and did not have good financial records although they all tried to estimate the information needed. Two of the remaining centers had reasonable financial data. In the last center, the owner was not present and the operator did not have access to the financial records.

At each of the six centers an attempt was made to obtain the names of the parents of children enrolled and their telephone numbers so that a list of center users could be compiled for sampling and interviewing. Of the six centers interviewed only one offered a list of all enrollees; two centers offered to give us three names each; and three centers felt that this was an invasion of their privacy, and would not divulge any names. Subsequently, a procedure was devised whereby the interviewer would ask for the complete list, but if she met with resistance she requested that the

operator select randomly the desired number of respondents (with assistance from the interviewer in determining who should be selected). If this were also unacceptable, a request was made that the operator send a letter to all parents requesting permission to be interviewed.

Following this pre-test, another draft of the questionnaire was developed that included a check list of the types of equipment and materials available for children's use at the center. The section on medical services was also expanded at this point. This version of the questionnaire was pre-tested at a Head Start Center in Greenwood, South Carolina and also at four centers in the Arlington/Alexandria, Virginia area. Following this, the questionnaire was revised to clarify certain questions and considerably reduced in size. This version was submitted to the Office of Economic Opportunity (OEO) on August 14, 1970.

The questionnaire was reviewed by Westinghouse Learning Corporation's Project Director in light of the experience gained during the community studies. Again it was reduced in complexity and in length. Some of the data requested in the earlier versions would have proved to be difficult to collect and possibly misleading to interpret. This reduction was reviewed with the contract manager and the questionnaire was resubmitted to OEO on September 24, 1970.

It was estimated that the final version would require between one and one and one-half hours to complete.

E.2.2 Screening Questionnaire

A separate instrument called the Screening Questionnaire was devised midway through revisions in the Parent Questionnaire. In this questionnaire, we determined if the household was in fact a Family Day Care Home or a Group Home. If so, we selected the appropriate questionnaire. If it was not, we determined:

1. If there were children in the household 9 years or younger, and
2. If the income was less than \$8,000.

If both of these criteria were met we determined if the respondent was the appropriate person in the household to talk to and if so selected the Parent Questionnaire.

E.2.3 Parent Questionnaire

This questionnaire was intended for use with persons whose names were obtained through day care centers (i. e., actual users of day care centers) and other mothers whom we encountered in our area probability sample.

The format of the original form of the questionnaire drew heavily from the instrument that had been used to interview parents in the Ruderman study.¹ The first version was pre-tested with three mothers in Houston and then a number of modifications were made to clear up problems that became obvious at that time. The second version was pre-tested six times in Washington, D.C. and the results indicated that the questionnaire was difficult for the interviewers to use.

At this point, a completely new version of the questionnaire was written which used a much simpler format. Rather than a separate set of questions for each possible day care arrangement (the format used by Ruderman), a day care chart was devised on which the arrangements for a particular child could be recorded along with a few pieces of information about each arrangement.

The Screening Questionnaire and the new version of the Parent Questionnaire were pre-tested six times in low-income areas of Washington, D.C. and Arlington, Virginia. It was also reviewed by the interviewers at the interviewee training sessions. It represented a marked improvement in the direction of simplicity. However, problems were still encountered when mothers had several children and a number of

¹ Ruderman, F.A. Child Care and Working Mothers, Child Welfare League of America, Inc., 1968.

"piecemeal" arrangements for each, particularly if the mother worked irregular hours so that different arrangements were used depending on whether she was working the day shift or the night shift.

Therefore, a last revision was made, again in the direction of simplicity. In the final version, a working mother was questioned only about the arrangements she used on the last day she worked.

The final version of the questionnaire was pre-tested six times in low income neighborhoods in Fairfax County, Virginia. Our best estimate of the time required was 20 to 30 minutes for a working mother and 10 to 15 minutes for a nonworking mother. The few remaining problems seemed to be the difficulty people had in telling us their annual family income and the problem of describing payments for day care where they were not based on a per child per unit time base. With respect to the former problem, we chose the rules used by the Census Bureau to define what should be included in family income and who should be included in the family. There were still some cases where the respondent could not or would not give us accurate information on this, but we minimized these incidents.

With respect to the second problem, we asked the interviewers to record the details of any pay arrangements that were not easily broken down into a "per child per hour, day or week" amount. We left space on the day care chart for them to report this. The Central Office then handled the problem of converting these figures to "child hour" amounts.

E.2.4 Day Care Center Survey Operator Questionnaire (short form: for family day care homes)

The short form of the Day Care Center Survey Operator Questionnaire was used when the interviewer uncovered a family day care home in the course of canvassing a sampled area. This questionnaire was used only when there was no paid full-time additional outside help. In other cases the long form was used.

The first version of the questionnaire was pre-tested twice in the Washington, D.C. area. Subsequently, a number of changes were agreed upon by Westat, WLC and OEO, and a second version was pre-tested four times in low income areas of Fairfax County, Virginia. This questionnaire took about 30 to 35 minutes to administer.

The major problem in using it was the concern of the respondents (particularly in certain locales) that, in spite of our protestations to the contrary, we were in fact representatives of a licensing agency. Where we could not alleviate this concern, the individuals either refused to talk to us or denied that they were caring for children. With the proper identification showing the interviewer's affiliation with Westat and the letter on OEO letterhead soliciting cooperation from operators, our interviewers were able to keep such refusals to a minimum by establishing good rapport with the respondent in the early part of the interview.

OFFICE OF ECONOMIC OPPORTUNITY

EXECUTIVE OFFICE OF THE PRESIDENT
WASHINGTON, D.C. 20506

OCT 1970

Under contract with the Office of Economic Opportunity, Westinghouse Learning Corporation and Westat Research Incorporated are conducting a national survey of day care for children. The purpose of this survey is to find out about the availability of day care services nationwide, the extent of the need for day care, and the factors which must be considered in developing plans for any significant expansion of day care nationally.

This survey is not an evaluation. No judgments as to the quality or desirability of various kinds of day care will be made on the basis of these survey visits to child care centers. We are simply trying to describe typical local day care services and facilities as they exist today.

Your day care center has been selected through a random sampling process as a representative facility of its size. An interviewer will be contacting you in the next few days for an appointment. The interview should take about an hour of your time, and the appointment will be arranged to fit your schedule and convenience.

The interviewer will be asking questions regarding your facility's:
1) present enrollment, 2) staff, professional and supporting, 3) program, 4) fee structure, 5) expenses, and 6) problems.

We earnestly solicit your cooperation in this effort. The survey, which is the first to be conducted on a national cross-sectional basis in the day care field, will provide badly-needed information for both national and regional policy makers and planning bodies. All information obtained will be treated as confidential. Individual center questionnaires will be coded for processing in such a way that no specific identification of individual facilities will be revealed in the published data.

We thank you for taking time to respond to our questions.

Sincerely,

Wray Smith

WRAY SMITH, Project Manager
Day Care Survey and Analysis
Office of Research and Evaluation

INTERVIEWER
INSTRUCTIONS

Day Care Center Survey
Operator Questionnaire

FALL 1970

Westat Research, Inc.
11600 Nebel Street
Rockville, Maryland 20852

180 100

INTRODUCTION

Please record all answers clearly and legibly.

Record an answer for all questions, particularly where there are several categories, each calling for a "Yes" or "No" answer. Do not leave any blanks.

If an answer is secured from a source other than the respondent, indicate who supplied the answer. This may apply especially in the "Fees and Operating Costs" section.

Be sure to assure the respondent that all answers will be treated as confidential and that no individual respondent or Center (Home) will be identified in any of the reports growing out of this project.

INTERVIEWER INSTRUCTIONS

Question No. (Operator's Questionnaire)

- 1b. If operator has living quarters at the Center or if it is a home we are interested in finding out how long the Center (Home) has been operating at this address, not how long the owner has been living there.
- 2c. If Center (Home) is open for less than 12 months, indicate the number of months and also the actual period, i.e., 6 months, January - June.
3. In order to qualify for "full-day" or "combination", some children must actually be at the Center (Home) for 7 hours or more per day. A Center (Home) which has children attending in two shifts, for instance 8 AM - 12 NOON, and from 1 PM - 5 PM would have to be marked as "part-day" unless some of the children attend for 7 hours or more.
4. How many children are actually enrolled to attend the Center, as of the date of the interview?
7. Although 100 children may be enrolled, the daily attendance may only be 80. Use an appropriate example like this to explain the question to the respondent.

9. Be sure that the operator of the Center (Home) interprets "applicants" to mean "children" not parents. Thus, a mother applying for enrollment of her 3 children counts as 3 and not 1.
- 11b. Note that the answer to the preceding question (11a) may be "Yes" but that no such children are actually enrolled in the Center (Home) at this time. In such a case be sure to put a "zero" in answer to 11b.
14. If the Center (Home) is owned and operated by the licensee (s) circle 7 (Private Company).
- 18c. If the answer to 18a indicates that the Center (Home) uses or has access to more than one play area try to get the square footage for each one. This information might be on the application for license.
19. It is recognized that operators in some cases, might have difficulty in estimating replacement costs. In such cases try to urge the operator to do his best in making such an estimate. If these estimates seem to you, in some cases, to be way out of line, try to discuss these items patiently with the operator and possibly get him to revise his figures.
23. If a service is available through the center and it is paid in part by both the parent and by an outside source, put a check in both boxes.
- 24a. Mark "Yes" only for those meals actually furnished by the Center (Home). Do not count for instances bag lunches brought by the children from home.
- 28b. Be sure to record all staff members of Center (Home) including non-professionals. In the column under present salary indicate the period the salary is for (per week, month, year). Put a "V" in this column for all volunteer staff members.

Under RACE use the following designations:

- W White
- N Negro
- S Spanish-American (Puerto Rican, Mexican, Cuban, etc.)
- OA Oriental-American
- AI American Indian
- O Other (specify)

Two parent household does not necessarily actually mean "biological" parents, nor does it necessarily mean "married". What we are actually interested in is whether there are two adults in the household (one male and one female).

- 34b. Stress the fact that we are asking for family income. It is recognized that this may be a difficult question for the operator to answer but we are interested in an estimate. It is also possible that information on this point is contained in the Center's (Home's) files. If the operator refuses to give this information claiming that it is confidential, please note that fact on the questionnaire, and proceed.

Section VI Fees and Operating Costs

Questions 38 and 47

First attempt to get a written statement (Profit or Loss statement or source of fund statement) of income and expenditures. If you cannot get a copy to take with you copy the figures down on the back of the questionnaire page. If the operator refuses to give you financial data, do not press the point and just note such a refusal on the questionnaire.

In some cases the operator may say that such data is only available at another place (such as a company headquarters). In such a case try to get this information from the indicated source if it is located in the same city. If it is not, note address and location on questionnaire.

In all cases where you report any figures be sure to indicate on the questionnaire the source of the figures.

Questions 40 - 43

First, attempt to get a copy of the written fee schedule to take with you. If you cannot get a copy, then try to fill in the figures on the table in the questionnaire, keeping in mind applicable skip instructions.

In some centers, the fee schedule, based on income and number of persons in the family, applies only to the first enrolled child of that family. For additional children from that family some kind of adjustment is made. In other words, the fee is based on income, family size, and number of enrolled children from a family. If this is the case, please describe the adjustment on the questionnaire on the back of page 16.

49. Try to list the two most important problems facing the operator.

SPECIAL NOTE:

It is possible that some of the centers you contact will have very small enrollments. Should you encounter a center with less than 7 full-day children (including the operator's own children under 14 years of age) use the regular, long-form of the Operator Questionnaire with the following changes:

1. Omit these items: Q. 12a, 12b, 14, 16, 19, 23, 24b, 26b, 28c, 29, 30, 31, 32, 33. 50, 51.
2. In Questions 28a and b: If there are no employees, list only the operator.
3. In Questions 34 (a, b, and c): Instead of percentages, ask for numbers.

4. Omit Questions 37a to 47 c, except Q. 41 and follow this up with: Are there any adjustments you are making in the fee if more than one child from the same family is attending your center on a full day basis?

Yes _____

No _____

If "Yes", explain:

Record the answers to this question on the back of the page facing Question 41.

REMEMBER: The above changes apply only when the full-day enrollment is less than 7 children including the Operator's own children under 14.

BqB No. 116S-70019
Expiration Date:
February 28, 1971

OFFICE OF ECONOMIC OPPORTUNITY

WASHINGTON, D. C.

DAY CARE CENTER SURVEY

OPERATOR QUESTIONNAIRE

(Long Form: FOR DAY CARE CENTERS)

NAME OF CENTER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE NUMBER: _____
(AREA CODE) (NUMBER)

NAME AND TITLE OF RESPONDENT:

Westat Research, Inc.
11600 Hebel Street
Rockville, Maryland

INTERVIEWER NAME: _____

DATE OF INTERVIEW: _____ TIME: _____

I - GENERAL INFORMATION

1a. How long has your Center (Home) been in operation?

_____ Years
or _____ Months

1b. How long at this address?

_____ Years
or _____ Months

2a. How many days per week is your Center (Home) open?

2b. What hours of the day are you open?

From _____ To _____

2c. How many months per year is your Center (Home) open?

3. How would you characterize your day care center's (home's) schedule?

Children come for full day (7 hours or more) only . . 1
Children come for part day (less than 7 hours) only . 2
Combination. 3
Other (Specify) _____ 9

4. What is your enrollment today?

Full Day _____

Part Day _____

II - ENROLLMENT

5. Could you tell me the enrollment in your Center (Home) by the age of the children? Please separate children by full-day and part-day enrollment.

<u>Age of Children</u>	<u>Number of Children</u>	
	<u>Full-Day</u>	<u>Part-Day</u>
Under 2	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____
7 or over	_____	_____

INTERVIEWER: THE TOTAL OF FULL-DAY AND PART-DAY CHILDREN SHOULD CORRESPOND TO THE TOTAL ENROLLMENT ENTERED IN QUESTION 4.

INTERVIEWER READ TO RESPONDENT

SINCE THIS QUESTIONNAIRE IS DESIGNED TO OBTAIN INFORMATION ON CHILDREN ENROLLED FULL-DAY (7 HRS. OR MORE), PLEASE KEEP IN MIND THAT THE NEXT FEW QUESTIONS REFER ONLY TO THE _____ CHILDREN ENROLLED FULL-DAY. (number)

- 6a. How many of your full-day enrollees are:

boys? _____
girls? _____

- 6b. Of your full-day enrollees, how many are in each of the following ethnic groups:

	<u>Number of Children</u>
White	_____
Negro	_____
Spanish-American	_____
Oriental American	_____
American Indian	_____
Other (Specify _____)	_____

7. Of your full-day enrollment, what is your attendance today? _____

8. In your Center (Home), how many children are enrolled to attend full-day:

<u>Days per Week</u>	<u>Number of Children</u>
4 days per week or less	_____
5 days per week	_____
6 days per week	_____
7 days per week	_____

9. How many applicants for full-day care are presently on your waiting list? _____

No list maintained.... 2

10. What is the average length of time any one child remains enrolled in your Center (Home) on a full-day basis?

For the school year. 1
Six months or less 2
Seven months to twelve months. . 3
One year to two years 4
More than 2 years 5

11a. Do you accept any physically handicapped and/or mentally retarded children?

Yes. . . 1
No . . . 2 (SKIP TO Q.12a)

11b. IF YES, How many such children do you have enrolled now?

Full-day _____
Part-day _____

III - FACILITIES AND ACTIVITIES

12a. Is this center a proprietary (profit-making) organization?

Yes . . 1 (SKIP TO 13a)

No . . 2

12b. IF NO: Where does the money to operate this center come from?

(INTERVIEWER: CIRCLE ALL THAT APPLY)

	<u>Yes</u>	<u>No</u>
Parent fees	1	2
Community Action Agency	1	2
Welfare Department.	1	2
Community organization (such as United Fund or any other local charity or service organization).	1	2
Church.	1	2
Other (specify) _____	1	2

13a. Do you get help or support (volunteer services, equipment, staff, food, etc.) from any other sources?

Yes . . 1

No . . 2 (SKIP TO 14)

13b. IF YES: Who gives this help?

	<u>Yes</u>	<u>No</u>
Community organization.	1	2
Church.	1	2
Community Action Agency	1	2
Individuals	1	2
Welfare Department.	1	2
Private company	1	2
School or university.	1	2
Hospital.	1	2
Other (specify) _____	1	2

14. What agency or organization is directly responsible for operating this center or who do you report to?

United Fund	1
Community organization (such as citizens committee or association).	2
Community Action Agency	3
Church.	4
School or university.	5
Welfare Department.	6
Private Company	7
No one.	8
Other (Specify) _____	9

15a. Are the facilities

Owned by you? 1 (SKIP to Q.15c)
 Rented? 2
 Donated or provided free to you? . . 3
 Other (specify) _____ 9

15b. IF OTHER THAN OWNED, Ask:

From whom are the facilities rented or donated?

A hospital 1
 A church 2
 A school or university 3
 A private company 4
 A federal, state, or local government agency 5
 What agencies? _____
 A private individual 6
 A private service organization 7
 Other (specify) _____ 9

15c. What year was this building built?

Don't know ☐

16. Is your facility housed in a building used exclusively for day care or related activities (e.g., nursery school, parent education, etc.)?

Yes . . . 1
 No . . . 2

17. Which of the following does your Center (Home) have?

	Yes	No
Fire alarm system - electrically operated . . .	1	2
Fire alarm system - manually operated	1	2
Fire extinguisher(s)	1	2
Kitchen	1	2
Washbasins	1	2
Number child sized _____		
Number adult sized _____		
Running water	1	2
Flush toilet facilities	1	2
Number child sized _____		
Number adult sized _____		
Administrative office	1	2
Classrooms	1	2
How many classrooms? _____		
Child sized tables and chairs	1	2
Telephone	1	2
Isolation space for sick children	1	2

18a. Does your Center (Home) use an outdoor play area?

	<u>Yes</u>	<u>No</u>
Belongs to Center (Home).	1	2
Private playground not belonging to Center (Home).	1	2
Public playground	1	2
Other (specify) _____	1	2

IF ALL NO: Skip to Q.19

18b. IF YES: Please tell me whether this play area is furnished with equipment for:

	<u>Yes</u>	<u>No</u>
Pushing	1	2
Climbing.	1	2
Pulling	1	2
Riding.	1	2
Swinging.	1	2
Other (specify) _____	1	2

18c. What is the square footage of the outside play area?

19. Please tell me if you have any of the following kinds of equipment:

[illegible]

20. Do you have a written schedule of children's activities?

Yes	1
No	2

INTERVIEWER: IF YES, OBTAIN A COPY AND ATTACH TO THE QUESTIONNAIRE.

21. What kind of records do you keep on the children?

	<u>Yes</u>	<u>No</u>
Background information (application form). . .	1	2
Medical records.	1	2
Attendance records	1	2
Developmental measures	1	2

22a. Does your Center (Home) require the full-day enrollees to have a physical examination before being admitted?

Yes	1
No	2

22b. Do you have an arrangement for emergency services from a:

	<u>Yes</u>	<u>No</u>
Hospital/Clinic. . .	1	2
Physician.	1	2
Nurse.	1	2

23. Are any of the following services offered by or through your center (home)?

	SERVICE AVAILABLE				Other (Ex: Volunteer)
	Not Available	Cost Included in fee	Extra Charge to Parents	Paid for by Outside Source (State, Federal, Local, or Private Source)	
A. PHYSICAL EXAMINATION					
B. DENTAL EXAMINATION					
C. VISION SCREENING TEST					
D. SPEECH TEST					
E. HEARING TEST					
F. PSYCHOLOGICAL TESTING					
G. SOCIAL WORK					

INTERVIEWER: DETERMINE IF THE SERVICE IS AVAILABLE AND WHO PAYS FOR IT AND PUT A CHECK IN THE APPROPRIATE BOX.

24a. Which of the following meals do you serve to the full-day enrollees?

	<u>Yes</u>	<u>No</u>
Breakfast	1	2
Lunch	1	2
Dinner	1	2
Morning Snack	1	2
Afternoon Snack	1	2

24b. Where are these meals prepared?

	<u>Yes</u>	<u>No</u>
Center(Home) kitchen	1	2
Public School kitchen	1	2
Caterer	1	2
Other (Specify) _____	1	2

25a. Do you provide care for children who are also enrolled in school?

	<u>No. of children</u>
Yes, before school only	_____
Yes, after school only.	_____
Yes, both before and after school	_____
No.	_____ <input type="checkbox"/> (SKIP TO Q.26a)

25b. IF YES: Do you have a program for these children who are enrolled before and/or after school?

	<u>Yes</u>	<u>No</u>
Educational	1	2
Recreational.	1	2
Remedial (Tutoring)	1	2
Other (specify) _____	1	2

26a. Which of the following meals do you serve to children who are enrolled before and/or after school?

	<u>Yes</u>	<u>No</u>
Breakfast	1	2
Lunch	1	2
Dinner	1	2
Morning Snack	1	2
Afternoon Snack	1	2

26b. Where are these meals prepared

	<u>Yes</u>	<u>No</u>
(Home) kitchen	1	2
Public school kitchen	1	2
Caterer	1	2
Other (specify) _____	1	2

27. Do you allow children to attend your Center (Home) when they have colds or other minor illnesses?

Yes	1
No	2

IV - STAFF

28a. How many staff members (including volunteers) are there in the center? (PLEASE INCLUDE ALL OF THEM.)

28b. Please list them for us. Please start with yourself.

Title or Primary Function	Age	Race	Sex	Hours Per Week	Ed. Level/ Major Area	Present Salary	Years of Related Experience/ Length of Time at Center

INTERVIEWER: INDICATE VOLUNTEERS BY PLACING A 'V' IN THE COLUMN FOR PRESENT SALARY.

28c. Within the last year, have any of your staff members (including volunteers) participated in "in-service" training such as workshops in early childhood development, etc.?

Yes . . . 1
No . . . 2

IF YES, How many staff members? _____

29. How many of your teachers are certified by the State?

	<u>Number of Teachers</u>
<u>Total State Certified</u>	_____
Certified in nursery/kindergarten	_____
Certified in early childhood development	_____
Certified in elementary education	_____
Other (Specify) _____	_____

30. In what way do you get new staff at your Center (Home) ?

	<u>Yes</u>	<u>No</u>
Recruit them	1	2
Referred by Public agency	1	2
Apply on their own	1	2
Friends and associates	1	2
Other (Specify) _____	1	2

31. Have you experienced difficulty in hiring staff?

Quite a bit . . . 1
 Some 2
 Very little . . . 3
 None at all . . . 4 (SKIP TO Q.33)

32. If you have experienced difficulty in hiring staff, which of these reasons has been a problem?

	<u>Serious Problem</u>	<u>Minor Problem</u>	<u>No Problem</u>
A. Applicants not qualified	1	2	3
B. Low salary	1	2	3
C. Working hours	1	2	3
D. Location of Center (Home).	1	2	3
E. Other (specify) _____	1	2	3

33. INTERVIEWER: WHERE NON-ENGLISH SPEAKING CHILDREN ARE PRESENT, ASK:

How many of your staff use a foreign language when working with non-English speaking children?

 (number)

V. PARENTS

34. For the following questions, I would appreciate your giving me your best estimates. Please give us the following information on the families of the children currently enrolled on a full-day basis.

<u>a. Parent's Marital Status:</u>	<u>% of Total Full-day Enrollment</u>
Two parent household	_____
One parent household	_____
Female head of household only	_____
Male head of household only	_____
Other (Specify) _____	_____
Don't know	_____
TOTAL =	100%

<u>b. Family Income (before taxes):</u>	
Under \$2000	_____
\$2000-\$3999	_____
\$4000-\$5999	_____
\$6000-\$7999	_____
\$8000-\$9999	_____
\$10,000 or more	_____
Don't know	_____
TOTAL =	100%

<u>c. Employment Status of Mother:</u>	
Full-time	_____
Part-time	_____
Not working	_____
Don't know	_____
TOTAL =	100%

- 35a. Do members of your staff have individual conferences with parents?

Yes . . . 1
No . . . 2

- 35b. What is the purpose of these conferences?

36. Do parents regularly participate in:

	<u>Yes</u>	<u>No</u>
Caring for children at the Center (Home) . .	1	2
Policy making/running of Center (Home) . .	1	2
Fund raising	1	2
Repairing or making equipment	1	2
Other (Specify) _____	1	2

VI - FEES AND OPERATING COSTS

INTERVIEWER: EXPLAIN THE USE TO BE MADE OF THE FINANCIAL DATA AND THE CONFIDENTIAL TREATMENT TO BE GIVEN EACH RESPONDENT'S QUESTIONNAIRE.

37a. What are the total annual gross receipts of your Center (Home) ? \$ _____

37b. To which annual period does this gross receipt figure apply?
From _____ 19____ to _____ 19____

38. How much of your Center's (Home's) total annual gross receipts is received from the sources listed below:

Parent Fees \$ _____

Federal government sources

Department of Labor _____

O E O (CAP) _____

H E W _____

Other Federal _____

State government sources _____

Local government sources _____

Community Organizations
(e.g. UGF) _____

Individual Contributions _____

Other (Specify) _____

TOTAL \$ _____

INTERVIEWER: THIS TOTAL SHOULD EQUAL THE ONE GIVEN IN Q.37A. IF IT DOES NOT, QUESTION THE RESPONDENT FURTHER. IT IS PREFERABLE TO TAKE THESE FIGURES DIRECTLY FROM THE CENTER'S PROFIT AND LOSS, OR SOURCE OF FUND STATEMENTS IF THEY ARE AVAILABLE.

INTERVIEWER: INQUIRE ABOUT THE CENTER'S FEE SCHEDULE FOR FULL-DAY ENROLLEES AND OBTAIN A COPY IF ONE IS AVAILABLE.

39. Is the basic weekly fee for full-day attendance of your Center (Home) the same for each child?
Yes. . . 1 (SKIP TO Q.41)
No . . . 2

40. Does this basic weekly fee depend, in some cases on:

	Yes	No
A) Family income and/or size	1	2
B) Number of attendees from same family	1	2

INTERVIEWER:

IF YES TO A) SKIP TO Q.42

IF YES TO B) SKIP TO Q.43

IF YES TO BOTH A) AND B) ASK BOTH Q.42 AND Q.43.

41. What is the basic weekly fee for a child attending your Center (Home) on a full-day basis?

\$ 00 - \$ 4.99. 1
 5.00 - 9.99. 2
 10.00 - 14.99. 3
 15.00 - 19.99. 4
 20.00 - 24.99. 5
 25.00 - 29.99. 6
 30.00 - 34.99. 7
 35.00 - 39.99. 8
 40.00 - 44.99. 9
 45.00 or more (specify). 0

INTERVIEWER: IF WEEKLY FEE IS FOR OTHER THAN 5 DAY WEEK, SPECIFY THE NUMBER OF DAYS THE FEE REPORTED INCLUDES, _____ DAYS

INTERVIEWER: SKIP TO Q.44.

42. Please complete the following table giving the basic weekly fee charged for a child attending your Center (Home) on a full-day basis, for each indicated family size and for each family income class used by the Center (Home) in determining fees.

INTERVIEWER: IF FAMILY SIZE IS NOT A FACTOR IN DETERMINING FEES, USE ONLY THE FIRST COLUMN. IF FEES ARE OTHER THAN WEEKLY RATES PLEASE INDICATE THE PERIOD USED.

ANNUAL FAMILY INCOME	FAMILY SIZE NOT RELEVANT	NUMBER OF CHILDREN IN FAMILY					
		1	2	3	4	5	6

INTERVIEWER: AFTER COMPLETING THE SCHEDULE OF FEES ABOVE SKIP TO Q.44, IF NO TO Q.40B, OTHERWISE ASK Q.43.

43. What is the weekly fee for a child attending your Center (Home) on a full-day basis when there are 2 or more children from the same family?

	Fee for first child	Fee for second child	Fee for third child
\$ 00 - 4.99.	1	1	1
5.00 - 9.99.	2	2	2
10.00 - 14.99.	3	3	3
15.00 - 19.99.	4	4	4
20.00 - 24.99.	5	5	5
25.00 - 29.99.	6	6	6
30.00 - 34.99.	7	7	7
35.00 - 39.99.	8	8	8
40.00 - 44.99.	9	9	9
45.00 or more (specify).	0 \$ _____	0 \$ _____	0 \$ _____

INTERVIEWER: IF WEEKLY FEE IS FOR OTHER THAN 5 DAY WEEK, SPECIFY THE NUMBER OF DAYS THE FEE REPORTED INCLUDES, _____ DAYS.

44. Are there any other adjustments made in the fee schedule you have given me? (e.g., for infants, church membership, handicaps, or special problem cases, etc.)

Yes. . . 1

No . . . 2

IF YES, Explain...

45. Does your Center (Home) charge anything extra for furnishing any of the following?

	Yes	No	
Food	1	2	\$ _____ per _____
Transportation	1	2	\$ _____ per _____
Medical.	1	2	\$ _____ per _____
Insurance.	1	2	\$ _____ per _____
Field trips.	1	2	\$ _____ per _____
Other (specify)	1	2	\$ _____ per _____

INTERVIEWER: OBTAIN THESE EXTRA CHARGES FOR THE CHILD RECEIVING ROUND TRIP, TRANSPORTATION SERVICE, AND ALL MEALS NORMALLY PROVIDED BY THE CENTER, ETC.

46. For the children currently enrolled full-day, please tell me the percentage of children whose fees are paid by the following sources:

	Percentage of Children
Child's parents only.	_____
Public Assistance (Agencies) only	_____
A combination of the above two sources	_____
Other (specify) _____	_____

47a. Do you have an annual budget or a profit or loss statement which would provide a breakdown of the costs of operating your center?

Yes. . . . 1

No 2

47b. IF YES, May I have a copy of last year's budget or profit or loss statement?

Yes. . . . 1

No 2

47c. IF NO, Can you tell me the total annual cost of operating your Center (Home)? Please give me the total annual cost for the same period for which you reported receipts.

\$ _____

VII GENERAL

48a. Do you see a need in your community for more day care facilities?

	<u>Yes</u>	<u>No</u>	<u>Don't Know</u>
A. For working mothers	1	2	3
B. For other mothers	1	2	3
C. Other (Specify) _____			
_____	1	2	3

IF ALL "NO": SKIP TO Q. 49

48b. What type of day care programs are needed?

	<u>Yes</u>	<u>No</u>	<u>Don't Know</u>
A. Full-day	1	2	3
B. Part-day	1	2	3
C. After school facilities (i.e., group work, recreation programs)	1	2	3

49. What problems do you face in operating your Center (Home)?

- 1) _____
- 2) _____

50. Is your Center (Home) licensed to operate in this community?

Yes . . .1 IF YES, for how many children? _____

No . . .2 IF NO, are you in the process
of being licensed?

Yes 1
No 2

51a. What is the total square footage of space in your center?

INTERVIEWER: Please indicate the source of square footage figure given.

52. Do you get any assistance from state, county, or local agencies, such as help with program planning, menu suggestions, equipment lists, consultation about individual children?

Yes 1
No 2

THANK RESPONDENTS FOR THEIR COOPERATION AND
TERMINATE INTERVIEW. OBTAIN COPIES OF THE
APPLICATION FORM AND FEE SCHEDULE IF POSSIBLE.

INTERVIEWER:

AFTER YOU HAVE CONDUCTED THE INTERVIEW WITH THE CENTER (HOME) OPERATOR, RECORD HERE SOME OF YOUR OBSERVATIONS.

1) What type of building does the Center (Home) occupy?

- | | |
|-------------------------------------|---|
| Residence, single dwelling unit | 1 |
| Residence, duplex or town house | 2 |
| Apartment building | 3 |
| Building built for day care | 4 |
| Church | 5 |
| Community center (settlement house) | 6 |
| Store-front | 7 |
| Public housing | 8 |
| School | 9 |
| Other (Specify) _____ | 0 |
- _____

2) What type of neighborhood?

- | | |
|--|---|
| Residential neighborhood of predominantly single-family homes | 1 |
| Residential neighborhood of predominantly apartment buildings | 2 |
| Non-residential section of predominantly institutional buildings | 3 |
| Non-residential section--commercial or industrial | 4 |
| Rural Area | 5 |
| Other (Specify) _____ | 6 |
- _____

3) What is the condition of the facility?

Internal _____

External _____

RECORD HERE OR ON THE BACK OF THIS PAGE ANY OTHER OBSERVATIONS OR IMPRESSION WHICH YOU CONSIDER PERTINENT.

In addition to interviewing the Operators of Day Care Centers we will also interview a sample of mothers who have children in the centers. After you have completed an interview with the operator using the DAY CARE CENTER SURVEY--OPERATOR QUESTIONNAIRE, you are to proceed to obtain a random sample of mother users of the center. It is extremely important that we do everything possible to obtain a random sample of these mothers.

IMPORTANT: In all cases, be sure to point out to the operator that we do need a random sample. Explain to the operator that we want to interview mothers to find out more about the various day care arrangements they are presently using, whether the mother is working or plans to work in the future and some general questions about the family household (number of children, ages, etc.) If the operator is interested, show her the questionnaire we will be using when interviewing these mothers and assure the operator we are not making a check or inspection of her center's services. Mention to the operator that the results of the mother interviews will also be a part of the overall report that will be sent to the center.

SITUATION #1 -- CENTER OPERATOR HAS A LIST OR CARD FILE OF "MOTHERS"

If both a printed list and a card file of mothers' names and addresses is available, we would suggest using the list since it will be a little quicker.

STEP 1. Determine the total number of mothers

STEP 2. Refer to the Table of Random Numbers to determine the sample size and random numbers to select. This step will tell you how many mothers' names we need to select and also which ones to select. The arrangement of the list or card file is not important. It need not be in alphabetical order. What is important, is that all mothers' names be present regardless of whether their children attend full or part day.

EXAMPLE--There are a total of 34 mothers with children enrolled in the center. Locate number 34 in Column I of the table. Then, reading across, you will find a 3 in Column II. This 3 is the desired sample size and tells you how many names we need to select from the total list of mothers. Continuing across to Column III you will find several random numbers. We will be using these numbers to tell us which mothers to select. Our sample size is 3 so take the first three random numbers listed (22,32,26). Go to your list or card file of mothers and select the 22nd, 32nd and 26th name.

STEP 3. After you have selected these three names, ask the operator whether these mothers have any pre-school children in the center.

If the answer is "Yes", you have the names and addresses of the 3 mothers in your sample to interview.

If the answer is "No", that one of the mothers has no pre-school child in the center, go back to the table and select the next random number shown. In our example of 34 mothers, the next random number is the 25th mother. This mother will now replace the one who had no pre-school children in the center. If the 25th mother has no pre-school children, go back and select the next random number, which would be the 15th mother. Continue this procedure until you have selected the desired sample size of 3 mothers all with pre-school children in the center. Should you exhaust the supply of random numbers shown on the table for enrollment size of 34, stop and just interview the mothers you have selected with pre-school children. In some cases you may end up with only 1 or possibly 2 mothers to interview. It is also possible to end up with no mothers to interview because none of them have pre-school children attending the center.

STEP 4. Contact the mothers who have been selected by phone and arrange for an interview. You will need to wait, however, until we get the mother questionnaires to you, which should be available in approximately two weeks.

If any of the selected mothers refuse to be interviewed, just interview those who agree. Do not attempt to go back to the center and substitute any new mothers to make up for the refusals.

SITUATION #2 -- CENTER OPERATOR HAS A LIST OR CARD FILE OF
"CHILDREN" NAMES

This situation is identical to Situation #1, except here the list or card file is composed of the childrens' names and not their mothers' names.

The first two steps are the same. Determine the total number of children enrolled from either the list or the card file. Refer to the Table of Random Numbers to determine how many names are to be selected and which names to select.

EXAMPLE--There are 12 children enrolled in the center. The table tells us to select 2 names and these are to be the 4th and 6th names.

Since we are working from a list of children, we next need to make sure that these two children do not have the same mother. So, first ask the operator if the 4th and ren are from the same family. If they are not, we use If they should be from the same family, eliminate one of the names and select the next random number which would be the 7th name. Again, ask if this child is from the same family as either the 4th or 6th child, whichever one you retained. Continue this procedure until you have selected two children from different families.

As soon as you have selected two children from different families, you next need to determine whether both children are pre-school children. If they are, you have the names of two children and you are to interview their mothers. Should one of the children not be a pre-schooler, you will need to select another number (in our example the 9th child) and determine that this child is not from the same family and also that he or she is a pre-schooler. Should you run out of random numbers before you have found two children with different mothers and both pre-schoolers, just stop

and arrange an interview with the one who did meet the requirements. It is possible to exhaust all random numbers for enrollment size of 12 and end up with no one eligible.

SITUATION #3 -- CENTER OPERATOR HAS LIST OR CARD FILE OF
"MOTHERS" OR "CHILDREN" BUT REFUSES TO LET YOU
SAMPLE FROM THEM

In this situation the center has a list or card file of mothers or children but the operator refuses to let you look at the list or card file to select the sample names.

Ask the operator if she would be willing to identify only those mothers who would be selected by random procedures and give you just their names and addresses. Reassure the operator that we are not interested in the entire list, only a few names selected at random.

If the operator agrees to do the selection, follow the same sampling procedure discussed in Situation #1 or #2 and tell her which names to select using the Table of Random Numbers. She will need to tell you the total enrollment or you can get this information from the completed questionnaire.

SITUATION #4 -- CENTER OPERATOR REFUSES TO LET YOU USE LIST OR
CARD FILE AND ALSO REFUSES TO DRAW SAMPLE HERSELF

We hope we are not faced with this situation but if it does happen, we will attempt the following procedure.

Ask the operator if she would permit us to send a letter home with the children (See Letter to Parents, Attached) and from the letters returned we will select the names to be interviewed. If the operator agrees to this procedure follow the steps below.

STEP 1. Contact Westat if your supply of Parent Letters is exhausted.

STEP 2. Take the letters to the Day Care Operator so they can be sent home with the children. The letters should be returned to the center from the parents.

STEP 3. Contact the operator a week later to look over the returned letters.

STEP 4. Place the returned letters in alphabetical arrangement.

STEP 5. Count the number of returned letters. This count will now be used as the enrollment size. Find this number in Column I of the table. In Column II you will find the sample size required and in Column III the random numbers to select. (Assume 6 letters are returned. The 2nd and the 1st letters would be in our sample.)

STEP 6. Again, we must ask the operator if the 2nd and 1st names have pre-schoolers in the center. For example, if the 1st name does not, select the 5th name. If the 5th does not have pre-schoolers we would stop since we have exhausted our supply of random numbers and would only contact the 2nd name for an interview.



Westat Research, Inc.
11600 Nebel Street
Rockville, Maryland 20852
(301) 881-5310

October 15, 1970

Dear Interviewer:

Enclosed you will find some USERS OF DAY CARE CENTERS CALLING FORMS. These forms are to be used to list the names and addresses of parents you select at random from the Day Care Centers you visit.

Please use a separate form for each Day Care Center that you go to.

If you have to send parent letters because the operator won't give out the names, record the names and addresses of parents that you select at random from the group of returned letters.

If the operator refuses to give you names or to let you send letters, indicate this refusal on the Calling Form for that Center.

If you have any questions or problems, let us know.

Sincerely,

Susan Goodman

SUSAN GOODMAN
Assistant Project Director



Westat Research, Inc.

11600 Nebel Street
Rockville, Maryland 20852
Telephone 301-881-5310

Fall 1970

Dear Parent:

The Office of Economic Opportunity is taking a national survey to find out what problems mothers have in finding satisfactory day care for their children. They are also interested in finding out if there is a need for more day care facilities in various parts of the country.

Westat Research, Inc. is conducting a part of this survey. As part of our project, we need to talk to parents who have children enrolled in day care centers. The results of this survey with parents throughout the United States will be used by those who are responsible for planning and improving day care services for children.

Your opinions on day care would be very valuable to us if you could give us a few minutes of your time to talk about this subject. It would probably take less than half an hour.

Would you please fill in your name and address below and a time that would be convenient for you? Then return this with your child to the day care center. One of our field staff will get in touch with you to set a definite date and time when we can come to talk to you.

Thank you very much.

Sincerely yours,

James M. Daley
Project Director

Name _____

Address _____

Phone No. _____

Day of Week you would like to be interviewed

Time of Day _____



INSTRUCTIONS TO INTERVIEWERSUSERS OF DAY CARE CENTERS CALLING FORM

1. Take forms with you to Center and enter selected names as they are chosen at random.
2. Call parent. Be sure you are speaking to the person who is responsible for making the children's day care arrangements. In most cases, this is the mother or female head-of-household. For example, Johnny Smith is enrolled at ABC Nursery, so ask to speak with Mrs. Smith.
SAY: Hello. My name is _____ of Westat Research, Inc. The Office of Economic Opportunity is taking a national survey to find out what problems mothers have in finding satisfactory day care for their children. We are interested in talking to mothers who have children enrolled in day care centers. We have already talked with the Director of _____ where your child is enrolled. Your opinions would be very valuable to us. If you could give us a few minutes of your time to talk about this subject.
3. If the parent indicates a willingness to talk with you, set up a date and time convenient for you to get together. Record this on the form in the space provided.
4. If the parent indicates he does not wish to talk with you, ask her/him if they might change their mind if they received a letter from Mr. James M. Daley, the Project Director. If the answer is then "Yes", mail them a copy of the parent letter we have sent you and give them your return address. If they still refuse to cooperate, thank the parent and discontinue.

WESTAT RESEARCH, INC.

STUDY NO. 0824 - DAY CARE

USERS OF DAY CARE CENTERS

PSU _____

CALLING FORM

COUNTY _____

NAME OF CENTER: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: () _____

NAME AND ADDRESS OF SELECTED USERS	Date of Telephone Contact	Are You Willing to be Interviewed?		
		If YES		If NO
		Date of Interview	Time of Interview	Remarks
Name: _____ Address: _____ Phone: _____				
Name: _____ Address: _____ Phone: _____				
Name: _____ Address: _____ Phone: _____				
Name: _____ Address: _____ Phone: _____				
Name: _____ Address: _____ Phone: _____				
Name: _____ Address: _____ Phone: _____				
Name: _____ Address: _____ Phone: _____				
Name: _____ Address: _____ Phone: _____				
Name: _____ Address: _____ Phone: _____				
Name: _____ Address: _____ Phone: _____	E-29			

November 11, 1970

Dear Interviewer:

Most of the interviews of Day Care Center Operators have now been concluded and we are anxious to get some indication from you as to the result of the effort of getting names and addresses of Center Users (Mothers). We would also like to know how successful you have been in setting up actual appointments with users, if you have made any.

Please fill in the attached form and return it to Westat immediately. Fill in the form even if you have not yet concluded interviews with all eligible Day Care Center Operators on your list. Just report on the ones you have interviewed.

You have previously received the "Users of Day Care Centers Calling Form" on which to record names and addresses of users. The attached User Selection Report Form does not ask for names and addresses of users, but only the total number per Center.

For planning purposes it is important that you fill out the attached form and send it to us by return mail.

Thank you for your cooperation.

Sincerely,



James M. Daley
Project Director

Enclosure

JMD:ink

County

[illegible]

* If the Center Operator refused to cooperate in any of the suggested methods for user selection, please indicate this in the remarks column.

DAY CARE SURVEY # 0824



Testat Research, Inc.

11600 Nebel Street
Rockville, Maryland 20852

AREA CRUISING DESCRIPTION FORM

Interviewer Use Only:

Name: _____

Address: _____

Date: _____

PSU _____

Tract No. _____ ED No. _____

Block Group _____

Interviewer: Attached is a map sketch of blocks to be cruised.
Record your observations below for each block.

Block #

Description of Block

[illegible]

November 5, 1970

Dear Interviewer:

Enclosed you will find the materials you need to complete the Day Care survey. The deadline for finishing the interviewing is DECEMBER 18, 1970. If you estimate that it is not possible for you to complete your assignment by this date, please contact Westat immediately.

This package contains:

1. List of Blocks to be canvassed - white
2. Door-to-Door Call Record Forms - yellow
3. Screening Sheets (for respondents in block areas who have children or take care of children) - white - printed on both sides
4. Operator Questionnaire (Short Form: For Family Day Care Homes) and Instructions - green
5. Parent Questionnaires (to be used for mothers whose names you received at the day care centers and mothers who have children 9 years of age or younger living at home) - blue
6. Instructions for Screening Questionnaire and Parent Questionnaire
7. Income Level Card (to be used when administering the Operator Questionnaire (Short Form: For Family Day Care Homes) - Q. 21 - and the Parent Questionnaire - Q. 10)

Here are the steps you should follow in completing the canvassing of your areas:

I APPOINTMENTS WITH USERS

a. You may now call the parents whose names you received on your visits to Day Care Centers. Describe the general purpose of the study to them and ask if they would be willing to talk to you about day care. (See Instructions for Users of Day Care Centers Calling Form, which was sent to you October 16.)

b. When you call on these users follow the Instructions and use the Parent Questionnaire (both blue). Please read the instructions and the questionnaire very carefully before you call on anyone. Changes have been made since the training sessions.

II USE OF CALL RECORD FORM (Yellow)

a. Take the list of blocks we have sent you for each map area you cruised. By looking at your copy of each map ascertain those blocks that you must canvass door-to-door. The blocks were chosen by random statistical selection. It is possible that we also have selected some blocks for which you reported "No Dwelling Units" in your cruising report. The reason for their inclusion is that the cruising report was based on a cursory inspection. Now, however, you are required to canvass each block thoroughly and make sure that there are in fact no dwelling units.

You must canvass each address within every block listed. Please check every building for possible dwelling units - do not skip anything. For example, a block may look empty but a guard may live in a railroad yard or a family may live in the back half of a store.

b. As you begin canvassing a block, start at a corner intersection. Walk around the block and be sure you include all streets within your assigned blocks and only those sides of the street that are inside the block boundaries.

c. Some of the following examples may help you in finding where to look for dwelling units and whether to interview, or not.

1. A large department store possibly covering a whole block.
You may assume that there are no dwelling units. Only record the address.
2. Small stores with a second story above the storefront.
You will have to find out whether there are living quarters above the store. If so screen, and possibly interview.

3. A church. Find out whether or not the minister and his family, or anyone else has living quarters there. If yes, use screening questionnaire. Also check to see whether or not the church runs a day care facility, for instance, in the basement. If yes, record this on call record form but you need not interview.
4. A house with a sign in front "Tiny Tots Day Care Center." Go in and inquire whether or not the operator or someone else resides there. If it is a residence in addition to being a day care center, proceed with screening and depending on criteria outlined in instructions and screening questionnaire, use the long or short form of operator questionnaire. If no one lives there just record on call record form that this is a day care center, but not a residence.
5. A house or apartment, not specifically identified as a day care facility. If it is not a residence just record the fact on the call record sheet. If it is a residence use screening form and determine through Q. 6 and 7 of the screening form, which questionnaire to use.

d. Use your Door-to-Door Call Record Form (yellow) and list each address. For multiple unit buildings list apartment numbers in addition to the address. As you leave the address/apartment after you have completed screening and interviewing, record the date, time, and result (code given at bottom of form). Use a separate line for each dwelling unit.

If no one is home on the first try, you must make two additional attempts to find someone at home. If you try during the morning and no one is home, please make your second visit in the evening or on the weekend. Please record each visit. Indicate in the last column on the form any pertinent remarks you may have concerning the dwelling unit or people living there.

III PROCEDURE WHEN SOMEONE ANSWERS DOOR

1. When someone answers your knock, ask to speak to the lady of the house. If she is not in ask what time she will return and make your second call on that dwelling unit then.

2. Proceed with introductory remarks (see instructions for Screening Questionnaire) and start asking the screening questions.

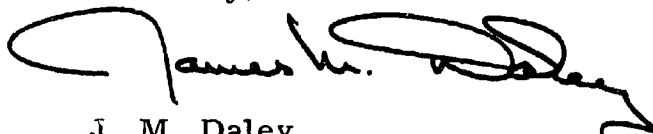
Be sure to follow the instructions on the Screening Questionnaire and the accompanying instruction booklet.

IV QUESTIONNAIRES

As has been stated above, BE SURE TO BE THOROUGHLY FAMILIAR with all questionnaires and accompanying instructions, before you go out canvassing. All forms have been changed to some extent since the training session. Be especially careful in entering the identification number from the Screening Questionnaire onto the Questionnaire you use for the interview.

Thank you for patiently waiting for these materials. Remember the due date is DECEMBER 18, 1970, so if you find that you cannot complete the task by this time let us know immediately. Do not wait until you have completed your full assignment. Mail questionnaires and screening forms to Westat Research, Inc., after you have finished a block or a group of blocks.

Sincerely,



J. M. Daley
Project Director

Memorandum

IDENTIFICATION:

TO: FIELD STAFF EVERYWHERE

DATE: November 9, 1970

FROM: MARLEY C. BROUNSTEIN,
FIELD DIRECTOR *mb*

SUBJECT: Study No. 0824 - DAY CARE

This is the last lap of the DAY CARE STUDY. It has been difficult and there have been problems, we know. You can be sure that we sincerely appreciate all your efforts and cooperation.

Many hours of preparation have been expended to organize the data gathering smoothly and coherently for effective analysis. Without your help this would be impossible.

For this last phase of the study, we cannot stress too strongly the importance of your following instructions to the letter, and to be sure that you understand and ask each question properly so that we may continue to gather exact and useful information. Errors are costly and time consuming. We can afford neither the cost nor the time.

Full and correct completion of these questionnaires is critical. **PLEASE**
STUDY THE INSTRUCTIONS AND FORMS CAREFULLY. Be thoroughly familiar with all the materials. If there is anything you don't understand, please call Mr. D. Scott for clarification BEFORE proceeding with your assignments, to avoid costly call-backs. If for any reason there might be a delay in completing your assignment as scheduled, please notify us at once. If we are aware of your problems, we are better equipped to handle them.

Again, our thanks and appreciation for your continuing cooperation.

GOOD LUCK!

222

E-37



Day Care #0824

State _____ County _____ Town _____
Tract/ED _____ Block# _____ Interviewer _____

[illegible]

DCC..Day Care Center (name and address)
R..Refused
CF..Completed Family Home Questionnaire
CP..Completed Parent Questionnaire

INTERVIEWER INSTRUCTIONS

Screening Questionnaire

and

Parent Questionnaire

**(For Listed Users of Day Care Centers
and Area Sample Interviews)**

Fall 1970

**Westat Research, Inc.
11600 Nebel Street
Rockville, Maryland 20852**

I. INSTRUCTION FOR SCREENING QUESTIONNAIRE

Area Sample Interviews (Household Survey)

You should begin each interview by asking to speak to the lady of the household. Please identify yourself and your affiliation with Westat immediately by saying the following:

Good morning/(afternoon, evening). My name is _____. I'm representing Westat Research, Inc., which is conducting a nationwide study of day care for the Office of Economic Opportunity. The purpose of this study is to determine the present day care arrangements made by mothers for the care of their children, while they are working and the national need for additional day care facilities for children.

This area was selected as part of the national sample for this study and we are going from door to door attempting to interview everyone. I'd very much appreciate a few minutes of your time.

The screening questionnaire should be used to begin each area sample interview. The address and other information should be filled in at the top of the screening questionnaire. The sample area asked for on the top line is the tract number or enumeration district number given on the area maps.

You will note that each screening questionnaire bears a 5 digit identification number. If the screening results in an interview (Family Day Care Home or Parent Questionnaire), enter the identification number from the Screening Questionnaire into the space provided on the appropriate questionnaire form.

Center Sample Interviews (names of users obtained from centers in our sample)

In interviews with center users, you should ask Questions 1 and 2 of the screening questionnaire and then go directly to the Parent Questionnaire.

Fill in the page inside the front cover of the Parent Questionnaire and then begin with Question 1 of the Parent Questionnaire.

Specific Instructions for Screening Questionnaire

Question

- 1 Be sure to include all children in household at this time that are 9 or younger regardless of their relationship to respondent.
- 2 Please note that while Q. 1 asked about children 9 years of age or younger, here you are asking about all children 13 years of age or younger.
Where respondent is not the parent or guardian of a child in the household, determine who is responsible for the day-to-day care of the child. We want to know who would be responsible for making day care arrangements for this child, if such arrangements were to be made.
- 3-6 Questions 3-6 are used to determine if this household is either a Family Day Care Home or a Group Home.
- 7 Having established that a household is either a Family Day Care Home or a Group Home, Question 7 is used to determine whether to use the long form or the short form of the Operator Questionnaire.
- 8 This question is used to determine if the respondent qualifies for an interview with the Parent Questionnaire. We are not to include in our Area Sample cases any households with an annual family income of \$8, 000 or more.

Family Income includes wages and salaries, pensions, dividends, interest, rent, net income from farms and businesses and any other money income received by members of the respondent's family.

The family includes all persons in the household that are related to the respondent by blood, marriage, or adoption.
- 9 This question should be asked only in those cases where, because of income or no children 9 years or younger, the interview will terminate with the Screening Questionnaire.

II. INSTRUCTIONS FOR PARENT QUESTIONNAIRE

General

One of the problems in using this questionnaire for Area Sample Cases (especially in low-income neighborhoods) will be deciding who should be interviewed in an "extended-family household" (for example, a home spanning several generations or where more than one mother's children live in one household).

If the initial respondent (the individual who is identified as the "lady of the household") has children of her own 9 years or younger or is responsible for the day-to-day care of children 9 years or younger, she should be interviewed with the Parent Questionnaire.

If the initial respondent is neither the parent nor the person responsible for the day-to-day care of any of the children, you should follow the Special Instructions for Extended Family Households below.

Note that you may encounter a household where there is a single-parent father and no woman who clearly acts as a substitute mother. In this case, the father should be interviewed. We have not written elaborate separate instructions for this case. The interview should be conducted just as it would with a single mother.

Special Instructions for Extended Family Households

When the initial respondent has children 9 years or younger, she should be interviewed even though not all the children in the household are hers.

When initial respondent has no children of her own 9 years or younger, it is necessary to determine if she is responsible for the day-to-day care of any of the children in the household in the absence of their real mother. If so, the interview should be continued with this respondent. If not, we want to interview the person responsible for the day-to-day care of the children.

In some cases, there may be two women (other than the initial respondent) living in the household both of whom have child care responsibilities. For example, the initial respondent may be the mother of two daughters who both have children and everybody lives with Grandma. Where possible, we would arrange to interview the mother with the most children 9 years of age or younger. In many cases, we will have to settle for the one with whom an interview can be most conveniently arranged.

At any rate, we always want to interview someone who would be responsible for making day care arrangements if such arrangements were to be made. We want to interview her (or him) about all the children 13 years of age and younger for whom she is responsible.

If you decide that the initial respondent is not the person you should interview please begin a new screening questionnaire and fill in Questions 1 and 2 again, showing the relationship of the actual respondent to each child in the household in Table A.

Specific Instructions for Filling in Day Care Charts

For any mother who works, goes to school, or is in training, a day care chart should be filled in for each of her own children 13 years of age or younger and for each child 13 years of age or younger for whom she is responsible for their day-to-day care.

Begin by asking Question 5. In addition to asking where the child was during the mother's absence, be sure to probe concerning the exact day care arrangement which was used.

General comments concerning the Day Care Chart follow:

1. You should keep Table A of the Screening Questionnaire handy while filling in the Day Care Charts.
2. Begin by filling in the child number, the age, and sex from Table A.
3. In Column I, using Table B at the bottom of the chart, enter the number for each arrangement used on the last day the respondent was at work (school/training).

FOR ANY CHILD CARED FOR BY AN OLDER SIBLING, ENTER THE AGE OF THAT SIBLING IN PARENTHESIS IN COLUMN I.

4. In Column II, enter the actual hours the child was in the arrangement as, for example, "9 AM - 3 PM" or the respondent was out of the house on the day in question. By the same token, if the respondent did not leave the house until 3:30 or 4:00 PM, do not show any time for when the child was in school. Account for only those hours the respondent was gone.
5. Column II should be filled in for all arrangements. If the respondent does not pay for an arrangement, enter a zero (0) after the dollar sign (\$).

In Column III, it is very important that you tell us what the dollar amount is based on -- an hour, a day, a week, a month, etc. If a mother pays a lump sum for the care of several children, she may not be able to give you a "per child" amount. Please describe such pay arrangements in the Comments Section (lower right-hand corner) or on questionnaire.

6. In Column IV, please be sure you word the question just as we have it, so that the answer is a clear choice of one of our three categories. If the third category is used ("Not very well satisfied"), ask "Why?" and fill in Column V. Do NOT fill Column V for any arrangement for which the respondent is "Very well" or "Pretty well" satisfied.
7. In the Comments Section, in addition to recording a description of pay arrangements which cannot be described in Column III, please record the name and address of any formal before-and-after school program being used. The Comments Section should also be used to note arrangements described in the "Special Problems" Section below and for any other explanatory notes you feel are necessary.

Any lengthy comments should be entered on the back of the questionnaire.

Special Problems Concerning Day Care Charts

1. No Regular Arrangements -- You may encounter a respondent who has no regular arrangement for her children but just makes whatever arrangements she can from day to day. She should be questioned about the arrangements she used the last day she went to work or school.
2. Reciprocal Babysitting -- You may encounter cases where a part-time working mother cares for someone else's children who in turn watches her children while she works. You should record such cases accordingly, specifying who watches her children and how satisfied she is, etc. Then, in the Comments Section, note that this is a reciprocal arrangement.
3. Child Takes Care of Self vs. Care by Older Sibling -- In cases where more than one child is left at home to watch themselves, it may be difficult to decide whether you should code this in Column I as 3 (child cares for self) for each of the children or 4b (child cared for by sibling) for all but the oldest child. In deciding whether to code 3 or 4b, take your cue from the way the mother describes the situation. If she says she leaves them all at home alone, code them all as 3 (child watches himself).

If she says she leaves Joey with Nancy, code Joey as 4b (child cared for by older sibling) even though Nancy is only 5 or 6 years old herself and code Nancy as 3 (child watches herself).

Question

- 9 If the respondent answers in such a way that the response is not easily codeable do not try to force it into one or more of the listed categories but rather write out the response as given.

Non-working Mothers

- NW2 If the respondent brings up the question of cost tell her to disregard it for the answer to this question.
- NW11 If the non-working mother clearly indicates in answer to Q. NW1 and NW10 that she is not interested in working, do not ask Q. NW11 and simply circle answer category 5.

Westat Research, Inc.
11600 Nebel Street
Rockville, Maryland 20852

BoB No. 116S-70020-S
Expiration Date:
February 28, 1971

SCREENING QUESTIONNAIRE

Sample Area _____
Address _____ Apt. No. _____
City _____ County _____ State _____
Interviewer _____
Date _____ Time of Day _____

1. How many children 9 years of age or younger live in this household? _____

INTERVIEWER: IF THE RESPONSE TO Q1 IS NONE SKIP TO Q3.

2. Would you please tell me the ages of the children in this household who are 13 years of age or younger? Please start with the youngest child.

INTERVIEWER: For each child, determine if male or female and the age, and enter this data in Table A below. Determine the relationship of each child to the respondent, and who is responsible for the day-to-day care of that child.

TABLE A

Child No.	Age	Sex	Relationship to Respondent	Who is responsible for the day-to-day care of this child?	
				Respondent (Check below)	If not the respondent, who?
1					
2					
3					
4					
5					
6					
7					
8					
9					

INTERVIEWER: Responsibility for day-to-day care does not necessarily imply financial support. The person that would be responsible for making day care arrangements (if any) is the one we want to identify in the last 2 columns.

3. Are any (other) children taken care of in your home during the day (besides the ones that live here)?

Yes ☐ (GO TO Q.4)
No ☐

IF NO: A. If there are children listed in Table A, GO TO Q.8.
B. If there are no children listed in Table A, GO TO Q.9.

4. How many days a week are these children taken care of here?

☐ 2 or more days a week (GO TO Q.5) ☐ Less than 2 days a week (or "no regular pattern")

IF LESS THAN 2 DAYS A WEEK:

A. If there are children listed in Table A, GO TO Q.8.
B. If there are no children listed in Table A, GO TO Q.9.

5. How many of the children are here 7 hours or more a day?

☐ 1 or more ☐ None

IF NONE: A. If there are children listed in Table A, GO TO Q.8.
B. If there are no children listed in Table A, GO TO Q.9.

6. Do any of these children's parents pay to have these children cared for here?

Yes ☐
No ☐

IF YES: This is either a family day care home or a group home.
Question 7 will determine which OPERATOR QUESTIONNAIRE to use.
Do not ask Q.8 or 9.

IF NO: A. If there are children listed in Table A, GO TO Q.8.
B. If there are no children listed in Table A, GO TO Q.9.

7. Who is in charge of the children while they are here?

Respondent....read Paragraph I
Other.....read Paragraph II

I. IF RESPONDENT: Determine if she pays anyone from outside the household who comes to help most of the time the children are there. If so, use long form OPERATOR QUESTIONNAIRE. If not, use short form OPERATOR QUESTIONNAIRE. (Do not ask Q.8 or 9.)

II. IF OTHER: Arrange interview with this "other" person. Determine if this person pays a second person from outside the household who comes in to help most of the time the children are there. If so, use long form OPERATOR QUESTIONNAIRE. If not, use short form OPERATOR QUESTIONNAIRE. (Do not ask Q.8 or 9.)

8. Some of the following questions are going to be concerned with day care for children 13 years of age or younger. Some of the day care programs have certain income requirements for people who may need financial help. Would you tell me whether your total family income (before taxes) last year was.

Less than \$8,000. . . 1
\$8,000 or more. . . 2

IF \$8,000 OR MORE: Ask Q.9.

IF LESS THAN \$8,000: Follow instruction below. Do not ask Q.9.

IF THIS RESPONDENT HAS CHILDREN OF HER OWN 9 YEARS OR YOUNGER OR IS RESPONSIBLE FOR THE DAY-TO-DAY CARE OF SUCH CHILDREN, BEGIN THE PARENT QUESTIONNAIRE AT THIS TIME.

IF RESPONDENT DOES NOT MEET EITHER OF THESE REQUIREMENTS: Follow instructions for EXTENDED FAMILY HOUSEHOLDS to determine who should be interviewed. Use PARENT QUESTIONNAIRE with that individual.

QUESTION 9 TO BE ASKED ONLY FOR THOSE CASES WHERE INTERVIEW TERMINATES WITH SCREENING QUESTIONNAIRE.

9. May I have your name and phone number so that my supervisor can check to see that I have really been here?

Name _____

Phone # _____

ANNUAL INCOME

- A. UNDER \$2,000
- B. \$2,000 - \$2,999
- C. \$3,000 - \$3,999
- D. \$4,000 - \$5,999
- E. \$6,000 - \$7,999
- F. \$8,000 - \$9,999
- G. \$10,000 OR MORE

BoB No. 116S-7C026
Expiration Date:
February 28, 1971

ID No. _ _ _ _ _

OFFICE OF ECONOMIC OPPORTUNITY

WASHINGTON, D. C.

FALL 1970

PARENT QUESTIONNAIRE

(FOR LISTED USERS OF DAY CARE CENTERS
AND
AREA SAMPLE CASES)

conducted by

Westat Research, Inc.
11600 Nebel Street
Rockville, Maryland 20852

IF INITIAL SCREENING INDICATES NO CHILDREN
IN HOUSEHOLD 9 YEARS OR YOUNGER, DO NOT USE
THIS QUESTIONNAIRE. TERMINATE INTERVIEW
UNLESS FAMILY DAY CARE HOME OR GROUP HOME.

INSTRUCTIONS FOR CENTER USER INTERVIEWS:

Begin the interview by asking QUESTIONS 1 and 2 of the Screening Questionnaire.

Do NOT ask any other questions from the Screening Questionnaire in interviewing center users. Enter address, etc. of respondent below:

Address _____

Apt. # _____ City _____

County _____ State _____

Interviewer _____

Date _____ Time of Day _____

Name and Address of Center

- 1a. Other than the children 13 years of age and younger, how many people live in this household? (INCLUDE YOURSELF)

(Give Number) _____

- 1b. Could you tell me the approximate age of each of these people.

INTERVIEWER: Be sure respondent starts with self. Fill in first column below. Determine sex and relationship to respondent of each.

#	Age	Sex	Relationship to Respondent
1	_____	_____	<u>Respondent</u>
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
7	_____	_____	_____
8	_____	_____	_____

- 1c. Who is the head of household? (CIRCLE AGE OF HEAD OF HOUSEHOLD IN 1st COLUMN ABOVE.)

2. What was the last grade in school that you completed?
(ENTER NUMBER IF 12 OR LESS) _____

Some college 13
College graduate 14
Post Graduate work 15

- 3a. Are you employed, in training, or in school at this time?

Check As Many As Apply

Yes, employed ☐
Yes, in training ☐
Yes, in school ☐
None of these ☐ (GO TO PAGE 5)

- 3b. How many days per week do you usually (work/go to school/go to training)?

_____ Days

- 3c. How many hours per day do you usually (work/go to school/go to training)?

_____ Hours

- 4a. On the last day you went to (work/school/training), what time did you leave the house?

_____ AM
_____ PM

- 4b. What time did you get home?

_____ AM
_____ PM

5. START WITH THE FIRST CHILD LISTED IN TABLE A OF THE SCREENING QUESTIONNAIRE, FOR ALL CHILDREN FOR WHOM RESPONDENT IS RESPONSIBLE, DETERMINE WHAT DAY CARE ARRANGEMENTS WERE USED FOR THIS CHILD ON THE LAST DAY THAT THE RESPONDENT WAS AT WORK (IN SCHOOL/IN TRAINING) AND ENTER THESE ON ONE COPY OF THE DAY CARE CHART. BE SURE YOU ACCOUNT FOR ALL THE HOURS THE RESPONDENT WAS AWAY FROM HOME. BEGIN BY ASKING:

"ON THE LAST DAY YOU WENT TO (WORK/SCHOOL/TRAINING), WHERE WAS YOUR (Ex: six-year-old-son) FROM THE TIME YOU LEFT FOR WORK UNTIL YOU RETURNED?"

BE SURE TO ENTER THE TIME CHILDREN ARE IN SCHOOL. (HOWEVER, DO NOT ASK ABOUT PAY OR SATISFACTION FOR THE TIME CHILDREN ARE IN SCHOOL.)

DAY CARE CHART

(TO BE USED TO ACCOUNT FOR CHILD'S WHEREABOUTS DURING ALL HOURS RESPONDENT WAS OUT OF HOME)

CHILD No. from Table A	_____
Age	_____
Sex	_____

I.	II.	III.	IV.	V.			
Arrangements (enter number code using Table B below. If care by sib- ling, enter age in parenthesis)	Hours (show actual times)	How much do you pay for this arrangement? (If respondent cannot give per child amount, describe in Comments Section.)	How well does this arrange- ment work for you? Would you say you are: <table border="1"><tr><td>Very Well Satisfied?</td><td>Pretty Well Satisfied?</td><td>Not Very Well Satisfied?</td></tr></table>	Very Well Satisfied?	Pretty Well Satisfied?	Not Very Well Satisfied?	If respondent says she is "Not Very Well Satisfied", ask "WHY?"
Very Well Satisfied?	Pretty Well Satisfied?	Not Very Well Satisfied?					
A. _____	_____	\$ _____ per child per _____	1 2 3	_____			
B. _____	_____	\$ _____ per child per _____	1 2 3	_____			
C. _____	_____	\$ _____ per child per _____	1 2 3	_____			
D. _____	_____	\$ _____ per child per _____	1 2 3	_____			

TABLE B

Number Codes of Day Care Arrangements to be entered in Column I.

1. Child in School (do not ask Columns III-V for this arrangement)

2. Mother watches child while working

3. Child cares for self

4. In home care by:

4a. Father

4b. Sibling (give age in parenthesis in Column I)

4c. Other relative

4d. Non-relative

5. Out of home care by:

5a. Relative (whether for pay or not)

5b. Non-relative (no pay)

5c. Woman who cares for children in her home for pay.

5d. Day Care Center, Pre-school (Head Start, etc.)

Nursery school

6. Before and After School Programs: YMCA, Extended School Program,
Settlement House, Recreation Center, etc. (Give
name of Center or Program in Comments Section.)COMMENTS(Use this section for name and address of Formal
Before and After School Programs and to describe
payments that cannot be described in Column III
and for any other comments.)

ASK ONLY IF RESPONDENT HAS CHILDREN WHO ARE NOT YET IN ELEMENTARY SCHOOL:

- 6a. If you wanted to improve the arrangements for your preschool child(ren), which kind of day care would you like best?
- | | |
|---------------------------------|---|
| Care by someone in your home | 1 |
| Day care in someone else's home | 2 |
| Day care center | 3 |
| Other (Specify) _____ | 7 |
| _____ | |
| Doesn't want any change | 8 |
| Don't know | 9 |
- 6b. How much do you feel you could pay to get this kind of day care for your child(ren)?

Nothing ☐
\$ _____ per week per child

ASK ONLY IF RESPONDENT HAS CHILDREN WHO ARE IN ELEMENTARY SCHOOL:

- 7a. If you wanted to improve the before-and-after school arrangements for your children who are in elementary school, which kind of arrangement would you like best?
- | | |
|--|---|
| Care by someone in your home | 1 |
| Care in someone else's home | 2 |
| Supervised recreation program
at playground or school | 3 |
| Other (Specify) _____ | 7 |
| _____ | |
| Doesn't want any change | 8 |
| Don't know | 9 |
- 7b. How much do you feel you could pay to get this kind of before-and-after school arrangement for your child(ren)?

Nothing ☐
\$ _____ per week per child

ASK ALL RESPONDENTS:

8. How often do problems with babysitting or child care arrangements cause you to be late for work or miss a day altogether?
- | | |
|----------------------|---|
| Very seldom or never | 1 |
| Once in a while | 2 |
| Frequently | 3 |

9. What would you expect a child care program to provide?

INTERVIEWER: DO NOT READ RESPONSES. CHECK THOSE RESPONDENT MENTIONS.

- Safe place to leave child. ☐
- Playmates for child. ☐
- Good food. ☐
- Medical program. ☐
- Good care. ☐
- Education (school readiness) ☐
- Training (behavior). ☐
- Good place to play ☐
- Other (Specify) _____ ☐
- _____
- _____

NOW GO TO QUESTION 10 ON PAGE 8

NON-WORKING MOTHERS

NW1. If you were working now, which kind of child care would you like best for your youngest child?

(READ THESE)

- Care by someone in your home. 1
- Day care by someone who cares for a few children in her home. 2
- Day care center. 3
- Recreation program (before and after school). . . 4
- Other (Specify) _____ 5

DO NOT READ THESE: USE THEM WHEN RESPONDENT VOLUNTEERS THEM.

- Don't know. 8
- Respondent says that she would not consider working (GO TO NW3) 9

NW2. What would you expect a child care program to provide?

INTERVIEWER: DO NOT READ ANSWERS.

(CHECK ALL THAT RESPONDENT MENTIONS)

- Safe place to leave child. . . ☐
- Playmates for child. ☐
- Good food. ☐
- Medical program ☐
- Good care. ☐
- Education (school readiness) . ☐
- Training (behavior). ☐
- Good place to play ☐
- Other (Specify) _____ ☐

INTERVIEWER: IF ONLY ONE CATEGORY MENTIONED, PROBE:
"ANYTHING ELSE?"

NW3. Have you ever worked since you (had children/had the day-to-day responsibility for children)?

- Yes. 1
- No (SKIP TO NW8) 2

NW4. About how many weeks did you work during the past 12 months?

- None ☐
- # of weeks _____

NW5. Why did you stop working?

INTERVIEWER: DO NOT READ ANSWERS.

(CHECK ALL THAT RESPONDENT MENTIONS)

- a. Child care arrangements respondent used were no longer available. ☐
- b. Did not like child care arrangements. . ☐
- c. Wanted to be with children. ☐
- d. Got pregnant/Had a child. ☐
- e. Had to assume child care responsibility for children who were not previously her responsibility . . . ☐
- f. Laid off. ☐
- g. Did not make enough money ☐
- h. Did not like job. ☐
- i. Husband did not like wife working . . ☐
- j. Illness ☐
- k. Other (Specify) _____ ☐

(IF a. OR b. MENTIONED, GO TO NW 7)

NW6. Have you ever stopped working because of difficulty in getting satisfactory child care?

Yes 1
No 2

NW7. While you were working, how often did problems with babysitting or other child care arrangements cause you to be late for work or miss a day altogether?

INTERVIEWER: READ THESE.

Very seldom or never . 1
Once in a while. . . . 2
Frequently 3

NW8. Are you looking for work now, or planning to go to work within the next year?

Looking for work now 1
Planning to go to work within the next year. 2
Not looking for work or planning to go to work within next year. . (GO TO NW10) 3

IF LOOKING FOR OR PLANNING TO GO TO WORK, ASK

NW9. What do you think you will do with your children 13 years or younger when you go to work?

INTERVIEWER: PLEASE USE CHILD NUMBERS FROM TABLE A OF SCREENING QUESTIONNAIRE TO ENTER INFORMATION IN TABLE BELOW.

	CHILD NO. FROM TABLE A									
	1	2	3	4	5	6	7	8	9	10
Child will care for himself...										
In home care (includes care by siblings).....										
Family day care home (woman who cares for other children in her home).....										
Day Care Center.....										
Nursery School.....										
Other (Specify) _____										
Don't know.....										

NW10. Some mothers feel they would rather not work while their children are young. Others would like to work but can't find jobs or have no place to leave their children. Is there one particular reason you are not working at this time?

INTERVIEWER: PLEASE READ ALL THE CHOICES BEFORE THE RESPONDENT GIVES HER ANSWER.

- a. Prefer not to work while children are young ☐
- b. Have problems with finding satisfactory day care ☐
- c. Can't make enough money to afford day care for my children. ☐
- d. Can't find a job. ☐
- e. I'm not interested in working ☐
- f. There's no one particular reason. ☐
- g. Some other reason (Specify) _____ ☐

INTERVIEWER: IF RESPONDENT GIVES MORE THAN 2 REASONS, PROBE FOR THE 2 MOST IMPORTANT. DO NOT RECORD MORE THAN 2 REASONS.

NW11. (INTERVIEWER: Please see Interviewers Instructions for situations in which this question is skipped and mark #5 if you decide it should be omitted.)

If satisfactory day care that you could afford was available, do you think you would look for work?

- Yes 1
- No 2
- Depends (on what?) 3
- Don't know. 4

(Respondent clearly not interested in working or sole reason for not working is "can't find a job") 5

10. Could you tell me approximately what the total income of your family was last year? (Total family income includes wages and salaries, pensions, dividends, interest, rent, net income from business or farms and any other money income received by the members of this family.)

INTERVIEWER: Where necessary, explain that the family includes all members of the household who are related by blood, marriage or adoption to the respondent.

Give card to respondent and record number of response:

<u>Annual Income</u>	
Under \$2000	1
\$2000 - \$2999	2
\$3000 - \$3999	3
\$4000 - \$5999	4
\$6000 - \$7999	5
\$8000 - \$9999	6
\$10,000 or more	7
Don't know	8
Refuse to answer	9

May I have your name and phone number so that my supervisor may check to be sure that I was really here?

Name _____

Address _____

Phone Number _____

FILL IN, DO NOT ASK:

<u>RACE</u>	
White	1
Negro	2
Oriental-American	3
American Indian	4
Other (Specify) _____	8

Is the operator Spanish-American (Puerto Rican, Mexican, Cuban, etc.) ?

Yes 1
No 2

Please describe on the back any unusual circumstances such as complicated pay arrangements or reciprocal babysitting arrangements, etc.

INTERVIEWER
INSTRUCTIONS

OPERATOR QUESTIONNAIRE

(SHORT FORM: FOR FAMILY DAY CARE HOMES)

FALL 1970

Westat Research, Inc.
11600 Nebel Street
Rockville, Maryland 20852

245

INTRODUCTION

Please record all answers clearly and legibly.

Record an answer for all questions, particularly, where there are several categories, each calling for a "Yes" or "No" answer. Do not leave any blanks.

Be sure to assure the respondent that all answers will be treated as confidential and that no individual respondent or Home will be identified in any of the reports growing out of this project.

The family day care homes will be identified through the use of the screening questionnaire, among the households canvassed in the area sample. The interviewer should keep the following identifying characteristics in mind while completing the screening.

To qualify as a day care facility a home must:

- 1) provide care for at least one child who is not a member of the household; for
- 2) at least 7 hours per day, and
- 3) at least 2 days per week, for
- 4) compensation.

If a home qualifies on the basis of the above factors, the interviewer must determine whether to use the long or the short form of the operator questionnaire. If the operator pays an individual to help in caring for the children most of the time the children are there use the long form. Otherwise use the short form.

INTERVIEWER INSTRUCTIONS

OPERATOR QUESTIONNAIRE (Short Form: Family Day Care Home)

2. The number she presently cares for may be more or fewer than she usually cares for, probe to find out the number she usually cares for.

3. If the operator takes care of two or more children from the same family, please note this in the 1st column by making brackets around the numbers of those children from the same family. Please also note this fact in the margin. Where an operator takes care of two or more children from the same family, obtain any special rates the operator gives. These could include discounts and fees based on income. Note this information below the table and give all types of fees she charges.
- 4c. Put in the unit for which the charge applied, e.g. \$5- per week.
- 20a. This table concerns all the members of the operator's household who live at this address. Please get exact job information when possible, i.e., welding foreman U. S. Steel. For children in family indicate that they are in school and any part-time jobs they may have.
21. Total family income includes all money coming into the operator's household from all family members including the money the operator receives from day care fees.

BoB No. 116S-70020
Expiration Date:
February 28, 1971

OFFICE OF ECONOMIC OPPORTUNITY

WASHINGTON, D. C.

DAY CARE CENTER SURVEY

OPERATOR QUESTIONNAIRE

(Short Form: For Family Day Care Homes)

ADDRESS OF HOME: _____
CITY: _____ COUNTY: _____ STATE: _____ ZIP: _____
TELEPHONE NUMBER: _____
 (AREA CODE) (NUMBER)

Westat Research, Inc.
11600 Nebel Street
Rockville, Maryland 20852

INTERVIEWER NAME: _____

DATE OF INTERVIEW: _____ TIME: _____

INTERVIEWER

THIS QUESTIONNAIRE IS TO BE USED FOR THE RESPONDENT WHO PROVIDES DAY CARE FOR:

- 1) AT LEAST ONE CHILD, FOR
- 2) AT LEAST 7 HOURS PER DAY, FOR
- 3) AT LEAST 2 DAYS PER WEEK, FOR
- 4) COMPENSATION

IF THE RESPONDENT PAYS SOMEONE TO COME IN AND HELP IN CARING FOR THE CHILDREN AND THIS PERSON IS THERE MOST OF THE TIME THAT THE CHILDREN ARE THERE, USE THE REGULAR LONG FORM OPERATOR QUESTIONNAIRE.

1a. How many days per week are you presently caring for children other than your own?

_____ days

1b. What hours of the day are you presently caring for children other than your own?

From _____ to _____

2. How many children, other than your own, do you usually care for?

3. Would you please give me the ages of the children you are presently caring for, and whether they are full-day or part-day, and the fee you charge for their care? Please start with the youngest. (DO NOT INCLUDE CHILDREN WHO LIVE IN THIS HOUSEHOLD.)

INTERVIEWER: INCLUDE ALL CHILDREN WHO ARE 13 YEARS OF AGE OR YOUNGER.

FULL-DAY IS CONSIDERED TO BE 7 HOURS OR MORE,
PART-DAY IS LESS THAN 7 HOURS.

Child	Age	Number of Days per Week	Full-day		Fee Charged?		Fee Charged per Week*
			Yes	No	Yes	No	
1							\$ _____
2							\$ _____
3							\$ _____
4							\$ _____
5							\$ _____
6							\$ _____

* If other than 5 days per week, indicate the unit, i.e., day, month, etc.

IF TWO OR MORE CHILDREN FROM THE SAME FAMILY ARE TAKEN CARE OF BY THE OPERATOR AND THE FEE IS NOT BROKEN DOWN FOR EACH CHILD, WRITE A DESCRIPTION OF THE CHARGES BELOW:

4a. Do you provide transportation for any of the children?

Yes 1
No 2 (SKIP TO 5)

4b. Do you charge extra for transportation?

Yes 1
No 2

4c. IF YES, How much do you charge?

\$ _____ per _____

5. Which of the following meals do you serve to the full-day children?

	Yes	No
Breakfast	1	2
Lunch	1	2
Dinner	1	2
Morning Snack	1	2
Afternoon Snack	1	2

INTERVIEWER: IF ANY OF THE CHILDREN LISTED IN THE TABLE IN Q.3 ARE 6 YEARS OF AGE OR OLDER ASK:

6a. How many children do you take care of:

Before school only? _____
After school only? _____
Both before and after school? _____

6b. Which of the following meals do you serve to the school-aged children?

	Yes	No
Breakfast	1	2
Lunch	1	2
Dinner	1	2
Morning Snack	1	2
Afternoon Snack	1	2

7a. Do you care for school-aged children in your home during the summer months?

Yes 1
No 2

7b. IF YES, How many school-aged children did you care for this last summer?

8. Do you allow parents to leave their children at your home when they have colds or other minor illnesses?

Yes 1
No 2

9. Do you have an arrangement for emergency services from a:

	Yes	No
Hospital/Clinic	1	2
Physician	1	2
Nurse	1	2

10. Does your home require the children to have a physical examination before being admitted?

Yes 1
No 2

- 11a. Do you accept any physically handicapped and/or mentally retarded children (full-day or part-day)?

Yes 1
No 2

- 11b. IF YES, How many such children do you have enrolled now?

Full day _____

Half day _____

12. Which of the following does your home have?

	Yes	No
Fire extinguishers.	1	2
Running water	1	2
Flush toilet facilities	1	2
Child-size tables and chairs.	1	2
Telephone	1	2
Isolation space for sick children . . .	1	2
Television set.	1	2
Cots, sleeping mats, or cribs	1	2
Musical toys and instruments.	1	2
Doll play and housekeeping toys . . .	1	2
Equipment for art work (paper, scissors, crayons, etc.).	1	2
Books, puzzles, games	1	2
Tricycles, wagons	1	2
Other (Specify) _____	1	2

13a. Does your home have an outdoor play area?

Yes 1
No 2 (SKIP TO 13d)

13b. IF YES, Is it fenced?

Yes 1
No 2

13c. Does it have any of the following equipment?

	Yes	No
Swings	1	2
Sand box	1	2
Slide	1	2
Jungle gym	1	2
Other _____	1	2

13d. IF NO, Where do the children play outdoors?

	Yes	No
Private playground (Not belonging to home)	1	2
Public playground	1	2
Other (Specify) _____	1	2

14a. How much of the time that the children are here do they usually spend:

Hours/Day

Watching television? . . . _____

Playing out-of-doors? . . . _____

Playing indoors? _____

Eating? _____

Taking naps? _____

14b. How much of the time that they are here do you usually spend:

Hours/Day

Playing games with them? _____

Reading to them? _____

14c. Is there anything else that the children usually do while they're here that I haven't mentioned?
(DESCRIBE ACTIVITY AND HOURS PER DAY)

15. Do you teach the children:

	Yes	No
Songs	1	2
Letters of the alphabet. .	1	2
Counting	1	2
Other (Specify) _____	1	2

16a. For how many families are you presently caring for children?

16b. For the following questions, I would appreciate your giving me your best estimates. Please give me the following information on the families of the children currently enrolled on a full-day basis.

Number of families _____

a. Parent's Marital Status:

Two parent household	_____
One Parent household	_____
Female head of household only	_____
Male head of household only	_____
Other (Specify) _____	_____
Don't know	_____

Total = _____

b. Family Income (before taxes):

Under \$2,000	_____
\$2,000 to \$3,999	_____
\$4,000 to \$5,999	_____
\$6,000 to \$7,999	_____
\$8,000 to \$9,999	_____
\$10,000 or more	_____
Don't know	_____

Total = _____

c. Employment Status of Mother:

Full time	_____
Part time	_____
Not working	_____
Don't know	_____

Total = _____

INTERVIEWER: TOTALS IN a, b AND c SHOULD EQUAL THAT REPORTED IN QUESTION 16a.

INTERVIEWER SAY: NOW I'D LIKE TO ASK YOU A FEW QUESTIONS
ABOUT YOURSELF.

17. How long have you been caring for other people's children?

18a. Have you had any special training in caring for children?

Yes 1
No 2

18b. IF YES, What was this training?

Yes No
Nurses training 1 2
Early childhood education 1 2
Other (Specify) 1 2

19. How many years of school have you had?

Less than 8 years 1
Some high school 2
High school graduate 3
Some college 4
College graduate 5
Other (Specify) 6

20a. Could you please describe the members of your household
to me. Please include all members living at this address.
Start with yourself.

Person	Relationship to Respondent	Approx. Age	What is their occupation? - job, school, etc.	If Non-Working Adult, ask 20b.	
1	(Respondent)			Yes	No
2				Yes	No
3				Yes	No
4				Yes	No
5				Yes	No
6				Yes	No
7				Yes	No

FOR ALL ADULTS WHO ARE NOT WORKING, ASK:

20b. Does this person receive payments from Social Security or
some other pension?

(CIRCLE ANSWER IN LAST COLUMN ABOVE)

20c. Do other members of your household help care for the children?

Yes	1
No	2

20d. IF YES, Which persons help you?

	Yes	No
Husband	1	2
Mother	1	2
Children	1	2
Other (Specify) _____	1	2

21. Could you tell me approximately what the total income of your family was last year? (Total family income includes wages and salaries, pensions, dividends, interest, rent, net income from business or farms and any other money income received by the members of this family.)

INTERVIEWER: Where necessary, explain that the family includes all members of the household who are related by blood, marriage or adoption to the respondent.

Give card to respondent and record _____ er of response:

<u>Annual Income</u>	
Under \$2000	1
\$2000 - \$2999	2
\$3000 - \$3999	3
\$4000 - \$5999	4
\$6000 - \$7999	5
\$8000 - \$9999	6
\$10,000 or more	7
Don't know	8
Refuse to answer	9

22a. Do you receive any financial support for your day care services from other sources than the parent fees?

Yes	1
No	2 (SKIP TO Q.23)

22b. From what sources?

Federal, state or local government	1
Community organizations	2
Other (Specify) _____	3

23. Is your Home licensed to operate in this community?

Yes . . . 1 IF YES, For how many children? _____

No. . . . 2 IF NO, Are you in the process of
being licensed?

Yes 1
No 2

24. Do you get any assistance from state, county, or local
agencies, such as help with program planning, menu
suggestions, equipment lists, consultation about
individual children?

Yes 1
No 2

25. May I have your name and phone number so that my supervisor
can check to see that I have really been here?

Name _____

Phone # _____

INTERVIEWER: FILL IN, DO NOT ASK

I 1a.

RACE OF OPERATOR

White.	1
Negro.	2
Oriental-American. .	3
American Indian. .	4
Other (Specify)	5

I 1b. Is the operator Spanish-American (Puerto Rican, Mexican, Cuban, etc.)?

Yes	1
No	2

I 2. Please indicate the type of structure the day care facility is located in.

Single family dwelling unit	1
Multiple family unit	2
Other _____	3

I 3. On what kind of street is the day care facility located?

Residential neighborhood of predominantly single family homes	1
Residential neighborhood of predominantly apartment buildings	2
Non-residential section of predominantly institutional buildings	3
Non-residential section--commercial or industrial	4
Rural Area	5
Other (Specify) _____	6

25868

STATUS REPORT

FIELD MATERIALS NOT YET RETURNED TO WESTAT

INTERVIEWER: _____ PSU NO. _____ COUNTY: _____

PSU NO. _____ COUNTY: _____

DAY CARE CENTER QUESTIONNAIRE:

USER SELECTION REPORT FORM:

PLEASE REPORT STATUS ON THE ABOVE AND RETURN THIS FORM TO WESTAT IMMEDIATELY.

REMINDER: COMPLETION DATE FOR ALL FIELD WORK IS DECEMBER 18th!

APPENDIX F
CODING AND EDITING INSTRUCTIONS

APPENDIX F

TABLE OF CONTENTS

	<u>Page</u>
F. CODING AND EDITING INSTRUCTIONS	
F. 1 Operator Questionnaire (long form)	F-1
F. 1. 1 Editing and Coding Instructions	F-1
F. 1. 2 Edit Rules	F-22
F. 1. 3 Multiple Layout Card Form	F-27
F. 2 Screening Questionnaire.	F-32
F. 2. 1 Editing and Coding Instructions	F-32
F. 2. 2 Multiple Layout Card Form	F-36
F. 2. 3 Screening Form and Parent Questionnaire, Edit Rules	F-37
F. 3 Parent Questionnaire	F-41
F. 3. 1 Editing and Coding Instructions	F-41
F. 3. 2 Multiple Layout Card Form	F-50
F. 4 Operator Questionnaire (short form)	F-52
F. 4. 1 Editing and Coding Instructions	F-52
F. 4. 2 Edit Rules	F-64
F. 4. 3 Multiple Layout Card Form	F-67

Operator Questionnaire
(Long Form)
Editing and Coding Instructions

General Instructions

1. Use a red pencil for coding.
2. Put all codes on right hand margin of questionnaire.
3. Unless provided for in precoded items, the following codes will be used for "don't know" and "no answer."

Don't Know +

This code is to be used in all cases where the interviewer has indicated on the questionnaire that the respondent stated he/she did not know the answer.

No Answer -

This code is to be used in all cases where the respondent should have answered the question but did not do so.

If one of these codes (+ or -) is used in a field of more than one column always put the code in the first column of the field and fill in the rest of the field with zeros. (Example +00)

Items Common to All Cards

	<u>Card Columns</u>
PSU No.	1-2
Center No.	3-4
County No.	5
Source of Listing	6
1. Licensing Agency	
2. Yellow Pages	
3. CAP	
4. Church Organization	
5. No Source Given	
6. OEO Project 19	
9. Other	

Card Type 01

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>	
1a.	Convert years & months to <u>months</u>	11-13	
1b.	Convert years & months to <u>months</u>	14-16	
2a.	Number of days/week	17	
2b.	Hours the center is open	From	18-21
	Use 0100 - 2400 to code	To	22-25
	opening & closing times e.g. 7:30 a.m. to 6:30 p.m. would be coded		
	0730		
	1830 (see card)		
2c.	Number of months per year	26-27	
3.	Precoded	28	
4. (1)	Full day enrollment	29-31	
4. (2)	Part day enrollment	32-34	
	Blank	35	
5.	Age & enrollment	Full-day	Part-day
	Under 2	36-38	39-41
	2	42-44	45-47
	3	48-50	51-53
	4	54-56	57-59
	5	60-62	63-65
	6	66-68	69-71
	7 & over	72-74	75-77
	Blank	78	
Card Type 01		79-80	

Card Type 02

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
6a.	Number boys	11-13
	Number girls	14-16
6b.	White	17-19
	Negro	20-22
	Spanish-American	23-25
	Oriental-American	26-28
	American Indian	29-31
	Other	32-34
7.	Record today's attendance	35-37
8.	Enrollment to attend	
	4 days/week or less	38-40
	5 days/week or less	41-43
	6 days/week or less	44-46
	7 days/week or less	47-49
9.	Waiting List	50
	List maintained 1	
	No list maintained 2	
	If list is maintained record number on list here. If no list is maintained leave blank.	51-53
	Blank	54-55
10.	Add to precoded items --	56
	Not opened long enough to answer - code 6	
11a.	Precoded	57
11b.	No. enrolled now	
	Full-day	58-60
	Part-day	61-63
	Blank	64-78

Card Type 02

79-80

Card Type 03

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
12a.	Precoded	11
12b.	Precoded	12-17
13a.	Precoded	20
13b.	Precoded	
	Community organization	21
	Church	22
	Community action agency	23
	Individual	24
	Welfare	25
	Private company	26
	School or university	27
	Hospital	28
	Other	29
14	Precoded	30
15a.	Precoded	31
15b.	Precoded	32
	<u>Coding for Agencies</u>	
		1st mention 33
		2nd mention 34
	<u>Agency</u> <u>Code</u>	
	OEO 1	
	HEW 2	
	DOL 3	
	State agency 4	
	Local gov't 5 - housing authority	
	6	
	7	
	8	
	Other 9	
15c.	Code last two digits of year If built before 1900, code 72	35-36
16.	Precoded	37

Card Type 03, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
17.	Equipment - precoded	
	Fire alarm - elec.	38
	Fire alarm - manual	39
	Fire extinguisher	40
	Kitchen	41
	Wash basins	42
	No. child sized	43-44
	No. adult sized	45-46
	Running water	47
	Flush toilets	48
	No. child sized	49-50
	No. adult sized	51-52
	Admin. office	53
	Class rooms	54
	How many?	55-56
	Child sized tables & chairs	57
	Telephone	58
	Isolation space	59
18a.	Ownership of play area - precoded	
	Center	60
	Private not center's	61
	Public	62
	Other	63
18b.	Equipment in play area - precoded	
	Pushing	64
	Climbing	65
	Pulling	66
	Riding	67
	Swinging	68
	Other	69
18c.	Square footage	70-75
	Card Type 03	79-80

Card Type 04

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
19 I	Have equipment? If yes code 1 If no code 2 Donated? If none code 1 If some code 2 If all code 3	21 22
	<u>Notice:</u> If card column 21 is 2, card columns 22 & 23 will be 0.	
	Estimated replacement cost Less than \$100 code 1 \$100 - \$199 code 2 \$200 - \$299 code 3 \$300 - \$399 code 4 \$400 - \$499 code 5 \$500 - \$599 code 6 \$600 - \$699 code 7 \$700 - \$799 code 8 \$800 or more code 9	23
19 II	Same as 19 I above	24-26
19 III	Same as 19 I above	27-29
19 IV	Same as 19 I above	30-32
19 V	Same as 19 I above	33-35
19 VI	Same as 19 I above	36-38
19 VII	Same as 19 I above	39-41
19 VIII	Same as 19 I above	42-44
19 IX	Same as 19 I above	45-47
19 X	Same as 19 I above except there may be a code devised to identify major expenditures, which would replace the 0, 1 code given for card column 21.	48-50

Card Type 04, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
20.	Precoded	51
21.	Precoded	
	Background	52
	Medical records	53
	Attendance records	54
	Develop mental measures	55
22a.	Precoded	56
22b.	Precoded	
	Hospital/clinic	57
	Physician	58
	Nurse	59
23.	Services	
	A - Physical exam.	60
	B - Dental exam.	61
	C - Vision screening	62
	D - Speech	63
	E - Hearing	64
	F - Psychological	65
	G - Social work	66

Code as follows:

<u>Response</u>	<u>Code</u>
a. Not available	1
b. Cost included in fee	2
c. Extra charge to parents	3
d. Paid for by outside source	4
e. Other	5
Combination b & d	6
c & d	7
b & e	8
c & e	9
d & e	0

Card Type 05

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
24a.	Meals served - full day - precoded	
	Breakfast	11
	Lunch	12
	Dinner	13
	Morning snack	14
	Afternoon snack	15
24b.	Where are meals prepared - precoded	
	Center	16
	Public school	17
	Caterer	18
	Other	19
25a.	Yes 1 No 2	20
	Children enrolled in school	
	Before	21-23
	After	24-26
	Both	27-29
25b.	Precoded	30-33
26a.	Meals served - before & after - precoded	
	Breakfast	34
	Lunch	35
	Dinner	36
	Morning snack	37
	Afternoon snack	38
26b.	Where are meals prepared? - precoded	
	Center	39
	Public school	40
	Caterer	41
	Other	42
27	Allow attendance when ill - precoded	43

Card Type 05, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
28c.	In-service training - precoded	44
	How many?	45-46
29.	Certified by state	47-48
	Nursery/kindergarten	49-50
	Early childhood development	51-52
	Elementary education	53-54
	Other	55-56
30.	New staff - precoded	
	Recruit	57
	Referred	58
	Apply on their own	59
	Friend & assoc.	60
	Other	61
31.	Difficulty in hiring - precoded	62
32.	Reasons for difficulties - precoded	
	A	63
	B	64
	C	65
	D	66
	E	67
33.	Staff using foreign language	68-69
	Card Type 05	79-80

Card Type 06

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
34a.	Marital status	
	(1) Two	11-13
	(2) Female	14-16
	(3) Male	17-19
	(4) Other	20-22
	(5) Don't know	23-25
	Check total to make certain that items (1), (4), and (5) sum to 100.	
	Insert leading zeros, e. g. 5% would be coded 005.	
34b.	Family income	
	less than \$2,000	29-31
	\$2,000 - \$3,999	32-34
	\$4,000 - \$5,999	35-37
	\$6,000 - \$7,999	38-40
	\$8,000 - \$9,999	41-43
	\$10,000 or more	44-46
	Don't know	47-49
	Check that total equals 100.	
34c.	Employment status of mothers	
	Full-time	50-52
	Part-time	53-55
	Not working	56-58
	Don't know	59-61
35a.	Precoded	62
35b.	Purpose	63
	<u>Response</u>	<u>Code</u>
	General when needed	1
	Discuss behavioral problems (only)	2
	Discuss emotional problems (only)	3
	Discuss health problems (only)	4
	Discuss progress	5
	Any combination of 2, 3, 4 (only)	6
	Any combination of 5 + 2, 3, 4 (only)	7
	Other	8
		9
	Not applicable	0

Card Type 06, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
36.	Parent participation - precoded	
	Caring	66
	Policy	67
	Fund	68
	Repairing	69
	Other	70
	Card Type 06	79-80

Card Type 07

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
37a.	Code to nearest dollar	11-16
37b.	Annual period beginning	
	Month	17-18
	Year	19-20
	Months will be coded 01 - 12, use last two digits of year, e.g. year beginning July 1, 1968 would be coded 0768.	
38.	Break down of receipts	
	Parent fees	21-26
	Federal sources	
	DOL	27-32
	OEO	33-38
	HEW	39-44
	Other Federal	45-50
	State gov't sources	51-56
	Local gov't sources	57-62
	Community organizations	63-68
	Individual contributions	69-74
	All of these items should be additive & sum equal to the total given in item 37a.	
	Card Type 07	79-80

Card Type 08

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
38 (cont.)	Other	11-16
39	Precoded	17
40	Precoded	
	A	18
	B	19
41	Precoded	20
	<p>If a dollar figure is given in item 41 instead of a code, code to the nearest dollar and write it in red in the right-hand margin.</p> <p>Note: If the fee is given for other than a 5 day week, adjust fee reported in item 41 accordingly.</p>	
42	Sliding scale	
	Upper limit on first income class, in thousands	23-24
	Nearest dollar charge if family size not relevant	25-26
	Nearest dollar charge if family has	
	1 child	27-28
	2 children	29-30
	3 children	31-32
	4 children	33-34
	5 children	35-36
	6 children	37-38
	2nd income class (same coding)	39-54
	3rd income class (same coding)	55-70
	Card Type 08	79-80

Card Type 09

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
42 (cont.)	4th income class (same coding)	11-26
	5th income class (same coding)	27-42
	6th income class (same coding)	43-58
	7th income class (same coding)	59-74
	Card Type 09	79-80

Card Type 10

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
43	Weekly fee - precoded	
	1st child - code \$ if > \$45	11 12-13
	2nd child - code \$ if > \$45	14 15-16
	3rd child - code \$ if > \$45	17 18-19
	If weekly fee is reported for other than a 5 day week, adjust the fee accordingly.	
44.	Precoded	20
45.	Extra changes - Yes/No	
	Food	23
	Yes - No	24-25
	Transportation	26
	Yes - No	27-28
	Medical	29
	Yes - No	30-31
	Insurance	32
	Yes - No	33-34
	Field trips	35
	Yes - No	36-37
	Other	38
	Yes - No	39-40
	Round all figures reported to the nearest dollar per week.	
46	Source of fees	
	Parents	41-43
	Public Agencies	44-46
	Combination	47-49
	Other	50-52

Card Type 10, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
47a.	Precoded	53
47b.	Precoded	54
47c.	Total annual cost	55-60
	Card Type 10	79-80

Card Type 11

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
48a.	Need for more	
	A	11
	B	12
	C	13
48b.	What type	
	A	14
	B	15
	C	16
49	What problems	
	1st problem mentioned	17-18
	2nd problem mentioned	19-20
	<u>Response</u>	<u>Code</u>
	<u>Parents/Children</u>	
	High child turnover	01
	Late picking kids up	02
	Age limit for children	03
	Difficulty get children	04
	<u>Facilities</u>	
	Getting qualified help	11
	Facilities & equipment not sufficient	12
	Meeting licencing regulations	13
	Facilities inconvenient place	14
	<u>Operating Expenses</u>	
	Lack of money	21
	Not enough volunteers	22
	Unable to charge enough	23
	Parents don't pay on time	24
	Other	51
	No problem	00

Card Type 11, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
50	Licensed? Precoded	21
	For how many?	22-24
	Are you in process? Precoded	25
	Blank	26
51a.	Total square footage	27-32
52	Precoded	33
I (1)	Precoded	34
I (2)	Precoded	35
I (3)	Internal	36
	Good 1	
	Fair 2	
	Poor 3	
	External	37
	Good 1	
	Fair 2	
	Poor 3	
	Completeness Rating	74
	A - 1	
	B - 2	
	C - 3	
	Center Weight	75-78

Card Type 30 (series)

Questionnaire
Item No.

Instruction

Card
Column

Notice - There may be more than one type 30 (series) card. The number of cards depends upon the size of the regular staff and number of volunteers.

The coding of this data should be done on a special form whenever there is need for more than one card.

28b.

Title & primary function

11-12

Administrative

Director, owner	01
Assistant director	02
Secretary, receptionist	03
Bookkeeper	04
Clerk, typist	05

Child Service Related Personnel

Teacher	31
Teacher's aide, helper	32
Head teacher, supervisor	33

Supportive

Cook	51
Custodian, porter, maid	52
Driver	53
Nurse	54
Nutritionist, dietitian	55
Social worker	56
Doctor	57

Volunteer - job not given 71

Age use reported age

13-14

Race

15

If American Indian	- code	1
White	- code	2
Negro	- code	3
Spanish-American	- code	4
Oriental-American	- code	5
Other	- code	6

Card Type 30 (series), cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
28b. (cont.)	Sex	16
	If male code 1	
	If female code 2	
	Hours/week use reported	17-18
	Education level	19
	If less than 8 yrs. code 1	
	Some high school 2	
	High school graduate 3	
	Some college 4	
	BA or BS - graduate 5	
	Some post-graduate 6	
	Higher degrees 7	
	Business, technical 8	
	Nursing degree 9	
	Major area	20
	Education 1	
	Psychology 2	
	Sociology 3	
	Other 4	
	Some nursery/day care training 5	
	Present salary	21-25
	Notice - Monthly salary if reported as yearly or weekly amount. Assume the salary reported covers the same period of time the center is open, Q. 2b. If wages are reported on an hourly basis, multiply by the reported number of hours per week and by the number of weeks a year (52), then divide by 12 (months).	
	Years of related experience	26-28
	Code to the nearest 1/10 year using a three digit code with a decimal point between the 2nd and 3rd digits, e. g., 2 and 1/2 years would be codes 025.	

Card Type 30 (series), cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
28b., (cont.)	Length of time at center Code the same as given above for experience. Notice - Duplicate the same coding for each of the staff members and volunteers tested. The salary for the volunteer will be coded as (00000). 2nd member of staff 3rd member of staff	29-31 32-52 53-73
28a.	Total number of staff members coded for facility Notice - This number will be punched in the first card only of the personnel data deck. If e.g. a facility reported 16 staff members and volunteers, the number 16 would only be punched onto the first card. There would be 5 cards with 3 individuals each and a sixth card with data for the 16th individual. Card Type 30, 31, etc.	77-78 79-80

Day Care Operator
(Long Form)

Edit Rules

General

1. After editing a questionnaire put your initials in the upper right hand corner of the front page.
2. Use a red pencil for editing.
3. Whenever you make a change on the questionnaire put your initials next to the change and be prepared to give reasons why the change was made. Keep notes, identifying each questionnaire by the serial number found on the upper right hand corner of the cover page.
4. In questions where there is a possible yes-no answer (1 or 2) for each item in a question:
 - a. If at least one "1" is circled, any blanks must be circled "2".
 - b. If all blank, call the operator.
 - c. If at least one "2" is circled but the others are blank, call the operator.
5. Open End questions:
 - a. List all comments by question number.
 - b. If same answer previously given, tally it.

Specific Rules

Questionnaire
Item No.

1. Change years and months to total number of months.
- 2b. Change the times given so that they are based on the 24-hour clock. For example, 6 a.m. to 6:30 p.m. should read 0600 - 1830. (Must be at least 7 hours.)
4. Should agree with Q. 3. If a "1" is circled in Q. 3, then all of the children in Q. 4 should be full-day. If "2" is circled in Q. 3, all the children in Q. 4 should be part-day. If part-day children only, questionnaire is ineligible.

Questionnaire
Item No.

5. The number of full-day children in Q. 5 should equal number full-day in Q. 4. The same is true of part-day.
- 6a., 6b. Should individually add to the total full-day given in Q. 5.
and 8
7. The number recorded should be equal to or less than the number of full-day children in Q. 5.
9. If a list is maintained record number, zero included, on line provided.
If 2 (no list maintained) is circled, the line provided should be blank.
10. Must make sense in view of Q. 1. If center has been open less than a year, use judgment as to whether a given code should be circled, or a code 6 "not open long enough" should be used.
- 11a. If "no" then Q. 11b should be blank. If "yes" but no such children are enrolled at present there should be zeros in the blanks.
- 12a. If "yes" then Q. 12b should be blank.
- 12b. If "no" in Q. 12a, then at least one "yes" should be circled in Q. 12b.
- 13a. If "no", Q. 13b should be blank.
14. If "yes" in Q. 12a and center is owned and operated by one person or couple, Q. 14 should be coded 8. Code 7 should be used only in centers operated by a private company.
- 15a. If "owned", Q. 15b should be blank.
16. Check this answer with answer in section I (1).
17. If washbasins, toilet facilities or classrooms are circled "one", a number should be given for child-size and adult-size. If either child-size or adult-size has been left blank, edit in a zero. If both are blank fill in "NA" (no answer).
- 18a. If all "no", Q. 18b and 18c should be blank.

Questionnaire
Item No.

- 18c. If given as length X width convert figure to square feet (i.e., $10 \times 10 = 100$ sq. ft.)
19. If yes is checked make sure that "all, some or none" is written in and that a replacement cost is checked. If replacement cost is \$800 or more make sure actual cost is recorded.
23. There would be at least one check for each item a to g. It is possible to have two checks on a line. Check answers for consistency with Q. 45.
- 25a. Number of children listed should not exceed the total number of part-day children of school age (five and over) listed in Q. 4. The exceptions are (1) when a center is open more than 7 hours after school--until 10:30 p.m. or (2) five-year old kindergartners who come before and after school are listed as full-day.
If "no" to Q. 25a then Q. 25b, Q. 26a and Q. 26b should be blank.
- 28a. & b. If one person is running the center, then Q. 30, Q. 31, Q. 28c and Q. 29 edit "no" and Q. 28c and Q. 29 edit 0.
Number entered in Q. 28a must agree with number listed in Q. 28b. If Q. 28a is one less than Q. 28b, edit it up one because operator probably forgot herself.
- 28b. Salary should be edited to a monthly basis. Make sure title of staff member is given, not name of staff member.
- 28c., 29 and 33. Number of teachers cannot exceed total staff given in Q. 28a.
29. Number certified must be equal to or less than number of college grads.
31. If "none at all" is circled then Q. 32 should be blank.
33. If "yes", must have some non-English speaking children in Q. 6b.

- 34a., b., and c. Each of these units should add to 100%. Convert numbers to percentages. Where numbers are given, make sure they correspond to full-day children given in Q. 4.
- 35a. If "a" is :no", "b" should be blank.
- 37a. and 47c. Round to nearest dollar amount. If 50 cents, round up to next dollar.
38. Total given must match Q. 37a. Individual items must add to the total. Check for consistency with Q. 12b, 13b and 46.
39. If "yes", Q. 40, 42, and 43 should be blank. Answer only in Q. 41. If "no" or "fee not codable" go to Q. 40. If "no fee" Q. 40 to 43 should be blank.
40. If "yes" to a, Q. 41, 43 should both be blank, answer only Q. 42.
If "yes" to b, Q. 41, 42 should both be blank, answer only Q. 43.
If "yes" to both a and b, Q. 41 should be blank, answer both Q. 42 and Q. 43.
If fee "not codable" in Q. 39, answer must be in Q. 40, then Q. 41 to Q. 43 should be blank.
41. When answered SKIP TO Q. 44, (Q. 42 and Q. 43 should be blank).
43. One number should be circled for each column and should descend or be the same in value. For example, if 4 is circled in the first column, then a 4, 3, 2 or 1 should be circled in the other two columns. If 3rd column is blank, code as "no answer".
If over \$45, figure should be to nearest dollar---round 50 cents up to next dollar.
If amount given is for other than a 5-day week, convert figures to weekly amounts.
45. For \$ per _____, if other than a time period (i. e., week, day, year) make note. Field trip can be per trip.
- 46, 47a, b, & c Should add to 100%. Should agree with Q. 38 and Q. 12b.
If "no" to "a" then "b" is blank. Check Q. 47c with Q. 37 to see if amount received and spent are reasonable.

Questionnaire
Item No.

- 48a. If all "no" or "don't know", Q. 48b should be blank.
- 51a. Multiply any length x width figures out to square feet (i. e.,
10x10 = 100 sq. ft.)
- I-3 Edit to good, fair, poor.

MULTIPLE LAYOUT CARD FORM

operation
questionnaire

Page 2 of 5

4/13/21



CUSTOMER NAME

0-10 Day Care

2009 February

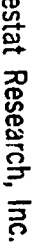
CONTROL NO.

0824

DATA FIELD NO.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80
	P50 NO																																																																															
	Center NO																																																																															
	COUNTY NO																																																																															
	HOSPITAL																																																																															
	CENTER																																																																															
	BLANK																																																																															
101A	Q19 HAVE																																																																															
102	DONATED																																																																															
103	VALUE																																																																															
104	Q19 II																																																																															
107	Q19 III																																																																															
110	Q19 IV																																																																															
113	Q19 V																																																																															
116	Q19 VI																																																																															
119	Q19 VII																																																																															
122	Q19 VIII																																																																															
124	Q19 IX																																																																															
127	Q19 X																																																																															
130	Q20																																																																															
131	Q21A BACKG.																																																																															
132	MEDICAL																																																																															
133	ATTENDANCE																																																																															
134	DEVELOPMENT																																																																															
135	Q22A																																																																															
136	Q22B Hosp. + NL																																																																															
137	PHYSICIAN																																																																															
138	NURSE																																																																															
139	Q23 A																																																																															
140	B																																																																															
141	C																																																																															
142	D																																																																															
143	E																																																																															
144	F																																																																															
145	G																																																																															
	BLANK																																																																															
	CARD																																																																															
	Type 04																																																																															

DATA FIELD NO.		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		
76		
77		
78		
79		
80		

	DATA FIELD NO	TPSU NO	CENTER NO	COUNTY NO	LISTING	CENTER
Q3A	207	TWO PARENTS				
	208	ONE FEMALE				
	209	ONE MALE				
	210	OTHER				
	211	DON'T KNOW				
		BLANK				
Q3B	212	INCOME < 2,000				
	213	INCOME 2,000-3,999				
	214	INCOME 4,000 - 5,999				
	215	INCOME 6,000 - 7,999				
	216	INCOME 8,000 - 9,999				
	217	INCOME 10,000 +				
Q3C	218	DON'T KNOW				
	219	EMPLOYMENT FULL TIME				
	220	PART TIME				
	221	NOT WORKING				
	222	DON'T KNOW				
	223	Q35 A				
Q3D	224	Q35 B				
		BLANK				
	225	EARNING-AT-COURT				
	226	FAMILY				
	227	FUND RAISING				
	228	REPAIRING				
Q3E	229	OTHER				
		BLANK				
		END				
		STAGE 06				



MULTIPLE LAYOUT CARD FORM

Operation Questionnaire

page 3 of 5

4/13/71



CUSTOMER NAME

DEB - Day Care

copy form

CONTROL NO.

0824

DATA FIELD NO.	
1	PSU NO
2	CENTER NO
3	COUNTY NO
4	LISTING
5	CENTER
6	
7	
8	
9	
10	
11	
12	Q37A
233	
13	
14	
15	
16	
17	Q37B MON.
18	
19	Q37B YEAR
20	
21	Q38
22	
23	PARENT
24	FEE
236	
25	Q38
26	
27	DEPARTMENT
28	OF LABOR
237	
29	Q38
30	
31	Q38
32	
33	Q38
34	
35	Q38
36	
37	Q38
38	
39	Q38
40	
41	Q38
42	
43	Q38
44	
45	Q38
46	
47	Q38
48	
49	Q38
50	
51	Q38
52	
53	Q38
54	
55	Q38
56	
57	Q38
58	
59	Q38
60	
61	Q38
62	
63	Q38
64	
65	Q38
66	
67	Q38
68	
69	Q38
70	
71	Q38
72	
73	Q38
74	
75	Q38
76	
77	Q38
78	
79	Q38
80	
81	Q38
82	
83	Q38
84	
85	Q38
86	
87	Q38
88	
89	Q38
90	
91	Q38
92	
93	Q38
94	
95	Q38
96	
97	Q38
98	
99	Q38
100	

[illegible][illegible]

MULTIPLE LAYOUT CARD FORM

4/13/71

page 4 of 5

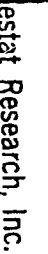
OPEN 4000 Description

Long Form

CUSTOMER NAME: JEO - Day Care

CONTROL NO. 0824

DATA FIELD NO.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80
1	PSU NO																																																																															
2	CENTER NO																																																																															
3	COUNTY NO																																																																															
4	LISTING																																																																															
5	CENTER																																																																															
307	Q43 1st CODE																																																																															
308	\$																																																																															
309	2nd CODE																																																																															
310	\$																																																																															
311	3rd CODE																																																																															
312	\$																																																																															
313	Q44																																																																															
314	BLANK																																																																															
315	Q45																																																																															
316	FOOD																																																																															
317																																																																																
318	TRANS.																																																																															
319																																																																																
320	MEDICAL																																																																															
321																																																																																
322	INSURANCE																																																																															
323																																																																																
324	FIELD TRIPS																																																																															
325																																																																																
326	OTHER																																																																															
327	Q46																																																																															
328	PARENTS																																																																															
329	PUBLIC																																																																															
330	COMB.																																																																															
331	OTHER																																																																															
332	Q47A																																																																															
333	Q47B																																																																															
	Q47C																																																																															
334																																																																																
335																																																																																
336																																																																																
337																																																																																
338																																																																																
339																																																																																
340																																																																																
341																																																																																
342																																																																																
343																																																																																
344																																																																																
345																																																																																
346																																																																																
347																																																																																
348																																																																																
349																																																																																
350																																																																																
351																																																																																
352																																																																																
353																																																																																
354																																																																																
355																																																																																
356																																																																																
357																																																																																
358																																																																																
359																																																																																
360																																																																																
361																																																																																
362																																																																																
363																																																																																
364																																																																																
365																																																																																
366																																																																																
367																																																																																
368																																																																																
369																																																																																
370																																																																																
371																																																																																
372																																																																																
373																																																																																
374																																																																																
375																																																																																
376																																																																																
377																																																																																
378																																																																																
379																																																																																
380																																																																																
381																																																																																
382																																																																																
383																																																																																
384																																																																																
385																																																																																
386																																																																																
387																																																																																
388																																																																																
389																																																																																
390																																																																																
391																																																																																
392																																																																																
393																																																																																
394																																																																																
395																																																																																
396																																																																																
397																																																																																
398																																																																																
399																																																																																
400																																																																																
401																																																																																
402																																																																																
403																																																																																
404																																																																																
405																																																																																
406																																																																																
407																																																																																
408																																																																																
409																																																																																
410																																																																																
411																																																																																
412																																																																																
413																																																																																
414																																																																																
415																																																																																
416																																																																																
417																																																																																
418																																																																																
419																																																																																
420																																																																																
421																																																																																
422																																																																																
423																																																																																
424																																																																																
425																																																																																
426																																																																																
427																																																																																
428																																																																																
429																																																																																
430																																																																																
431																																																																																
432																																																																																
433																																																																																
434																																																																																
435																																																																																
436																																																																																
437																																																																																
438																																																																																
439																																																																																
440																																																																																
441																																																																																
442																																																																																
443																																																																																
444																																																																																
445																																																																																
446																																																																																
447																																																																																
448																																																																																
449																																																																																
450																																																																																
451																																																																																
452																																																																																
453																																																																																
454																																																																																
455																																																																																
456																																																																																
457																																																																																
458																																																																																
459																																																																																
460																																																																																
461																																																																																
462																																																																																
463																																																																																
464																																																																																
465																																																																																
466																																																																																
467																																																																																
468																																																																																
469																																																																																
470																																																																																
471																																																																																
472																																																																																
473																																																																																
474																																																																																
475																																																																																
476																																																																																
477																																																																																
478																																																																																
479																																																																																
480																																																																																
481																																																																																
482																																																																																
483																																																																																
484																																																																																
485																																																																																
486																																																																																
487																																																																																
488																																																																																
489																																																																																
490																																																																																
491																																																																																
492																																																																																
493																																																																																
494																																																																																
495																																																																																
496																																																																																
497																																																																																
498																																																																																
499																																																																																
500																																																																																
501																																																																																
502																																																																																
503																																																																																
504																																																																																
505																																																																																
506																																																																																
507																																																																																
508																																																																																
509																																																																																
510																																																																																
511																																																																																
512																																																																																
513																																																																																
514																																																																																
515																																																																																
516																																																																																
517																																																																																
518																																																																																
519																																																																																
520																																																																																
521																																																																																
522																																																																																
523																																																																																
524																																																																																
525																																																																																
526																																																																																
527																																																																																
528																																																																																
529																																																																																
530																																																																																
531																																																																																
532																																																																																
533																																																																																
534																																																																																
535																																																																																
536																																																																																
537																																																																																
538																																																																																
539																																																																																
540																																																																																
541																																																																																
542																																																																																
543																																																																																
544																																																																																
545																																																																																
546																																																																																
547																																																																																
548																																																																																
549																																																																																
550																																																																																
551																																																																																
552																																																																																
553																																																																																
554																																																																																
555																																																																																
556																																																																																
557																																																																																
558																																																																																
559																																																																																
560																																																																																
561																																																																																
562																																																																																
563																																																																																
564																																																																																
565																																																																																
566																																																																																
567																																																																																
568																																																																																
569																																																																																
570																																																																																
571																																																																																
572																																																																																
573																																																																																
574																																																																																
575																																																																																
576																																																																																
577																																																																																
578																																																																																
579																																																																																
580																																																																																
581																																																																																
582																																																																																
583																																																																																
584																																																																																
585																																																																																
586																																																																																
587																																																																																
588																																																																																
589																																																																																
590																																																																																
591																																																																																
592																																																																																
593																																																																																
594																																																																																
595																																																																																
596																																																																																
597																																																																																
598																																																																																
599																																																																																
600																																																																																
601																																																																																
602																																																																																
603																																																																																
604																																																																																
605																																																																																
606																																																																																
607																																																																																
608																																																																																
609																																																																																
610																																																																																
611																																																																																
612																																																																																
613																																																																																
614																																																																																
615																																																																																
616																																																																																
617																																																																																
618																																																																																
619																																																																																
620																																																																																
621																																																																																
622																																																																																
623																																																																																
624																																																																																
625																																																																																
626																																																																																
627																																																																																
628																																																																																
629																																																																																
630																																																																																
631																																																																																
632																																																																																
633																																																																																
634																																																																																
635																																																																																
636																																																																																
637																																																																																
638																																																																																
639																																																																																
640																																																																																
641																																																																																
642																																																																																
643																																																																																
644																																																																																
645																																																																																
646																																																																																
647																																																																																
648																																																																																
649																																																																																
650																																																																																
651																																																																																
652																																																																																
653																																																																																
654																																																																																
655																																																																																
656																																																																																
657																																																																																
658																																																																																
659																																																																																
660																																																																																
661																																																																																
662																																																																																
663																																																																																
664																																																																																
665																																																																																
666																																																																																
667																																																																																
668																																																																																
669																																																																																
670																																																																																
671																																																																																
672																																																																																
673																																																																																
674																																																																																
675																																																																																
676																																																																																
677																																																																																
678																																																																																



MULTIPLE LAYOUT CARD FORM

Openaid Questionnaire

Page 5 of 5



CUSTOMER NAME

Octo-Day Care

CONTROL NO.

0524

DATA FIELD NO.	
1	PSU NO
2	CENTER NO
3	COUNTY NO
4	DIST. NO
5	CENTER
6	
7	
8	
9	
10	Q293
11	TITLE
12	
13	AGE
14	RACE
15	SEX
16	
17	HRS /WK
18	EDUC.
19	MAISON
20	
21	
22	
23	SALARY
24	
25	
26	YEARS
27	EXPER.
28	
29	
30	YEARS AT
31	CENTER
32	
33	
34	
35	
36	
37	
38	
39	
40	
41	
42	
43	
44	
45	
46	
47	
48	
49	
50	
51	
52	
53	
54	
55	
56	
57	
58	
59	
60	
61	
62	
63	
64	
65	
66	
67	
68	
69	
70	
71	
72	
73	
74	
75	
76	
77	
78	
79	
80	
81	
82	
83	
84	
85	
86	
87	
88	
89	
90	
91	
92	
93	
94	
95	
96	
97	
98	
99	
100	
101	
102	
103	
104	
105	
106	
107	
108	
109	
110	
111	
112	
113	
114	
115	
116	
117	
118	
119	
120	
121	
122	
123	
124	
125	
126	
127	
128	
129	
130	
131	
132	
133	
134	
135	
136	
137	
138	
139	
140	
141	
142	
143	
144	
145	
146	
147	
148	
149	
150	
151	
152	
153	
154	
155	
156	
157	
158	
159	
160	
161	
162	
163	
164	
165	
166	
167	
168	
169	
170	
171	
172	
173	
174	
175	
176	
177	
178	
179	
180	
181	
182	
183	
184	
185	
186	
187	
188	
189	
190	
191	
192	
193	
194	
195	
196	
197	
198	
199	
200	
201	
202	
203	
204	
205	
206	
207	
208	
209	
210	
211	
212	
213	
214	
215	
216	
217	
218	
219	
220	
221	
222	
223	
224	
225	
226	
227	
228	
229	
230	
231	
232	
233	
234	
235	
236	
237	
238	
239	
240	
241	
242	

Screening Questionnaire
Editing and Coding Instructions

Card Type 00

General Instructions

1. Use a red pencil for coding.
2. Put all codes on right hand margin of questionnaire.
3. Unless provided for in precoded items, the following codes will be used for "don't know" and "no answer."

Don't Know +

This code is to be used in all cases where the interviewer has indicated on the questionnaire that the respondent stated he/she did not know the answer.

No Answer -

This code is to be used in all cases where the respondent should have answered the question but did not do so.

If one of these codes (+ or -) is used in a field of more than one column always put the code in the first column of the field and fill in the rest of the field with zeros. (Example +00)

Numbering and Processing of Screening Questionnaires

1. Only the screening questionnaires leading to an interview (Operator Long or Short Form, or Parent Questionnaire) will be numbered and processed.
2. The first 14 columns, representing the identification of the questionnaire will be entered on the right upper margin, above the heavy black line (see attached example).

Cols. 1 - 2	PSU No.	01	in example
Cols. 3 - 4	Center (home no.)	26	in example

If this is a Day Care Center and long form operators questionnaire has been filled out, enter here the next available center number within the appropriate PSU and county. Thus, if in PSU 01, county 02, we have listed and interviewed 25 centers, the number of this center will be 26.

If this is a user interview, code center number through which parent (user) was contacted. If this is a Family Day Care Home (Operator Questionnaire: Short Form) number consecutively within each PSU and county.

Col. 5 County no. 2 in example

Col. 6 Type of block or ED--Blank when respondent is user;

Col. 7 Type of response

Use the following code for this column.

Day Care Center	1
Family Day Care Home	2
User	
Working	3
Non-working	4
Area Sample	
Working	5
Non-working	6

*1-Poverty, Central City
 2-Non-poverty, Central City
 3-Other Urbanized Areas outside Central City
 4-ED outside Urbanized Areas

In the attached example this is a Day Care Center and therefore is coded as 1.

Cols. 8-10 Parent no. 000 in example

Since this is a Day Care Center the parent no. will be 000. For all other parent questionnaires the parents will be numbered starting with 001 within each PSU.

Cols. 11-14 Tract or ED no. 0059 in example

This number indicates that this Day Care Center is located in tract no. 59. Some tracts or EDs are designated by numbers followed by decimals, for instance 1805.01. In such a case disregard the decimals and code as 1805. Note: In the case of user interviews this field will be coded 0000.

Cols. 15-16 are blank.

Questionnaire
 Item No.

Instruction

Col. Nos.

1. Record actual number

17-18

2. Child No. 1

Actual age
 Sex

19-20

M - 1
 F - 2

21

*Codes for Col. 6

Questionnaire
Item No.

Instruction

Col. Nos.

2. cont.

Child no. 1 (con't)

Relationship to respondent

22

Son	1
Daughter	2
Grandson	3
Granddaughter	4
Niece	5
Nephew	6
Other relative	7
Non-relative	8

Responsibility

23

Respondent	1
Mother	2
Father	3
Aunt	4
Uncle	5
Grandfather	6
Grandmother	7
Other relative	8
Non-relative	9

Note: Question 2 applies only to those children who live in the household. Children who only are enrolled in a Day Care Center or Family Day Care Home, but do not live there should not be listed in Table A.

Note that in col. 23 (responsibility) the code for respondent should always be used in a case where the respondent also is, for instance, the mother, or a relative.

Child No. 2	repeat	24-28
Child No. 3	repeat	29-33
Child No. 4	repeat	34-38
Child No. 5	repeat	39-43
Child No. 6	repeat	44-48
Child No. 7	repeat	49-53
Child No. 8	repeat	54-58
Child No. 9	repeat	59-63

Note: If there are more than nine children go to card type 40, begin with column 19-20.

Total no. of children listed in Table A

64-65

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Col. Nos.</u>
3	Pre-coded Yes - 1 No - 2	66
4	Two or more days a week - 1 Less than 2 days a week - 2	67
5	One or more - 1 None - 2	68
6	Yes - 1 No - 2	69
7	Respondent - 1 Other - 2	70
8	Pre-coded	71
	Card Type 00	79-80

Note: All not applicable questions are to be coded 0.

MULTIPLE LAYOUT CARD FORM

CUSTOMER NAME Screening Questionnaire

CONTROL NO. 024



1	PSU NO.	1	PSU NO.
2	CENTER (HOME) NO.	2	CENTER (HOME) NO.
3	COUNTY	3	COUNTY
4	BLANK	4	BLANK
5	TYPE	5	TYPE
6	PARENT NO.	6	PARENT NO.
7	TRACT OR ED NO.	7	TRACT OR ED NO.
8	BLANK	8	BLANK
9	10th CHILD AGE	9	Q 1. CHILDREN 1 OR YOUNGER
10	SEX	10	Q 2. 1st CHILD AGE
11	Relationship	11	SEX
12	Responsibility	12	Relationship
13	11th CHILD	13	2nd CHILD
14	"	14	"
15	"	15	"
16	12th CHILD	16	3rd CHILD
17	"	17	"
18	"	18	"
19	13th CHILD	19	4th CHILD
20	"	20	"
21	"	21	"
22	14th CHILD	22	5th CHILD
23	"	23	"
24	"	24	"
25	15th CHILD	25	6th CHILD
26	"	26	"
27	"	27	"
28	16th CHILD	28	7th CHILD
29	"	29	"
30	"	30	"
31	17th CHILD	31	8th CHILD
32	"	32	"
33	"	33	"
34	18th CHILD	34	9th CHILD
35	"	35	"
36	"	36	"
37	19th CHILD	37	TOTAL NO OF CHILDREN
38	"	38	Q 3 PRECODED
39	"	39	Q 4 PRECODED
40	20th CHILD	40	Q 5 PRECODED
41	"	41	Q 6 PRECODED
42	"	42	Q 7 PRECODED
43	"	43	Q 8 PRECODED
44	BLANK	44	BLANK
45	CARD TYPE 40	45	CARD TYPE 00

Screening Form and
Parent Questionnaire
Edit Rules

General Instructions

1. Make sure I.D. number printed on Screening Questionnaire matches I.D. number entered by interviewer on Parent Questionnaire.
2. Before starting to edit Screening Questionnaire, look over the Parent Questionnaire and determine whether you are dealing with a user questionnaire or an area sample case. If you are dealing with an area sample case make sure you are dealing with
 - a. a working mother
 - b. a non-working mother

The way to determine whether you are dealing with an area sample case or a user is first to look at the Screening Questionnaire. In the case of a User, only questions 1 and 2 of the Screening Questionnaire should be filled out. In addition, in the Parent Questionnaire, the box entitled "Instructions for Center User Interviews" on the second page of the questionnaire should be filled in.

In order to distinguish between a working and non-working mother in the area sample cases look at question 3a of the Parent Questionnaire. If any of the "yes" boxes are checked you are dealing with a "working" mother, if "none of these" is checked, you are dealing with a non-working mother.

SCREENING QUESTIONNAIRE

See Editing and Coding Instructions for Screening Questionnaire to determine rules for code numbers which are on the upper right-hand corner of the Screening Questionnaire.

Only Screening Questionnaires resulting in an interview will be edited, coded and punched; therefore, in all the questionnaires you are dealing with at least one child under 13 must be entered in Q. 2 Table A.

Be sure that pattern resulting in Parent Questionnaire is correctly followed in Q. 3 to 7. If pattern is correct and if this should not be an Operators Questionnaire (long or short form) go to Q. 8.

If this is an area sample case, the income must be marked as being less than \$8,000. If this is a user case, the income may be above or below \$8,000.

If in an area sample case, Q. 8 is either not answered or the answer was refused, check the answer to Q. 10 in the Parent Questionnaire. If that question is answered edit the proper answer into the Screening Questionnaire. If this answer is more than \$8,000 put both questionnaires aside and call it to the attention of the supervisor. If income is below \$8,000 proceed with editing. If the answer to Q. 10 also is refused, put both questionnaires aside and call them to the attention of the supervisor.

PARENT QUESTIONNAIRE

Questionnaire Item No.

- 1a. and 1b. Make sure that the number entered in C. 1a matches the number of persons listed in Q. 1b.
- 3a. More than one of the "yes" boxes may be checked; however, if the "none of these" box is checked, no others can be checked. If the "none of these" box is checked then this should be a "non-working" mother. The questionnaire should continue with Q. NW1 on page 5; all questions in between should be blank.
- If any of the "yes" boxes are checked, the questionnaire should continue with Q. 3b and all of the "non-working" mother section should be blank.
- 4a. & 4b. Convert a.m. and p.m. times into time according to 24-hour clock.
5. Day Care Chart
- First, make sure that a day care chart is filled out for each one of the children listed in Table A for whom the respondent is responsible.
- Make sure that the correct child number has been transferred from Table A to box in upper left of Day Care Chart. Check to see that age and sex of the child correspond to information given in Table A.
- 5I & 5II. Make sure that all of the hours the mother was away from home (Q. 4a and 4b) are accounted for under "arrangement" and "hours" in 5I and 5II.

Questionnaire
Item No.

- 5III Convert to "weekly" if amount is for a different time period. If one lump sum is given for two or more children, divide by the number of children and allocate equal parts to each child. Any pay arrangements described in the "comments" section should be called to the attention of your supervisor.
- Columns 5III - 5V should not have been asked for periods the child was in school. They should be blank.
- 5V Keep a list of reasons of dissatisfaction (together with the identification number of the questionnaire), so that a code can possibly be developed from the answers.
- 6a. If this question is answered make sure from Table A that respondent has at least one pre-elementary school child.
- 6b. If amount is stated in terms other than weekly, convert to weekly.
- 7a. If this question is answered make sure, from Table A, that respondent has at least one child old enough to be in elementary school.
- 7b. If this question is answered make sure, from Table A, that respondent has at least one pre-elementary school child.
- NW1. If this, and the following NW questions are answered, make sure by looking at Q. 3a that this really is a non-working mother.
- Only one answer should be marked for this question.
- NW 5 & NW6. If a or b are checked, Q. NW6 should not have been asked or answered. It should be blank. If a and/or b are not checked a "yes" or "no" answer should appear in NW6.
- NW9. No more than two different arrangements per child will be coded. If more reasons are checked for any one child, consult with supervisor
- Make sure that at least one box is checked for each child listed in Table A of the Screening Questionnaire.
- NW10. No more than two reasons should be checked.

- NW11. If code 5 is circled, check for the following:
In Q. NW1, code should be 9
In Q. NW10, a, e, or f should be checked.
End of "non-working" mother section. The questions on
page 8 of the questionnaire should be answered for all
respondents.
10. If no dollar amount is circled, number 8 or 9 should be
circled. If this is an area sample interview an amount
under \$8,000 must be checked.

CARD TYPE 01

1. Use a red pencil for coding.
2. Put all codes on right-hand margin of questionnaire.
3. Unless provided for in precoded items, the following codes will be used for "don't know" and "no answer".

Don't Know +

This code is to be used in all cases where the interviewer has indicated on the questionnaire that the respondent stated he/she did not know the answer.

No Answer -

This code is to be used in all cases where the respondent should have answered the question but did not do so.

If one of these codes (+ or -) is used in a field of more than one column always put the code in the first column of the field and fill in the rest of the field with zeros. (Example +00)

Columns 1 through 16 will be transferred from Screening Questionnaire leading to use of parent interview. (See instructions for editing and coding screening questionnaire.)

Items Common to All Cards

	<u>Card Columns</u>
PSU No.	1-2
Center No.	3-4
County No.	5
Type of Block or ED--blank when respondent is user	6
Type	7
Parent No.	8-10
Tract or ED No.	11-14
Blank	15-16

Project No. 0824
Day Care

Card Type 01

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
1a.	Actual No.	17-18
1b.	First Person	
	Age	19-20
	Sex Male - 1	21
	Female - 2	
	Relationship to respondent	22-23
	Respondent - 01	
	Wife - 02	
	Husband - 03	
	Mother - 04	
	Father - 05	
	Son - 06	
	Daughter - 07	
	Brother - 08	
	Sister - 09	
	Grandfather - 10	
	Grandmother - 11	
	Aunt - 12	
	Uncle - 13	
	Grandson - 14	
	Granddaughter - 15	
	Niece - 16	
	Nephew - 17	
	Other relative - 18	
	No relation - 19	
	Repeat for second through ninth persons	24-63
	If more than 9 persons, code:	
	Number of additional females	64
	Number of additional males	65
	This is a:	
	1 parent household - 1	66
	2 parent household - 2	
2.	Code number of person who is head of household (from above)	67-68
	Code number of last grade completed 01 through 15	69-70

303

Card Type 01, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
3.	Yes employed	71
	Box checked - 1	
	Box not checked - 2	
	Yes in training	72
	Box checked - 1	
	Box not checked - 2	
	Yes in school	73
	Box checked - 1	
	Box not checked - 2	
	None of these	74
	Box checked - 1	
	Box not checked - 2	
	If in column 74 the box is checked go to non-working mother section (Card Type 03).	
	Blank	75-78
	Card Type 01	79-80

Card Type 02

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
3b.	Actual no.	17
3c.	Actual no.	18-19
4a.	Record time on basis of 24-hour clock	20-23
4b.	Record time on basis of 24-hour clock	24-27
6a.	Precoded	28
6b.	Payment. Record \$ per week Code "nothing" as 00	29-30
7a.	Precoded	31
7b.	Payment. Record \$ per week Code "nothing" as 00	32-33
8.	Precoded	34
9.	Safe place	35
	Checked - 1	
	Not checked - 2	
	Playmates	36
	Checked - 1	
	Not checked - 2	
	Good Food	37
	Checked - 1	
	Not checked - 2	
	Medical program	38
	Checked - 1	
	Not checked - 2	
	Good care	39
	Checked - 1	
	Not checked - 2	
	Education	40
	Checked - 1	
	Not checked - 2	

1008305

Card Type 02, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
9 cont.	Training	41
	Checked - 1	
	Not checked - 2	
	Play	42
	Checked - 1	
	Not checked - 2	
	Other	43
	Checked - 1	
	Not checked - 2	
	Blank	44-78
	Card Type 02	79-80

Card Type 03

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
NW1.	Precoded	17
NW2.	Code - 1 if checked 2 if not checked	
	Safe place	18
	Playmates	19
	Good food	20
	Medical program	21
	Good care	22
	Education	23
	Training	24
	Play	25
	Other	26
NW3.	Precoded	27
NW4.	Actual no. Code "none" as 00.	28-29
NW5.	Code - 1 if checked 2 if not checked	
	No longer available	30
	Did not like	31
	Wanted to be with child	32
	Got pregnant/had child	33
	Responsibility	34
	Laid off	35
	Did not make enough money	36
	Did not like job	37
	Husband did not like . . .	38
	Illness	39
	Other	40
NW6.	Precoded	41
NW7.	Precoded	42
NW8.	Precoded	43

Card Type 03, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
NW9.	Code no more than two arrangements per child.	
	Code - 1 Will care for himself	
	2 In home care	
	3 Family day care home	
	4 Day care center	
	5 Nursery school	
	6 Other	
	Child no. 1	44-45
	Child no. 2	46-47
	Child no. 3	48-49
	Child no. 4	50-51
	Child no. 5	52-53
	Child no. 6	54-55
	Child no. 7	56-57
	Child no. 8	58-59
	Child no. 9	60-61
	Child no. 10	62-63
NW10.	Code - 1 if boxes checked	
	2 if boxes not checked	
	While children young	64
	Problem finding day care	65
	Not enough money	66
	Can't find job	67
	Not interested in working	68
	No particular reason	69
	Other reason	70
NW11.	Precoded	71
10.	Income	72
	Race	73
	Spanish-American	74
	Blank	75-78
	Card Type 03	79-80

80808

Card Type 04

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
5.	1st child - Code child number from Table A of Screening Questionnaire	17-18
5 I.	Arrangement no. 1 <u>Arrangement Code:</u>	19-20
	Child in school - 01	
	Mother while working - 02	
	Child watches self - 03	
	In home:	
	Father - 04	
	Sibling - 05	
	Other relative - 06	
	Non-relative - 07	
	Out of home:	
	Relative - 08	
	Non-relative - 09	
	(no pay)	
	Woman for pay - 10	
	Day care center, - 11	
	nursery school, preschool	
	Before and after - 12	
	school program	
5 II.	Arrangement No. 1 - Total hours	21-23
5 III.	Arrangement No. 1 - Payment	24-25
5 IV.	Arrangement No. 1 - Satisfaction	26
5 V.	Arrangement No. 1 - Reason for dissatisfaction	27
	1-Too expensive or can't afford any other arrangement.	5-Dislike imposing on relatives.
	2-Unsure of sitter's capability and/or reliability and/or responsibility.	6-Staff not adequately trained.
	3-Not enough supervision.	7-Center's program not geared for child(ren)'s age group.
	4-Transportation and/or hours are inconvenient.	8-Dislike leaving child(ren) alone.
		9-Other.

Card Type 04, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
5 I.	Arrangement No. 2 - Arrangement Code	28-29
5 II.	Arrangement No. 2 - Total hours	30-32
5 III.	Arrangement No. 2 - Payment	33-34
5 IV.	Arrangement No. 2 - Satisfaction	35
5 V.	Arrangement No. 2 - Reason for dissatisfaction	36
5 I-V	Arrangement No. 3 - repeat same	37-45
5 I-V	Arrangement No. 4 repeat same	46-54
	Blank	55-78
	Card Type 04	79-80

Card Type 05

Child no. 2	17-54
Blank	55-78
Card Type 05	79-80

Card Type 06

Child No. 3	17-54
Blank	55-78
Card Type 06	79-80

Go to Card Type 07 for 4th child
Go to Card Type 08 for 5th child
Etc.

MULTIPLE LAYOUT CARD FORM

4/12/71
page 1 of 2

CUSTOMER NAME Project DUSTYHARDIE

CONTROL NO. 0834

1	PSU NO
2	CENTER
3	HOME NO
4	COUNTY
5	BLOCK OR ED
6	TYPE
7	PARENT
8	NO
9	TRACTOR
10	ED NO.
11	BLANK
12	Q1A: PEOPLE
13	IN HOUSEHOLD
14	Q1A FIRST
15	PERSON AGE
16	SEX
17	RELATION-
18	SHIP
19	2ND PERSON
20	AGE
21	SEX
22	RELATION-
23	SHIP
24	3RD PERSON
25	AGE
26	SEX
27	RELATION-
28	SHIP
29	4TH PERSON
30	AGE
31	SEX
32	RELATION-
33	SHIP
34	5TH PERSON
35	AGE
36	SEX
37	RELATION-
38	SHIP
39	6TH PERSON
40	AGE
41	SEX
42	RELATION-
43	SHIP
44	7TH PERSON
45	AGE
46	SEX
47	RELATION-
48	SHIP
49	8TH PERSON
50	AGE
51	SEX
52	RELATION-
53	SHIP
54	9TH PERSON
55	AGE
56	SEX
57	RELATION-
58	SHIP
59	10TH PERSON
60	AGE
61	SEX
62	RELATION-
63	SHIP
64	FEMALES
65	MALES
66	# PRESENT IN HH
67	HEAD OF
68	HOUSEHOLD
69	EDUCATION
70	EMPLOYED
71	IN TRAINING
72	IN SCHOOL
73	NONE OF THESE
74	BLANK
75	CARD
76	TYPE 01

1	PSU NO
2	CENTER
3	HOME NO
4	COUNTY
5	BLOCK OR ED
6	TYPE
7	PARENT
8	NO
9	TRACTOR
10	ED NO
11	BLANK
12	Q3B No. of DAYS
13	Q3C HOW
14	MANY HOURS
15	Q4A
16	Time
17	LEFT
18	Q4B
19	Time
20	Returned
21	Q4C
22	IMPROVEMENT
23	Q4D
24	PAYMENT
25	Q4E
26	IMPROV.
27	Q4F
28	PAYMENT
29	Q4G
30	PROBLEMS
31	Q4H
32	SAFE PLACE
33	PLAYMATES
34	FOOD
35	MEDICAL
36	CARE
37	EDUCATION
38	TRAINING
39	PLAY
40	OTHER
41	Q4I
42	Q4J
43	Q4K
44	Q4L
45	Q4M
46	Q4N
47	Q4O
48	Q4P
49	Q4Q
50	Q4R
51	Q4S
52	Q4T
53	Q4U
54	Q4V
55	Q4W
56	Q4X
57	Q4Y
58	Q4Z
59	Q4A
60	Q4B
61	Q4C
62	Q4D
63	Q4E
64	Q4F
65	Q4G
66	Q4H
67	Q4I
68	Q4J
69	Q4K
70	Q4L
71	Q4M
72	Q4N
73	Q4O
74	Q4P
75	Q4Q
76	Q4R
77	Q4S
78	Q4T
79	Q4U
80	Q4V
81	Q4W
82	Q4X
83	Q4Y
84	Q4Z
85	Q4A
86	Q4B
87	Q4C
88	Q4D
89	Q4E
90	Q4F
91	Q4G
92	Q4H
93	Q4I
94	Q4J
95	Q4K
96	Q4L
97	Q4M
98	Q4N
99	Q4O
100	Q4P
101	Q4Q
102	Q4R
103	Q4S
104	Q4T
105	Q4U
106	Q4V
107	Q4W
108	Q4X
109	Q4Y
110	Q4Z
111	Q4A
112	Q4B
113	Q4C
114	Q4D
115	Q4E
116	Q4F
117	Q4G
118	Q4H
119	Q4I
120	Q4J
121	Q4K
122	Q4L
123	Q4M
124	Q4N
125	Q4O
126	Q4P
127	Q4Q
128	Q4R
129	Q4S
130	Q4T
131	Q4U
132	Q4V
133	Q4W
134	Q4X
135	Q4Y
136	Q4Z
137	Q4A
138	Q4B
139	Q4C
140	Q4D
141	Q4E
142	Q4F
143	Q4G
144	Q4H
145	Q4I
146	Q4J
147	Q4K
148	Q4L
149	Q4M
150	Q4N
151	Q4O
152	Q4P
153	Q4Q
154	Q4R
155	Q4S
156	Q4T
157	Q4U
158	Q4V
159	Q4W
160	Q4X
161	Q4Y
162	Q4Z
163	Q4A
164	Q4B
165	Q4C
166	Q4D
167	Q4E
168	Q4F
169	Q4G
170	Q4H
171	Q4I
172	Q4J
173	Q4K
174	Q4L
175	Q4M
176	Q4N
177	Q4O
178	Q4P
179	Q4Q
180	Q4R
181	Q4S
182	Q4T
183	Q4U
184	Q4V
185	Q4W
186	Q4X
187	Q4Y
188	Q4Z
189	Q4A
190	Q4B
191	Q4C
192	Q4D
193	Q4E
194	Q4F
195	Q4G
196	Q4H
197	Q4I
198	Q4J
199	Q4K
200	Q4L
201	Q4M
202	Q4N
203	Q4O
204	Q4P
205	Q4Q
206	Q4R
207	Q4S
208	Q4T
209	Q4U
210	Q4V
211	Q4W
212	Q4X
213	Q4Y
214	Q4Z
215	Q4A
216	Q4B
217	Q4C
218	Q4D
219	Q4E
220	Q4F
221	Q4G
222	Q4H
223	Q4I
224	Q4J
225	Q4K
226	Q4L
227	Q4M
228	Q4N
229	Q4O
230	Q4P
231	Q4Q
232	Q4R
233	Q4S
234	Q4T
235	Q4U
236	Q4V
237	Q4W
238	Q4X
239	Q4Y
240	Q4Z
241	Q4A
242	Q4B
243	Q4C
244	Q4D
245	Q4E
246	Q4F
247	Q4G
248	Q4H
249	Q4I
250	Q4J
251	Q4K
252	Q4L
253	Q4M
254	Q4N
255	Q4O
256	Q4P
257	Q4Q
258	Q4R
259	Q4S
260	Q4T
261	Q4U
262	Q4V
263	Q4W
264	Q4X
265	Q4Y
266	Q4Z
267	Q4A
268	Q4B
269	Q4C
270	Q4D
271	Q4E
272	Q4F
273	Q4G
274	Q4H
275	Q4I
276	Q4J
277	Q4K
278	Q4L
279	Q4M
280	Q4N
281	Q4O
282	Q4P
283	Q4Q
284	Q4R
285	Q4S
286	Q4T
287	Q4U
288	Q4V
289	Q4W
290	Q4X
291	Q4Y
292	Q4Z
293	Q4A
294	Q4B
295	Q4C
296	Q4D
297	Q4E
298	Q4F
299	Q4G
300	Q4H
301	Q4I
302	Q4J
303	Q4K
304	Q4L
305	Q4M
306	Q4N
307	Q4O
308	Q4P
309	Q4Q
310	Q4R
311	Q4S
312	Q4T
313	Q4U
314	Q4V
315	Q4W
316	Q4X
317	Q4Y
318	Q4Z
319	Q4A
320	Q4B
321	Q4C
322	Q4D
323	Q4E
324	Q4F
325	Q4G
326	Q4H
327	Q4I
328	Q4J
329	Q4K
330	Q4L
331	Q4M
332	Q4N
333	Q4O
334	Q4P
335	Q4Q
336	Q4R
337	Q4S
338	Q4T
339	Q4U
340	Q4V
341	Q4W
342	Q4X
343	Q4Y
344	Q4Z
345	Q4A
346	Q4B
347	Q4C
348	Q4D
349	Q4E
350	Q4F
351	Q4G
352	Q4H
353	Q4I
354	Q4J
355	Q4K
356	Q4L
357	Q4M
358	Q4N
359	Q4O
360	Q4P
361	Q4Q
362	Q4R
363	Q4S
364	Q4T
365	Q4U
366	Q4V
367	Q4W
368	Q4X
369	Q4Y
370	Q4Z
371	Q4A
372	Q4B
373	Q4C
374	Q4D
375	Q4E
376	Q4F
377	Q4G
378	Q4H
379	Q4I
380	Q4J
381	Q4K
382	Q4L
383	Q4M
384	Q4N
385	Q4O
386	Q4P
387	Q4Q
388	Q4R
389	Q4S
390	Q4T
391	Q4U
392	Q4V
393	Q4W
394	Q4X
395	Q4Y
396	Q4Z
397	Q4A
398	Q4B
399	Q4C
400	Q4D
401	Q4E
402	Q4F
403	Q4G
404	Q4H
405	Q4I
406	Q4J
407	Q4K
408	Q4L
409	Q4M
410	Q4N
411	Q4O
412	Q4P
413	Q4Q
414	Q4R
415	Q4S
416	Q4T
417	Q4U
418	Q4V
419	Q4W
420	Q4X
421	Q4Y
422	Q4Z
423	Q4A
424	Q4B
425	Q4C
426	Q4D
427	Q4E
428	Q4F
429	Q4G
430	Q4H
431	Q4I
432	Q4J
433	Q4K
434	Q4L
435	Q4M
436	Q4N
437	Q4O
438	Q4P
439	Q4Q
440	Q4R
441	Q4S
442	Q4T
443	Q4U
444	Q4V
445	Q4W
446	Q4X
447	Q4Y
448	Q4Z
449	Q4A
450	Q4B
451	Q4C
452	Q4D
453	Q4E
454	Q4F
455	Q4G
456	Q4H
457	Q4I
458	Q4J
459	Q4K
460	Q4L
461	Q4M
462	Q4N
463	Q4O
464	Q4P
465	Q4Q
466	Q4R
467	Q4S
468	Q4T
469	Q4U
470	Q4V
471	Q4W
472	Q4X
473	Q4Y
474	Q4Z
475	Q4A
476	Q4B
477	Q4C
478	Q4D
479	Q4E
480	Q4F
481	Q4G
482	Q4H
483	Q4I
484	Q4J
485	Q4K
486	Q4L
487	Q4M
488	Q4N
489	Q4O
490	Q4P
491	Q4Q
492	Q4R
493	Q4S
494	Q4T
495	Q4U
496	Q4V
497	Q4W
498	Q4X
499	Q4Y
500	Q4Z
501	Q4A
502	Q4B
503	Q4C
504	Q4D
505	Q4E
506	Q4F
507	Q4G
508	Q4H
509	Q4I
510	Q4J
511	Q4K
512	Q4L
513	Q4



MULTIPLE LAYOUT CARD FORM

Page 2 of 2

4/12/71



CUSTOMER NAME PHILIP Q DESTADNAR

CONTROL NO. 0824

1	RSU NO
2	CENTER NO
3	(HOME)
4	COUNTY
5	BLOCK OR ED.
6	TYPE
7	PARENT
8	NO.
9	TRACT OR
10	ED NO
11	BLANK
12	Q5. CHILD 1
13	ARRANG. 1
14	TOTAL HOURS
15	1
16	PAYMENT
17	1
18	SATISFIED
19	DISSATIS
20	ARRANG. 2
21	HOURS 2
22	PAYMENT 2
23	SATIS 2
24	DISSAT 2
25	ARRANG 3
26	HOURS 3
27	PAYMENT 3
28	SATIS 3
29	DISSATIS 3
30	ARRANGS 4
31	HOURS 4
32	PAYMENT 4
33	SATIS 4
34	DISSATIS 4
35	BLANK
36	
37	
38	
39	
40	
41	
42	
43	
44	
45	
46	
47	
48	
49	
50	
51	
52	
53	
54	
55	
56	
57	
58	
59	
60	
61	
62	
63	
64	
65	
66	
67	
68	
69	
70	
71	
72	
73	
74	
75	
76	
77	
78	
79	
80	
81	
82	
83	
84	
85	
86	
87	
88	
89	
90	
91	
92	
93	
94	
95	
96	
97	
98	
99	
100	
101	
102	
103	
104	
105	
106	
107	
108	
109	
110	
111	
112	
113	
114	
115	
116	
117	
118	
119	
120	
121	
122	
123	
124	
125	
126	
127	
128	
129	
130	
131	
132	
133	
134	
135	
136	
137	
138	
139	
140	
141	
142	
143	
144	
145	
146	
147	
148	
149	
150	
151	
152	
153	
154	
155	
156	
157	
158	
159	
160	
161	
162	
163	
164	
165	
166	
167	
168	
169	
170	
171	
172	
173	
174	
175	
176	
177	
178	
179	
180	
181	
182	
183	
184	
185	
186	
187	
188	
189	
190	
191	
192	
193	
194	
195	
196	
197	
198	
199	
200	
201	
202	
203	
204	
205	
206	
207	
208	
209	
210	
211	
212	
213	
214	
215	
216	
217	
218	
219	
220	
221	
222	
223	
224	
225	
226	
227	
228	
229	
230	
231	
232	
233	
234	
235	
236	
237	
238	
2	

Operator Questionnaire
(Short Form)
Editing and Coding Instructions ..

General Instructions

1. Use a red pencil for coding.
2. Put all codes on right hand margin of questionnaire.
3. Unless provided for in precoded items, the following codes will be used for "don't know" and "no answer."

Don't Know +

This code is to be used in all cases where the interviewer has indicated on the questionnaire that the respondent stated he/she did not know the answer.

No Answer -

This code is to be used in all cases where the respondent should have answered the question but did not do so.

If one of these codes (+ or -) is used in a field of more than one column always put the code in the first column of the field and fill in the rest of the field with zeros. (Example +00)

Items Common to All Cards

	<u>Card Column</u>
PSU No.	1-2
Home No.	3-4
County No.	5
Home code 2 for all	6
Tract or ED No.	7-10

Card Type 01

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
1a.	Number of days/week	17
1b.	Hours the home is opened Use 0100 - 2400 to code opening and closing times, e. g., 7:30 a. m. to 6:30 p. m. would be coded 0730 1830 (see card)	From 18-21 To 22-25
2.	Enter no.	26-27
4a.	Provide transportation - precoded	28
4b.	Extra for transportation - precoded	29
4c.	How much do you charge?	30-31
	<u>Notice</u> - Record dollar amount to the nearest dollar and write in the right hand margin. If the fee is given for other than a 5-day week, adjust accordingly.	
5.	Meals served - full day - precoded	
	Breakfast	32
	Lunch	33
	Dinner	34
	Morning snack	35
	Afternoon snack	36
	Coder record from Q. 3	37
	Some children six years of age of older present 1	
	No such children present 2	

Card Type 01, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
6a.	How many children	
	Before } enter no. of children	38 -39
	After }	40 -41
	Both }	42 -43
6b.	Meals served school aged children	
	Breakfast	44
	Lunch	45
	Dinner	46
	Morning snack	47
	Afternoon snack	48
7a.	School aged children in your home - summer months Precoded	49
7b.	No. of school aged children	50-51
8.	Minor illness (precoded)	52
9.	Emergency services	
	Hospital/clinic	53
	Physician	54
	Nurse	55
10.	Physical exam. (precoded)	56
11a.	Precoded	57
11b.	Full day } enter actual no.	58-59
	Half day }	60-61

Card Type 01, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
12.	Equipment, etc. - precoded	
	Fire ext.	62
	Running water	63
	Flush toilet	64
	Child size tables	65
	Telephone	66
	Isolation space	67
	Television	68
	Cots, etc.	69
	Musical toys, etc.	70
	Doll play, etc.	71
	Art equipment	72
	Books, etc.	73
	Tricycles, etc.	74
	Other	75
	Card Type 01	79-80

Card Type 02

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
13a.	Precoded	17
13b.	Precoded (If "no" in Q. 13a, leave blank.)	18
13c.	Swings	19
	Sand box	20
	Slide	21
	Jungle gym	22
	Other	23
	(If "no" in Q. 13a, leave blank.)	
13d.	Private	24
	Public	25
	Other	26
	(If "yes" in Q. 13a, leave blank.)	
14a.	Watching television	27
	Playing outside	28
	Playing inside	29
	Eating	30
	Napping	31
	Record no. of hours, round half hour to nearest hour.	
14b.	Playing games with them	32
	Reading to them	33
14c.	Anything else	
	1st mentioned	34
	2nd mentioned	35
	<u>Response</u>	<u>Code</u>
	Dance	1
	Paint or coloring	2
	Nothing.	0
15.	Precoded	36-39
16a.	Code actual no.	40-41

Card Type 02, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
16b.	No. of full-day families	42-43
16ba.	Code actual no. Total must equal no. of families coded in Q. 16b.	
	Two parents	44-45
	Female head of household only	46-47
	Male head of household only	48-49
	Other	50-51
	Don't know	52-53
	Total	54-55
16bb.	Under 2,000	56-57
	2,000-3,999	58-59
	4,000-5,999	60-61
	6,000-7,999	62-63
	8,000-9,999	64-65
	10,000 or more	66-67
	Don't know	68-69
	Total (must equal total in Q. 16b and 16ba)	70-71
16bc.	Full-time	72-73
	Part-time	74-75
	Not working	76-77
	Card Type 02	79-80

Card Type 03

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
16bc. cont.	Don't know	17-18
	Total (must equal total in Q. 16b, 16ba, and 16bb)	19-20
17.	Convert years to months	21-23
18a.	Precoded	24
18b.	Nurse	25
	Early childhood	26
	Other	27
	If "no" in Q. 18a, leave blank.	
19.	Precoded	28
20a.	1st person <u>Relationship</u>	29
	1. Self	
	2. Husband	
	3. Wife	
	4. Son	
	5. Daughter	
	6. Other male relative	
	7. Other female relative	
	8. Non-relative male	
	9. Non-relative female	
	<u>Age (actual)</u>	30-31
	<u>Occupation</u>	32
	1. School	
	2. Pre-school	
	3. Paying job	
	4. Non-paying job	
	5. Non-working adult	
20b.	Yes 1	33
(1st person)	No 2	
(2nd person)		34-38
(3rd person)		39-43

Card Type 03, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
20b., cont.		
(4th person)		44-48
(5th person)		49-43
(6th person)		54-58
(7th person)		59-63
	Total no. of persons listed	64-65
	If more than 7 persons are listed go to card type 20; start with column 29; e. g., the 8th person would be coded on card type 20, columns 29-33 and so on.	
20c.	Precoded	66
20d.	Precoded	67-70
21.	Precoded	71
22a.	Precoded	72
22b.	What sources	73

Code as follows:

<u>Response</u>	<u>Code</u>
a. Fed., state, local	1
b. Community organization	2
c. Other	3
Combination	
a & b	4
a & c	5
b & c	6
a, b & c	7

Card Type 03, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Column</u>
23.	Yes 1 No 2 If yes, no. of children If no, in process Yes 1 No 2	74 75-76 77
24.	Precoded	78

Card Type 03

79-80

Card Type 04

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
I. 1a.	Precoded	17
I. 1b.	Operator Spanish-American	18
	Yes 1	
	No 2	
I. 2.	Precoded	19
I. 3.	Precoded	20
3.	<u>1st child</u>	
	Age	21-22
	No. of days per week	23
	Full-day	24
	Yes 1	
	No 2	
	Fee	25
	Yes 1	
	No 2	
	Amount of fee	26
	\$ 0 - \$ 4.99 1	
	\$ 5 - \$ 9.99 2	
	\$10 - \$14.99 3	
	\$15 - \$19.99 4	
	\$20 - \$24.99 5	
	\$25 - \$29.99 6	
	\$30 - \$34.99 7	
	\$35 - \$39.99 8	
	\$40 - \$44.99 9	
	\$45 or more 0	
	Specify amount if more than \$44.99 (in whole dollars). Code dollar amount without cents (e. g. \$3.99 would be 03).	27-28
	<u>2nd child</u> repeat	29-36
	<u>3rd child</u> repeat	37-44

Card Type 04, cont.

<u>Questionnaire Item No.</u>	<u>Instruction</u>	<u>Card Column</u>
3. cont.	<u>4th child</u> repeat	45-52
	<u>5th child</u> repeat	53-60
	<u>6th child</u> repeat	61-68
	<u>7th child</u> repeat	69-76
Total number of children included in table		77-78
Card Type 04		79-80

Card Type 05

Questionnaire
Item No.

Instruction

Card
Column

3. cont.

8th child repeat

17-24

If more than eight children, start with column 20
of card type 05. Thus, the eighth child would be
columns 21-28.

Card Type 05

79-80

Day Care Operator
(Short Form)

Edit Rules

General Instructions

1. After editing a questionnaire, put your initials in the upper right-hand corner of the front page.
2. Use a red pencil for editing.
3. Whenever you make a change on the questionnaire put your initials next to the change and be prepared to give reasons why the change was made. Keep notes, identifying each questionnaire by the serial number found on the upper right-hand corner of the cover page.
4. In questions where there is a possible yes-no answer (1 or 2) for each item in a question:
 - a. If at least one "1" is circled, any blanks must be circled "2"
 - b. If all blank, call the operator
 - c. If at least one "2" is circled but the others are blank, call the operator.
5. Open End questions:
 - a. List all comments by question number.
 - b. If same answer previously given, tally it.

Specific Rules

Questionnaire
Item No.

- 1b. Change the times given so that they are based on the 24-hour clock. Example: 6:00 a. m. to 6:30 p. m. should read 0600-1830.
3. The total children listed should be the same as or less than Q. 2. The total will be less than if the respondent cares for children older than 13 years of age.

If amount given is for other than a 5-day week, convert figures to weekly amounts.

Questionnaire
Item No.

- 4a. If "no", then Q. 4b and Q. 4c should be blank.
- 4c. If "yes" to Q. 4a, figure should be rounded to nearest dollar -- round 50 cents up to next dollar.
- If the amount given is for other than a five-day week, adjust accordingly.
- 6a. Record "some" -- code 1 -- or "none" -- code 2.
- Should correspond with Q. 3. Number of children listed should not exceed the total number of part-day children of school age (5 or over) listed in Q. 3. Exceptions:
(1) When the center is open more than 7 hours after school -- until 10:30 p.m. at night, or (2) five year-old kindergarteners who come before and after school and are listed as full-day.
- If "none", then Q. 6b should be blank.
- 7a. If "no", then Q. 7b should be blank.
- 11a. If "no", then Q. 11b should be blank.
- If "yes" but no such children are enrolled at present, there should be zeros in the blanks.
- 13a. If "no" then Q. 13b and Q. 13c should be blank.
- If "yes" then Q. 13d should be blank.
- 14a. Record number of hours reported. Round half hours to nearest hour.
- Total hours reported should not exceed number of hours reported in Q. 1b.
- 14b. Same as Q. 14a.
- 14c. Record individual answers.
- 16a. Includes families of both full-day and part-day enrolled children.

Questionnaire
Item No.

- 16b. Number of families of children currently enrolled on a full-day basis. May be less than Q. 16a.
- 16ba. Totals reported in Q. 16ba, Q. 16bb, and Q. 16bc must be same as reported in Q. 16b.
17. Convert years to months.
- 18a. If "no", Q. 18b should be blank.
19. Add: Vocational 7
Nursing 8
- 20c. If "no", then Q. 20d should be blank.
- 22a. If "no", then Q. 22b should be blank.

MULTIPLE LAYOUT CARD FORM

CUSTOMER NAME

OEO Day Care

SHORT FORM
(Operator Questionnaire)

CONTROL NO.

0824

4/12/71
Page 1 of 2

DATA FIELD NO.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80
PSU NO.																																																																																
HOME NO.																																																																																
COUNTY																																																																																
HOME TYPE																																																																																
PARENT NO.																																																																																
TRACT OR ED NO.																																																																																
BLANK																																																																																
97	DON'T KNOW																																																																															
98	TOTAL																																																																															
100	Q17 MONTHS																																																																															
101	Q18A TRAINING																																																																															
102	NURSE																																																																															
103	EARL																																																																															
104	OTHER																																																																															
105	HIGH EDUCA.																																																																															
106	2000 REL.																																																																															
107	AGE																																																																															
108	JOB																																																																															
109	2000																																																																															
113	3RD PER																																																																															
121	5TH PER																																																																															
128	6TH PER																																																																															
133	TOTAL PERSONS																																																																															
134	2000 HELP																																																																															
135	HUSBAND																																																																															
136	MOTHER																																																																															
137	CHILDREN																																																																															
138	OTHER																																																																															
139	21 INCOME																																																																															
140	220 SUPPORT																																																																															
141	22B WHO																																																																															
142	23 ACCUSED																																																																															
143	HOW MANY																																																																															
144	IN PROGRESS																																																																															
145	24 ASSIST																																																																															
146	25 TYPE 03																																																																															

MULTIPLE LAYOUT CARD FORM

page 2 of 2

Operator Questionnaire
(Short Form)

CUSTOMER NAME CEO Day Care

CONTROL NO. 0845

1	PSU NO.
2	HOME NO.
3	COUNTY NO.
4	HOME TYPE
5	PARENT NO.
6	TRACT OR ED NO.
7	BLANK
8	BLANK
9	BLANK
10	BLANK
11	BLANK
12	BLANK
13	BLANK
14	BLANK
15	BLANK
16	BLANK
17	BLANK
18	BLANK
19	BLANK
20	BLANK
21	BLANK
22	BLANK
23	BLANK
24	BLANK
25	BLANK
26	BLANK
27	BLANK
28	BLANK
29	BLANK
30	BLANK
31	BLANK
32	BLANK
33	BLANK
34	BLANK
35	BLANK
36	BLANK
37	BLANK
38	BLANK
39	BLANK
40	BLANK
41	BLANK
42	BLANK
43	BLANK
44	BLANK
45	BLANK
46	BLANK
47	BLANK
48	BLANK
49	BLANK
50	BLANK
51	BLANK
52	BLANK
53	BLANK
54	BLANK
55	BLANK
56	BLANK
57	BLANK
58	BLANK
59	BLANK
60	BLANK
61	BLANK
62	BLANK
63	BLANK
64	BLANK
65	BLANK
66	BLANK
67	BLANK
68	BLANK
69	BLANK
70	BLANK
71	BLANK
72	BLANK
73	BLANK
74	BLANK
75	BLANK
76	BLANK
77	BLANK
78	BLANK
79	BLANK
80	BLANK
81	BLANK
82	BLANK
83	BLANK
84	BLANK
85	BLANK
86	BLANK
87	BLANK
88	BLANK
89	BLANK
90	BLANK
91	BLANK
92	BLANK
93	BLANK
94	BLANK
95	BLANK
96	BLANK
97	BLANK
98	BLANK
99	BLANK
100	BLANK

1	PSU NO.
2	HOME NO.
3	COUNTY NO.
4	HOME TYPE
5	PARENT NO.
6	TRACT OR ED NO.
7	BLANK
8	BLANK
9	BLANK
10	BLANK
11	BLANK
12	BLANK
13	BLANK
14	BLANK
15	BLANK
16	BLANK
17	BLANK
18	BLANK
19	BLANK
20	BLANK
21	BLANK
22	BLANK
23	BLANK
24	BLANK
25	BLANK
26	BLANK
27	BLANK
28	BLANK
29	BLANK
30	BLANK
31	BLANK
32	BLANK
33	BLANK
34	BLANK
35	BLANK
36	BLANK
37	BLANK
38	BLANK
39	BLANK
40	BLANK
41	BLANK
42	BLANK
43	BLANK
44	BLANK
45	BLANK
46	BLANK
47	BLANK
48	BLANK
49	BLANK
50	BLANK
51	BLANK
52	BLANK
53	BLANK
54	BLANK
55	BLANK
56	BLANK
57	BLANK
58	BLANK
59	BLANK
60	BLANK
61	BLANK
62	BLANK
63	BLANK
64	BLANK
65	BLANK
66	BLANK
67	BLANK
68	BLANK
69	BLANK
70	BLANK
71	BLANK
72	BLANK
73	BLANK
74	BLANK
75	BLANK
76	BLANK
77	BLANK
78	BLANK
79	BLANK
80	BLANK
81	BLANK
82	BLANK
83	BLANK
84	BLANK
85	BLANK
86	BLANK
87	BLANK
88	BLANK
89	BLANK
90	BLANK
91	BLANK
92	BLANK
93	BLANK
94	BLANK
95	BLANK
96	BLANK
97	BLANK
98	BLANK
99	BLANK
100	BLANK

1	PSU NO.
2	HOME NO.
3	COUNTY NO.
4	HOME TYPE
5	PARENT NO.
6	TRACT OR ED NO.
7	BLANK
8	BLANK
9	BLANK
10	BLANK
11	BLANK
12	BLANK
13	BLANK
14	BLANK
15	BLANK
16	BLANK
17	BLANK
18	BLANK
19	BLANK
20	BLANK
21	BLANK
22	BLANK
23	BLANK
24	BLANK
25	BLANK
26	BLANK
27	BLANK
28	BLANK
29	BLANK
30	BLANK
31	BLANK
32	BLANK
33	BLANK
34	BLANK
35	BLANK
36	BLANK
37	BLANK
38	BLANK
39	BLANK
40	BLANK
41	BLANK
42	BLANK
43	BLANK
44	BLANK
45	BLANK
46	BLANK
47	BLANK
48	BLANK
49	BLANK
50	BLANK
51	BLANK
52	BLANK
53	BLANK
54	BLANK
55	BLANK
56	BLANK
57	BLANK
58	BLANK
59	BLANK
60	BLANK
61	BLANK
62	BLANK
63	BLANK
64	BLANK
65	BLANK
66	BLANK
67	BLANK
68	BLANK
69	BLANK
70	BLANK
71	BLANK
72	BLANK
73	BLANK
74	BLANK
75	BLANK
76	BLANK
77	BLANK
78	BLANK
79	BLANK
80	BLANK
81	BLANK
82	BLANK
83	BLANK
84	BLANK
85	BLANK
86	BLANK
87	BLANK
88	BLANK
89	BLANK
90	BLANK
91	BLANK
92	BLANK
93	BLANK
94	BLANK
95	BLANK
96	BLANK
97	BLANK
98	BLANK
99	BLANK
100	BLANK

Question 2nd CONT.

For PC use only

APPENDIX G
SCHOOL SUPERINTENDENTS QUESTIONNAIRE

APPENDIX G
TABLE OF CONTENTS

	<u>Page</u>
G. SCHOOL SUPERINTENDENTS QUESTIONNAIRE	
G. 1 Procedure for Mail Questionnaire to School Superintendents.	G-1
G. 2 OEO letter to school superintendents	G-2
G. 3 Westat letter to school superintendents	G-3
G. 4 Questionnaire - Public School Day Care Program . .	G-4
G. 5 Superintendents Questionnaire - Editing and Coding Rules	G-6
G. 6 Mail Questionnaire to School Superintendents - Response Rates.	G-7

Procedure for Mail Questionnaire to School Superintendents

- 1) This mail questionnaire is to be sent to all school district superintendents in the selected PSUs, except where there are less than 300 students in the district.
- 2) The questionnaire will be mailed to the superintendents together with a letter from OEO explaining the purpose of the survey and asking for the cooperation of the superintendent.
- 3) A franked return envelope, addressed to Westat will be included with the questionnaire.
- 4) The superintendents will be asked to complete the questionnaire within one week after receipt.
- 5) If the completed questionnaire has not been received here at Westat's main office 15 days after mailing a follow-up letter will be sent to the superintendent together with another copy of the questionnaire and another franked return envelope.
- 6) We estimate that this procedure should result in a return rate of not less than 75 percent.

OFFICE OF ECONOMIC OPPORTUNITY

EXECUTIVE OFFICE OF THE PRESIDENT
WASHINGTON, D.C. 20506

January 1971

Under contract with the Office of Economic Opportunity, Westinghouse Learning Corporation and Westat Research Incorporated are conducting a national survey of day care for children. The purpose of this study is to find out about the availability of day care services nationwide, the extent of the need for day care, and the factors which must be considered in developing plans for any significant expansion of day care nationally.

In addition to conducting face-to-face interviews with operators of day care centers and with mothers who use such centers, we also need some information from public school officials.

For this reason we are sending the enclosed brief questionnaire to a national sample of public school superintendents. It asks about the availability of school-operated day care for pre-school children and before-and-after school day care for school-aged children.

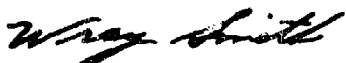
For purposes of this survey, "day care" should be considered as supervised care made available to parents as a continuous program. An example of a program which should not be counted as day care, would be an occasional, 10-12 week, athletic program that does not cover all the weeks in the school year.

We have tried to make the questionnaire simple and easy to complete. We earnestly solicit your cooperation in this effort. The survey, which is the first to be conducted on a national cross-sectional basis in the day care field, will provide badly needed information for both national and regional policy makers and planning bodies. There will be no identification of specific school districts in our published reports.

Please complete the attached form and return it in the enclosed postage-paid envelope directly to Westat Research, Inc.

We thank you for taking the time to respond to our questions.

Sincerely,



WRAY SMITH, Project Manager
Day Care Survey and Analysis
Office of Research and Evaluation



Westat Research, Inc.

11600 Nebel Street
Rockville, Maryland 20852
Telephone 301-881-5310

January 18, 1971

Dear Superintendent:

Two weeks ago we mailed you copies of the attached letter from the Office of Economic Opportunity and the enclosed questionnaire.

To date we have not received your completed questionnaire. Since it is possible that the first mailing went astray, we are sending you another copy of the questionnaire. Would you please take a few minutes, fill out the questionnaire and return it in the enclosed postage-paid envelope.

Your cooperation will be greatly appreciated.

Sincerely,

James M. Daley
Project Director

JMD:p
Enclosures



WESTAT RESEARCH, INC.
11600 Nebel Street
Rockville, Maryland 20852

CMB No. 116S-70029
Expires 2/28/71
Study No. 0824
January 1971

PUBLIC SCHOOL DAY CARE PROGRAMS

A. PRE-SCHOOL AGE CHILDREN

1. Do any of the schools in your district operate a program of supervised day care for pre-school age children?

Yes ☐ 1
No ☐ 2 (SKIP TO ITEM 5)

IF YES (there is a program):

2. Please fill in the table below.

	NUMBER OF SCHOOLS	APPROXIMATE NUMBER OF CHILDREN
Full-day only		
Part-day only		
Full-day and Part-day		

If only part-day program is offered, SKIP TO
ITEM 4.

3. If any children receiving FULL-DAY CARE are entered in the above table, do parents usually have to pay anything for having their children in this program?

- a. Yes, parents pay the following per child. . . ☐ 1
\$_____ per _____
- b. Yes and No, depending on family income, number of children or other factors ☐ 2
- c. No, parents do not pay ☐ 3

4. Does this program generally offer (CHECK ALL THAT APPLY):

	CUSTODIAL CARE	SUPERVISED RECREATION	EDUCATIONAL PROGRAM	OTHER (SPECIFY)
Full-day Program				
Part-day Program				

8. SCHOOL-AGE CHILDREN

5. Do any of the schools in your district operate a program of supervised day care for school-age children?

Yes ☐ 1
No ☐ 2 (SKIP TO ITEM 8)

IF YES (there is a program):

6. Please fill in the table below.

	NUMBER OF SCHOOLS	APPROXIMATE NUMBER OF CHILDREN	DO PARENTS USUALLY HAVE TO PAY FOR THIS PROGRAM?	
			Yes	No
Before School only				
After School only				
Before and After School				

7. Does this program generally offer (CHECK ALL THAT APPLY):

	CUSTODIAL CARE	SUPERVISED RECREATION	EDUCATIONAL PROGRAM	OTHER (SPECIFY)
Before School only				
After School only				
Before and After School				

8. Thank you for your cooperation. Please return your completed questionnaire in the enclosed envelope.

Superintendents Questionnaire
Editing and Coding Rules

General Instructions

Code the following in order:

1. PSU No. two digits with leading zero where applicable.
2. County No.
3. County Weight.
4. District number within county. Number districts consecutively as they are coded.
5. Number of schools in district. This number is found in "Education Directory, Public School Systems, 1969-70."
6. Enrollment in district. This figure is also found in the above-mentioned publication.

Questionnaire

Item No.

1. Precoded
If the answer is 2, questions 2, 3, and 4 are blank.
2. Code actual numbers.
3. Precoded. If the answer is 1 and a dollar amount is given, convert to a "per week" figure, if necessary.
4. Code only those types of programs which are offered.

Custodial Care	1
Supervised Recreation	2
Educational Program	3
Other	4
5. Precoded. If answer is 2, questions 6 and 7 should be coded as blank.
6. Code actual numbers, first for "before school only", then "after school only" and last for "before and after school." In regard to whether parents pay or not, code for each category.

Yes	1
No	2
7. Same procedure as Item No. 4.

Mail Questionnaire to School Superintendents

Response Rates

The mail questionnaire was sent to 1,400 public school district superintendents in the counties and PSUs that made up the day care sample.

Of the 1,400 questionnaires that were mailed, 1,277 or 91 1/2 percent were returned within 1 month. Of these returned, 112, or eight percent indicated that some day care was provided in public schools within that district.

APPENDIX H

CONTINGENCY TABLE ANALYSIS

APPENDIX H

CONTINGENCY TABLE ANALYSIS

A number of two-way associations were investigated using contingency tables. These analyses were restricted to selected items on the center and parent questionnaires and used only unweighted frequencies or counts.

The use of unweighted counts is contradictory to the assumptions underlying the chi-square contingency table analysis and the results should be used with some caution. The optimum technique for using contingency table analysis with frequencies having different probabilities of selection is to introduce a third or weighting dimension and to first determine independence relative to this dimension. If the results of the two-way analyses seem to be the same at all weight levels, then the differential weighting can be ignored.

In the present study, there were several weight levels. Use of the above procedure would have caused a serious reduction in sample size if each level were studied separately. Also, construction of the needed tables would have been a major processing task and outside the bounds of the present level of effort.

Some insight into the magnitude of the differences resulting from the selections with unequal probabilities is obtained by comparing the results of the analysis using observed, unweighted frequencies with the results using "average" frequencies. For a selection of two-way analyses, each cell of the table of weighted frequencies was divided by the average weight to produce a table of "average" frequencies. The table of "average" frequencies was then subjected to the ordinary contingency table analysis. A comparison of the differences in the computed chi-square values for the two kinds of frequencies is given in Table H-1. The chi-square values computed from the "average" frequencies are mostly within 15 percent of the usual chi-square value and

would not ordinarily lead to different conclusions relative to the likelihood of an association. The one extreme difference (item 5) involves the largest number of cells which might explain the relatively much larger chi-square using "average" frequencies. However, even here, the analysis would not be affected by the big difference.

Also included in Table H.1 are chi-square values based on the information statistics applied to the unweighted frequencies*. These computed chi-square values have actually been computed for all of the analyses but are given here for this selection of items as examples of the differences obtained. In general, the chi-square value obtained using the usual analyses and that using the information statistics differed very little. The calculation of these two chi-square values is described in the following paragraph.

Let x_{ij} be the unweighted frequency of the ij^{th} cell where $i = 1, 2, \dots, r$ and $j = 1, 2, \dots, c$ are the row and column indices respectively in an $r \times c$ contingency table. Then

(a) The usual chi-square is

$$\chi^2 = \sum_{i=1}^r \sum_{j=1}^c \frac{(x_{ij} - \frac{x_{i.} x_{.j}}{x_{..}})^2}{\frac{x_{i.} x_{.j}}{x_{..}}}, \quad (1)$$

and

(b) The information statistic chi-square is

$$\chi^2 = 2 \sum_{i=1}^r \sum_{j=1}^c x_{ij} \log (x_{..} x_{ij} / x_{i.} x_{.j}), \quad (2)$$

where

$$\sum_{i=1}^r x_{ij} = x_{.j}; \quad \sum_{j=1}^c x_{ij} = x_{i.}; \quad \text{and}$$

$$\sum_{i=1}^r \sum_{j=1}^c x_{ij} = x_{..}$$

Table H.2 summarizes the results of the associations investigated in the present study. This table indicates the source of the counts used, the number of degrees of freedom and the approximate level of significance. The counts are unweighted frequencies obtained from the questionnaires given in the data units column and related to particular cross-classification as given by the two classification variables. The particular question involved is given in parenthesis along with the names of the first and second classification variables.

If a two-way cross tabulation involves r rows and c columns or rc cells, then there are $(r-1) \cdot (c-1)$ degrees of freedom. This simply indicates the parameter of the chi-square distribution of interest in any particular case. The table of frequencies used in the analysis was formed so that no single cell frequency was less than five. If rows or columns had to be collapsed to accomplish this goal, this was done manually to assure logical combinations. The actual row and column headings appropriate to any one analysis are available from the source computer printouts aided by the question references given in Table H.2.

The level of significance is the probability of obtaining a chi-square value as large or larger than the computed chi-square by chance alone, if the classifications were independent. The smallest tabled probability is 0.001 so that values at this probability may in fact be considerably smaller. All the probabilities given in Table H.2 are with respect to the usual computed chi-square. If the level of significance or probability would have been different using the chi-square value based on the information statistic, this is indicated in a footnote.

Table H.1 Comparison of Computed Chi-Square Values
for Selected Items

Item	Data Units and Classifications	Degrees of Freedom	Computed χ^2 Values		
			Unweighted Frequencies	Informa- tion	"Average" Frequencies
CENTERS ($\bar{w} = 58.3$)					
1.	- Size x Availability of P & L	4	18.1	18.1	20.1
2.	- Type x Ownership	4	48.8	48.9	55.3
STAFF ($\bar{w} = 58.3$)					
3.	- Race x Salary	4	9.5	9.4	8.8
4.	- Education x Primary Function	8	144.3	120.3	110.3
AREA PARENTS ($\bar{w} = 3905$)					
5.	- All Households - Income x Education	12	87.5	83.4	130.4
6.	- Working Mother Households - Type Household x Kind of Child Care Desired for Improvement-School Kids	3	12.2	12.1	15.3
7.	- Non-Working Mother Households- Race x Looking for Work	4	63.3	59.7	67.2

Table H. 2 Summary of Chi-Square Contingency
Table Analyses

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
Full-time Staff	Education (Q28b)	Primary Function	28b	8	0.001
...	...	Age	...	9	0.001
...	...	Race	...	8	0.001
...	...	Years of Related Exp.	...	24	0.01
...	...	Years at Center	...	18	0.10
...	...	Ownership of Center	...	16	0.10
...	...	Size of Center	...	16	0.001
...	Salary(Q28b)	Primary Function		6	0.001
...	...	Age	...	10	0.01
...	...	Race	...	4	0.10
...	...	Years of Related Exp.	...	16	0.001
...	...	Years at Center	...	18	0.001
...	...	Type of Center	...	4	0.001
...	...	Ownership of Center	...	12	0.001
...	...	Size of Center	...	10	0.001
Part-time Staff	Education (Q28b)	Primary Function	28b	6	0.001
...	...	Age	...	9	0.001
...	...	Race	...	5	0.001
...	...	Years of Related Exp.	...	15	0.001
...	...	Years at Center	...	12	0.20*
...	...	Type of Center	...	8	0.001
...	...	Ownership of Center	...	12	0.01
...	...	Size of Center	...	12	0.20

* Info. Stat. Sig. at .10

H-5

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
Part-time Staff	Salary (Q28b)	Primary Function	28b	2	0.30
...	...	Age	...	2	0.30
...	...	Race	...	2	0.001
...	...	Years of Related Exp.	...	4	0.001**
...	...	Years at Center	...	4	0.01
...	...	Ownership of Center	...	4	0.001
...	...	Size of Center	...	3	0.02
Licensed Centers (Operators)	Size of Center (Q5)	Accept Mentally Handicapped Children?	11a	4	0.10
...	...	Ownership of Center	12a	6	0.50
...	...	Exclusive Facility Use?	15a	4	0.01
...	...	Written Activity Schedule?	20	3	0.01
...	...	Care for School Children?	25a	4	0.80
...	...	Accept Children with Minor Illnesses?	27	4	0.50
...	...	Staff-Parent Conferences?	35a	3	0.20
...	...	Weekly Fee, One Child	41, 43	6	0.02
...	...	P & L Statement?	47a	4	0.02*
...	...	Government Insurance?	52	4	0.001

* Info. Stat. Sig. at .10

** Info. Stat. Sig. at .01

345

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
Centers (Operators)	Size of Center (Q5)	Accept Mentally Handicapped Children?	11a	4	0.10
...	...	Ownership of Center	12a	6	0.30
...	...	Exclusive Facility Use?	15a	4	0.01
...	...	Written Activity Schedule?	20	3	0.01
...	...	Care for School Children?	25a	4	0.80
...	...	Accept Children with Minor Illnesses?	27	4	0.70
...	...	Staff-Parent Conferences?	35a	3	0.20
...	...	Weekly Fee, One Child	41, 43	6	0.05
...	...	P & L Statement?	47a	4	0.001
...	...	Government Assistance?	52	4	0.01
...	Ownership of Center (Q's 12a, 13, 14)	Accept Mentally Handicapped Children?	11a	4	0.80
...	...	Exclusive Facility Use?	15a	4	0.10
...	...	Written Activity Schedule?	20	2	0.001
...	...	Care for School Children?	25a	3	0.001
...	...	Accept Children with Minor Illnesses?	27	5	0.40*
...	...	Staff-Parent Conferences?	35a	2	0.10**
...	...	Weekly Fee, One Child	41, 43	4	0.50
...	...	P & L Statement?	47a	4	0.01
...	...	Government Assistance?	52	4	0.001

* Info. Stat. Sig. at .30

** Info. Stat. Sig. at .05

346

H-7

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
Centers (Operators) (cont.)	Ownership of Center (cont)	Need for Day Care Facilities:			
...	...	- Working Mother?	48a	2	0.01
...	...	- Non-working mothers?	48a	2	0.001
...	...	- Other Needs?	48a	2	0.001
...	...	Internal Conditions	13	1	0.001
...	...	External Conditions	13	1	0.001
...	Type of Center	Accept Mentally Handicapped Children?	11a	2	0.20
...	...	Ownership of Center	12a	4	0.001
...	...	Exclusive Facility Use?	15a	2	0.001
...	...	Written Activity Schedule?	20	2	0.02
...	...	Care for School Children?	25a	2	0.02
...	...	Accept Children with Minor Illnesses?	27	2	0.70
...	...	Staff-Parent Conferences?	35a	2	0.001
...	...	Weekly Fee, One Child	41, 43	2	0.001
...	...	P & L Statement?	47a	2	0.001
...	...	Government Assistance?	52	2	0.001
...	...	Licensed Center Size	5, 50	2	0.001
...	...	Need for Day Care Facilities:			
...	...	- Working Mothers	48a	2	0.001
...	...	- Non-working Mothers	48a	2	0.001
...	...	- Other Needs	48a	2	0.001
...	...	Internal Conditions	13	2	0.02
...	...	External Conditions	13	2	0.02

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
Centers (Operators) (cont.)	Type of Center (cont.)	Equipment Available:			
...	...	- Science?	19 VII	2	0.001
...	...	- Audio?	19 IX	2	0.98
...	...	- Other Spec. Equipm. ?	19 X	2	0.01
...	...	Replacement Cost of Available Equipment:			
		- Indoor Muscle Dev. ?	19 I	4	0.001
		- Quiet Play?	19 II	4	0.001
		- Art Work?	19 III	4	0.001
		- Doll Play?	19 IV	4	0.001
		- Musical?	19 V	4	0.001
		- Outdoor?	19 VI	4	0.01
		- Science?	19 VII	2	0.50
		Cots Cribs, Mats?	19 VIII	4	0.001
		?	19 IX	4	0.20
User Parents - All Households	Terminal School Grade Of Respondent (Q 2)	Race of Respondent	I 1	2	0.001
...	...	Family Income	10	6	0.001
...	...	Working Status of Mother	3a	3	0.001
...	...	Type of Household	1c	2	0.001
Area Parents - All Households	Terminal School Grade Of Respondent (Q 2)	Race of Respondent	I 1	4	0.001
...	...	Family Income	10	12	0.001
...	...	Working Status of Mother	3a	3	0.001
...	...	Type of Household	1c	3	0.70
...	...	Area Type	-	9	0.001

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
Area Parents - Working Mother HH's	Race of Respondent (Q I 1)	Care Desired:			
...	...	- Pre-schoolers	6a	3	0.70
...	...	- School-age kids	7a	3	0.50
...	...	Weekly Fee Able to Pay:			
...	...	- Pre-schoolers	6b	3	0.05
...	...	- School-age kids	7b	2	0.05
...	...	Poor Attendance Due to Day Care Problems?	8	2	0.90
Area Parents - Non-Working Mother HH's	...	If Working, Day Care Youngest Child	NW1	8	0.001
...	...	Worked Since Children?	NW3	2	0.001
...	...	Reason For Stopping Work	NW5	8	0.10
...	...	Poor Attendance Due to Day Care Problems, When Working?	NW7	4	0.01
...	...	Planning to or Looking for Work?	NW8	4	0.001
...	...	Stopped Work Due to Day Care Problems?	NW6	2	0.05
...	...	Reason for Not Working Now	NW10	10	0.001

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
Area Parents - Working Mother HH's	Family Income	Care Desired:			
...	Income (Q10)	- Pre-schoolers	6a	3	0.20
...	...	- School-age kids	7a	3	0.50
...	...	Weekly Fee Able to Pay:			
...	...	- Pre-schoolers	6b	6	0.20
...	...	- School-age kids	7b	2	0.10
...	...	Poor Attendance Due to Day Care Problems	8	3	0.10*
Area Parents - Non-Working Mother HH's	...	If Working, Day Care for Youngest Child	NW1	12	0.30
...	...	Worked Since Children?	NW3	5	0.20
...	...	Reason for Stopping Work	NW5	16	0.05
...	...	Poor Attendance Due to Day Care Problems, When Working?	NW7	10	0.05**
...	...	Planning to or Looking for Work?	NW8	10	0.001
...	...	Stopped Work Due to Day Care Problems?	NW6	5	0.50**
...	...	Reason for Not Working Now	NW10	20	0.001

* Info. Stat. Sig. at 0.20

** Info. Stat. Sig. at 0.70

*** Info. Stat. Sig. at 0.10

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
Area Parents - Working Mother HH's	Type of Household (one or two parents) (Q 1c)	Care Desired:			
		- Pre-schoolers	6a	3	0.30
		- School-age kids	7b	2	0.05
		Poor Attendance Due to Day Care Problems ?	8	3	0.10*
Area Parents - Non-Working Mother HH's	...	If Working, Day Care for Youngest Child	NW1	5	0.02
...	...	Worked Since Children?	NW3	1	0.01
...	...	Reason for Stopping Work	NW5	7	0.10
...	...	Poor Attendance Due to Day Care Problems, While Working?	NW7	2	0.001
...	...	Planning to or Looking for Work?	NW8	2	0.001
...	...	Stopped Work Due to Day Care Problems ?	NW6	1	0.02**
...	...	Reason for Not Working	NW10	5	0.001

* Info. Stat. Sig. at 0.20

** Info. Stat. Sig. at 0.05

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
Area Parents - Working Mother HH's	Type of Area	Care Desired:			
...	...	- Pre-schoolers	6a	6	0.20
...	...	- School-age kids	7a	4	0.10
...	...	Weekly Fee Able to Pay:			
...	...	- Pre-schoolers	6b	6	0.20
...	...	- School-age kids	7b	2	0.50
...	...	Poor Attendance Due to Day Care Problems?	8	2	0.50
Area Parents - Non-Working Mother HH's	...	If Working, Day Care for Youngest Child	NW1	10	0.01
...	...	Worked Since Children?	NW3	3	0.50
...	...	Reason for Stopping Work	NW5	16	0.001*
...	...	Poor Attendance Due to Day Care Problems, When Working	NW7	6	0.01
...	...	Planning to or Looking for Work?	NW8	6	0.05
...	...	Stopped Work Due to Day Care Problems?	NW6	3	0.70
...	...	Reason for Not Working Now	NW10	15	0.01
User Parents - Working Mother HH's	Race of Respondent (Q I 1)	Care Desired:			
...	...	- Pre-schoolers	6a	2	0.02
...	...	- School-age kids	7a	2	0.70
...	...	Weekly Fee Able to Pay:			
...	...	- Pre-schoolers	6b	3	0.01
...	...	- School-age kids	7b	1	0.001

* Info Stat. Sig. at 0.01 Level

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
User Parents - Working Mother HH's(cont.)]	Race of Respondent (cont.)	Poor Attendance Due to Day Care Problems?	8	2	0.20
User Parents - Non-Working Mother HH's	Family Income (Q 10)	Care Desired:			
		- Pre-schoolers	6a	6	0.70
		- School-age kids	7a	4	0.50
...	...	Weekly Fee Able to Pay:			
		- Pre-school s	6b	2	0.001
		- School-age kids	7b	1	0.001
...	...	Poor Attendance Due to Day Care Problems?	8	4	0.70
User Parents - Non-Working Mother HH's	...	If Working, Day Care Youngest Child	NW1	2	0.70
...	...	Worked Since Children?	NW3	2	0.05
...	...	Poor Attendance Due to Day Care Problems, When Working?	NW7	1	0.20
...	...	Planning to or Looking for Work?	NW8	1	0.01
...	...	Stopped Work Due to Day Care Problems?	NW6	1	0.90

DATA UNITS	CLASSIFICATIONS		Sample Question	Degrees of Freedom	Level of Significance
	First	Second			
User Parents - Working Mother HH's	Type of Household (one or two parents) (Q1c)	Care Desired: - Pre-schoolers - School-age kids	6a 7a	2 2	0.50 0.30
...	...	Weekly Fee Able to Pay: - Pre-schoolers - School-age kids	6b 7b	4 1	0.01 0.01
...	...	Poor Attendance Due to Day Care Problems?	8	2	0.95
User Parents - Non-Working Mother HH's	...	If Working, Day Care Youngest Child	NW1	1	0.70
...	...	Worked Since Children?	NW3	1	0.01
...	...	Poor Attendance Due to Day Care Problems, When Working?	NW7	2	0.70
...	...	Planning or Looking for Work?	NW8	1	0.001
...	...	Stopped Work Due to Day Care Problems?	NW6	1	0.02*

* Info Stat. Sig, at 0.05